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THE CABINET

**Wednesday, 12th March, 2014 at 8.15 pm in the Conference Room,
Civic Centre, Silver Street, Enfield, EN1 3XA**

Membership:

Councillors : Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykenen (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

NOTE: CONDUCT AT MEETINGS OF THE CABINET

Members of the public and representatives of the press are entitled to attend meetings of the Cabinet and to remain and hear discussions on matters within Part 1 of the agenda which is the public part of the meeting. They are not however, entitled to participate in any discussions.

AGENDA – PART 1

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**

Members of the Cabinet are invited to identify any disclosable pecuniary, other pecuniary or non pecuniary interests relevant to items on the agenda.

DECISION ITEMS

3. URGENT ITEMS

The Chairman will consider the admission of any reports (listed on the agenda but circulated late) which have not been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012.

Note: The above requirements state that agendas and reports should be circulated at least 5 clear working days in advance of meetings.

4. DEPUTATIONS AND PETITIONS

To note that no requests for deputations (with or without petitions) have been received for presentation to this Cabinet meeting.

5. ITEMS TO BE REFERRED TO THE COUNCIL

To confirm that the following item be referred to full Council:

1. Report No.208 – Proposed Submission North East Enfield Area Action Plan

6. CAPITAL PROGRAMME MONITOR THIRD QUARTER DECEMBER 2013 BUDGET YEAR 2013-14 (Pages 1 - 18)

A report from the Director of Finance, Resources and Customer Services is attached. This informs Members of the current position up to the end of December 2013 regarding the Council's Capital Programme (2013-17). **(Key decision – reference number 3763)**

(Report No.203)
(8.20 – 8.25 pm)

7. QUARTERLY CORPORATE PERFORMANCE REPORT (Pages 19 - 34)

A report from the Chief Executive is attached. This notes progress made towards delivering the identified key priority indicators for Enfield. **(Key decision – reference number 3864)**

(Report No.204)
(8.25 – 8.30 pm)

8. BRIMSDOWN PRIMARY SCHOOL INVESTMENT (Pages 35 - 42)

A report from the Director of Schools and Children's Services is attached. This provides an update on the need to provide primary pupil places in the North East of the borough as a result of two local academies' proposed increases to their primary school provision and the subsequent effect on Council proposals for the expansion of Brimsdown Primary School. **(Key decision – reference number 3869)**

(Report No.205)
(8.30 – 8.35 pm)

9. SMALL HOUSING SITES - APPROPRIATION OF LAND FOR PLANNING PURPOSES (Pages 43 - 58)

A report from the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services is attached. This seeks approval for the Council to use its powers to appropriate the land required for the Small Housing Sites development for planning purposes. **(Key decision – reference number 3780)**

(Report No.206)
(8.35 – 8.40 pm)

10. ASSETS OF COMMUNITY VALUE (Pages 59 - 84)

A report from the Director of Finance, Resources and Customer Services is attached. This sets out the recommended process to ensure that the Council complies with its responsibilities as set out in the Localism Act 2011. **(Key decision – reference number 3850)**

(Report No.207)
(8.40 – 8.45 pm)

11. PROPOSED SUBMISSION NORTH EAST ENFIELD AREA ACTION PLAN
(Pages 85 - 92)

A report from the Director of Regeneration, Leisure and Culture is attached. This seeks approval of the Proposed Submission North East Enfield Area Action Plan and supporting documents. **(Key decision – reference number 3866)**

(Report No.208)
(8.45 – 8.50 pm)

12. MARKET GARDENING - COMMUNITY INTEREST COMPANY FOR ENFIELD VEG COMPANY (Pages 93 - 100)

A report from the Director of Regeneration, Leisure and Culture is attached. This seeks approval to take all steps necessary to form a Community Interest Company for Enfield Veg Company. (Non key)

(Report No.209)
(8.50 – 8.55pm)

13. MERIDIAN WATER: DEVELOPMENT OPPORTUNITIES

A report from the Director of Regeneration, Leisure and Culture **will be circulated as soon as possible**. (Report No.211, agenda part two also refers). **(Key decision – reference number 3827)**

(Report No.210)
(8.55 – 9.00pm)

14. ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY PANEL/SCRUTINY PANELS

No items have been received for consideration at this meeting.

15. CABINET AGENDA PLANNING - FUTURE ITEMS (Pages 101 - 104)

Attached for information is a provisional list of items scheduled to future Cabinet meetings.

16. NOTICE OF KEY DECISION LIST

Members are asked to consider any forthcoming key decisions for inclusion on the Council's Notice of Key Decision List.

Note: the next Notice of Key Decision List is due to be published on 28 March 2014, this will be effective from 1 May 2014.

17. MINUTES (Pages 105 - 122)

To confirm the minutes of the previous meeting of the Cabinet held on Wednesday 12 February 2014.

18. MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 6 FEBRUARY 2014 (Pages 123 - 132)

To receive, for information, the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 6 February 2014.

INFORMATION ITEMS

19. ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

There are no written updates to be received.

20. DATE OF NEXT MEETING

Members are asked to note that the next meeting of the Cabinet has been rescheduled to take place on Wednesday 9 April 2014 at 8.15pm (this will replace the meeting previously scheduled for 23 April 2014).

CONFIDENTIAL ITEMS

21. EXCLUSION OF THE PRESS AND PUBLIC

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business listed on part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

(Members are asked to refer to the part 2 agenda)

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MUNICIPAL YEAR 2013/14 REPORT NO. 203**MEETING TITLE AND DATE:**

Cabinet: 12th March 2014

REPORT OF:Director of Finance, Resources &
Customer Services

Contact officer and telephone number:

Ann Freeman Tel: 0208 379 3002

Ian Slater Tel: 0208 379 4034

Agenda – Part: 1	Item: 6
Subject: Capital Programme Monitor Third Quarter December 2013 Budget Year 2013-14 Wards: all	
Cabinet Member consulted: Cllr Stafford	

1. EXECUTIVE SUMMARY

The purpose of this report is to inform Members of the current position up to the end of December 2013 regarding the Council's Capital Programme (2013-17) taking into account the latest information for all capital schemes including the funding arrangements.

The report shows that the overall expenditure is projected to be £69.0m for the General Fund and £43.7m for the HRA for 2013/14.

The report:

- 1.1 Sets out the estimated capital spending plans for 2013-17 including the proposed arrangements for funding as at 31st December 2013. Subsequent changes to this position were discussed at Cabinet on February 26th 2014.
- 1.2 Confirms that the revenue capital financing costs for the agreed 2013/14 to 2014/15 programme are provided for in the budget and the funding of later years indicative projects will be updated as schemes are firmed up (Section 6)
- 1.3 Advises upon the Council's borrowing and investment activity.

2. RECOMMENDATIONS

It is recommended that:

1. Cabinet agrees the additions to the General Fund Capital Programme totalling £541k in 2013/14 (Table 1 - to be funded from grants and earmarked resources) and notes that this will not materially increase capital financing costs.
2. The updated four year programme including proposed reductions is agreed by Cabinet subject to indicative estimates included in later years (Section 5)

3. BACKGROUND

The Council's Capital Programme is continually reviewed and monitoring reports are submitted to Cabinet on a quarterly basis.

This is the third quarterly report on the 2013/14 capital budget and four year Capital Programme 2013-17 of £437m as approved by Council on 27th February 2013 (2015/17 noted as indicative figures). Cabinet on 18th September agreed the updated programme of £492m, the major part of the increase since Council being the inclusion of the Primary Expansion Plan Phase 2 and revisions to Phase 1.

4. 2013/14 CAPITAL BUDGET

The following updates are included this quarter in the proposed 2013/14 capital budget:

Additions to the Programme

There are a small number of additions to the 2013/14 capital budget which are summarised in Table 1 below. Funding is either from external grants and contributions or earmarked reserves set aside specifically for the projects. Significant changes in later years that have been included in this report are also set out below. These have been reported in the 2014-15 budget report to Cabinet on 12th February and to Council on 26th February and included in the prudential indicators accordingly.

Meridian Water

The October 2013 Cabinet meeting received a report on Meridian Water setting out the opportunity to secure a strategic land acquisition that would help to enable the development of key sites within the Masterplan area. Indicative financial implications of this project have been included in the Capital Programme in 2014-2016.

Parks

£2.2m of capital expenditure is needed over the two years 2014-2016 to refurbish and replace assets of fencing, playgrounds and paths in parks. Within this figure is a budget of £200k to address a serious long standing pollution control issue within Pymmes Park Pond.

Civic Centre

The Civic Centre is around 40 years old and requires some significant work to ensure it remains fit for purpose in the medium to longer term. In Nov 2012 Cabinet agreed to proceed with a phased renewal of plant, equipment and refurbishment of the office space. Following the work undertaken on the 10th floor, costs can be estimated with reasonable certainty for the remaining Phase 1 works and a judgement of £6.3m has been added for the years 2014-2017.

Table 1 – General Fund: Additional items Scheme	2013/14 Additions £'000
Environment	
13/14 TFL Funded Schemes Powys Lane, Wilmer Way, Southgate Circus	290
13-14 Footway Replacement	43
13-14 Street Lighting @ Harbort Road	30
Alleygating	20
Expansion of CCTV System 12-13 to 14-15	70
Forty Hall Park – Landscaping	71
Parks Equipment	7
13/14 bip Civic Centre B Block North	10

Table 1 – General Fund: Additional items Scheme	2013/14 Additions £'000
	541
GENERAL FUND	541

Updated Project Expenditure Profiles

Monitoring of the programme has identified projects where the forecast spending profile has changed from the original forecasts.

- The SCS programme requires the following budgets to be carried forward to 2014/15:
 - 2.024m of Phase 1 of the PEP. This mainly relates to the schemes at Highfield Primary and Prince of Wales schools.
 - £1.874m in relation to Phase 2 of the PEP.
 - £0.250m in connection with the 2 year old Early Education grant. This will allow additional time to consider its usage and allow realistic timescales for the works.
 - Basic Needs Primary School Places (£2.155m), Enfield 2 Academy (£0.669m) and non schools schemes (£0.395m)
- The Neighbourhood Regeneration budget was re-profiled further this quarter (£0.671m) to reflect on-going land acquisition issues. The Council is unable to acquire land previously earmarked for developing the Electric Quarter, due to intervention by the Secretary of State. Negotiations continue to acquire further land in other regeneration areas.
- HRA requires budgets of £16.590m to be carried forward into 2014-15 of which £9.851m is General Works following reprofiling of schemes to both maximise the use of the Decent Homes Grant funding and as a result of retention payments on a number of schemes not being due until 2014-15. The nature of the programme often means scheme costs are spread across financial years with project durations of between 9-18 months.

Scheme Reductions 2013/14

The main reductions to General Fund scheme identified since the second quarter are:

- Environment

A reduction of £0.357m TFL schemes that have been classified as revenue in nature rather than capital and a small saving of Traffic Order Management Software costs.
- Health, Housing and Adult Social Care

A reduction of £0.050m on Welfare Adaptation loans following reduced demand and the removal of the Fireproofing the Park Avenue lifts budget which had been incorporated elsewhere in the programme.
- Regeneration, Leisure and Culture

Heritage Lottery Fund Forty Hall project has concluded with an underspend of £0.492m.

Latest 2013/14 Capital budget

The capital budget for 2013-14 is shown in Table 2; this summarises the latest position including the changes set out above.

Table 2 - Capital Budget 2013/14

	2013/14 Budget Reported at Q2 £'000	Re- profiling £'000	Additions 2013/14 £'000	Proposed Reductions 2013/14 £'000	Proposed Programme 2013/14 £'000
Environment	24,276	(1,411)	541	(422)	22,984
Corporate	4,911	(367)	0	0	4,544
Health, Housing and Adult Social Care	6,502	(1,824)	0	(120)	4,558
Regeneration, Leisure and Culture	6,295	(777)	0	(492)	5,026
Schools and Children's Services	39,231	(7,299)	0	0	31,932
Total General Fund Expenditure	81,215	(11,678)	541	(1,034)	69,044
Housing Revenue Account	60,310	(16,589)	0	0	43,720
Total Capital Expenditure	141,525	(28,267)	541	(1,034)	112,764

Key Projects programmed for 2013/14.

The principle outcomes of the current year programme are considered below:

4.1 Environment.

The Environment Department's Capital Programme is broadly in-line with agreed timescales and objectives.

- The Highways and TFL Capital Programme Business Plan is on target to improve 18km of carriageway to be resurfaced or reconstructed and 9km of footway to be renewed. This equates to approximately 3% of the 580km of roads and approximately 1% of the 1000km of footways. The programme also includes the construction & Improvement of New Cycle Routes/Green Ways, 20mpz, CPZ, Bus Route Improvements & Bus Stop Accessibility.
- The introduction of trimming and dimming technology together with the centralised monitoring system to reduce energy consumption within the Council's street lighting stock is due to be completed with the planned timescale.
- Environmental Protection: The Alleygating Scheme is to install gates in residential alleys to reduce crime/fear of crime, fly tipping and other anti-social behaviour.
- Community Safety: The CCTV Camera Replacement Programme and the three year CCTV expansion programme (12-13 to 14-15) are progressing to plan and to budget.
- Replacement of Wheeled Bins: About 250,000 Wheeled Bins have been rolled out and around 0.4% of the rolled out bins will be replaced within the current financial year.
- The Parks Capital expenditure is progressing to plan and to budget. A successful contractor has been selected for the Forty Hall Park Landscaping Project; work commenced in January 2014 and it is estimated to be completed in January 2015.

- Vehicle Replacement Programme: the procurement exercise has been completed and providers have been selected for the delivery of seven Mowers, two trailers and hand held parks tools and equipment. The delivery of goods will take place in March 2014.
- Depot relocation: The Morson Road Depot became operational in early July 2013. Projected expenditure includes the decommissioning costs of the former Depots and the redevelopment of the Bury Lodge Depot. The move was successfully completed for all services and both Carterhatch and Advent Way were cleared and handed over to landlords and the Bury Street West works have also been completed.
- Parking: Introduction of parking payments via Automatic Number Plate Recognition (ANPR) technology in the Palace Gardens multi-storey car park and the relocation of parking bays at the same car park.
- The Building Improvements Capital Programme will be delivered within the agreed framework. The Civic Centre 10th floor works and B block North meeting rooms are completed. The installation of boilers, a free plate heat exchanger, hot water supplies in the Civic Centre are progressing to plan.
- Disability Access Programme (DDA): Approval has been given to the successful contractors to undertake access improvement works at W heatsheaf Hall, Park Avenue Mental Health Resource Centre and Minchenden Oak Garden. The programme will be delivered within the agreed timescales and objectives.
- The REFIT Programme: 95% of the works have been completed. The application for a Salix interest free loan (£630k) has been successful and this will fund the majority of costs for schools energy conservation measures.

4.2 Corporate Projects.

The existing programme includes the final year of the three-year Enfield Residents Priority Fund available to meet capital priorities identified by residents.

Also included is the development of the Joint Service Centre on Hertford Road. Work is continuing on this project, which comprises a General Practitioner and Dentistry Surgery, a library and a community facility on the existing Ordnance Road Library site. The library has been demolished and relocated to temporary facilities, foundation and ground work is completed and construction is now underway on the main site.

4.3 Health, Housing and Adult Social Care.

The principal and ongoing elements of the Adult Social Care Capital Programme are all progressing well and on track to deliver including:

- The upgrade and integration of Social Care IT systems. The Carefirst system is continually being developed to ensure it remains fit for purpose to meet the Council's business requirements.

- The commissioning and procurement of a 70 bed dual registered care provision on the Elizabeth House site.
- The relocation of New Options Learning Disabilities Day services currently based at the Claverings Estate.

The Adult Social Care Capital Programme forecast for Quarter 3 reflects two minor changes from Quarter 2:

- The Fireproofing of the Lift at Park Avenue has now been incorporated into the Environment Department's Disability Access Programme, and has been removed from the Adult Social Care Capital Programme.
- The Mental Health and Wellbeing Centre (formerly referred to as Park Avenue Resource Centre in the capital programme) is still in the early stages of development, and feasibility work is not now expected to be underway until 2014/15.

4.4 The Housing Needs Programme.

Projects within this programme include:

The Disabled Facilities Grant:

- To enable private sector residents to remain in their homes.

Discretionary Housing Assistance Grants:

- To enable residents to remain in accommodation that is free from serious disrepair and suitable for their needs. These include Small Works Assistance, Decent Homes Grants and Safe Homes Grants.

North London Sub Region:

- The North London Sub Region grant targets the bringing of empty properties back into use through CPOs, Grants and Nominations scheme.
- Decent Homes Grants help with Cat 1 heating and Insulation Hazards and help to bring private properties up to the decent homes standard

Affordable Housing Programme

- Purchase of a 3 bedroom house at 171 South Street
- Refurbishment of 167/167a South Street
- Contribution to the purchase of 100 houses
- Other enabling schemes yet to be agreed
- Development works to former Caretakers Lodge Bell Lane EN3

4.5 Regeneration, Leisure and Culture

Ponders End

- **The Electric Quarter**

Although the original intention was to implement a housing led, mixed use regeneration scheme with up to 408 new homes, additional employment space and a re-provided library this has not been able to proceed because the government purchased the former Middlesex University site for the

purposes of providing a 1,600 place secondary school. However, the school does not require the entire site and the Council and the EFA are therefore working together with a view to creating a new, but smaller, footprint for development. This could accommodate a mix of dwelling types and sizes, regenerate the High Street frontage and re-provide the library. This will inevitably cause some delay.

There will be Slippage due to the purchase of the former Middlesex University Campus by the Secretary of State meaning the Council cannot implement its planning consent and therefore cannot make the Compulsory Purchase Order. Negotiations are on-going with Secretary of State.

- **Ponders End Waterfront.**

Initial works to clear the waterways ahead of Phase 1 implementation are underway. The project will provide a new nature reserve, canoe facilities and community growing space.

New Southgate

Delivery of projects identified in the New Southgate Master plan continues with physical improvements to three open spaces along the High Road. In addition to the works to the High Road Open Space completed in June 2013, Grove Road Open Space (Locally known as -The Bombie) has recently undergone a makeover, with new pathways, seating and a natural play area for young children. Additional works to improve the public realm along the High Road along the parade of shops are on schedule to be implemented in quarter four.

Cost savings were realised and will be redirected to fund Phase 3 delivery, which is already in consultation.

Meridian Water

Angel Gardens (Rays Road) has progressed with decontamination works which completed in September 2013. Designs for a new open space are in detailed design stage and are due to start on site in Quarter four of this year, and will be implemented in phases, starting with an outdoor gym, community garden and parkour free running course.

Since the adoption of the final Meridian Water Master plan in July 2013, the Council has initiated projects to realise a range of transport and infrastructure works that will unlock the wider regeneration of the area.

Since this point the focus has been on the formation of the Angel Road Station project in terms of governance, scope, definition, stakeholder buy in, funding support and procurement of consultancy services (Atkins)

The Feasibility Study and Development Brief will be delivered at the end of April 2014. This will in turn lead to the procurement of works, initially through a first phase of £2.5million of GLA funding, to bring forward improvements to the accessibility of the station. Delivery of the station improvements and the creation of an integrated transport hub are the key elements to unlock the whole of the wider Masterplan area.

The Causeway is the key east to west central transport, public realm and infrastructure project for Meridian Water, linking the neighbourhoods through a

range of works such as public squares, priority bus and cycle ways and bridges over the waterways. This project has achieved its initial milestone of the appointment of Halcrow, in January 2014, to deliver an infrastructure Feasibility Study and Development Brief by the end of May 2014.

Market Gardening

With the finalisation of the agreement with the GLA, a three acre food growing project was delivered at Forty Hall Farm. A vegetable box scheme, Enfield Veg Co., was launched in November 2013, and has a customer base of 30 customers presently, with plans to expand to 120 customers by 2015. Capital funding will support the creation of new community food growing spaces by providing infrastructure and materials over the next 15 months.

Edmonton Green

A Master plan for Edmonton Green is in preparation. The projects in development include 'Greening the Green' and detailed feasibility to commercially redevelop the railway arches as part of this project. The Council is awaiting the outcome of the mini Holland bid in March 14 (ESS bid), the total project depends on funding from partners such as Network Rail and the GLA and budgets have been reprofiled accordingly.

On-going Capital investment in Leisure Centres

The Leisure Centre Capital Development programme is reaching its conclusion with the last facility, Edmonton Leisure Centre having a small amount of work being completed. The retentions for Southgate Leisure Centre and for Albany Leisure centre will be settled during the forthcoming months resulting in the timely completion of the Leisure Centre programme as proposed in the original report.

The Regeneration and Enhancement of the Crescent,

Works started on site in August 2013 including the set-up of the site compound and scaffolding. The repairs and redecorations to twelve properties have been completed. The front boundary dwarf brick walls have been constructed, the railing panels and gates are underway, after which the front garden top soiling and turfing will be completed. Works on 108, (the last property to fully enter the scheme) are underway. The rear hardstandings and fencing are complete. The majority of the remaining balance allocated to the project is expected to be fully expended by April 2014.

During the course of the implementation phase, defects and repairs that could not be identified before the erection of the scaffolding have now been identified and quantified. Other demands have been identified during the implementation of the works, such as additional insurance requirements, clearing the site of drug related equipment, the removal of fly tipping, including asbestos and additional professional fees in assisting scheme partners, Newlon Housing Trust bring forward their parallel proposals. These costs will be met by a transfer of resources from the 2013/14 Neighbourhood Regeneration Fund for Edmonton.

4.6 Schools and Children's Services

The principal areas of capital expenditure in 2013/14 are as follows:

- Phase 1 of the Primary Expansion Plan is now advanced with construction activity in progress at a number of schools. Phase 2 is underway with the identification of sites and the design works. A general review of its progress, particularly after the postponement of a feasibility study on the Brimsdown expansion, a delay in land acquisitions and progress on feasibilities to date has resulted in a re-profiling of the approved budget across future years.
- The purchase of a site and the design of a new Pupil Referral Unit to replace the Secondary Tuition Centre in 2014.
- Projects to support the implementation of early education for 2 year olds through non-ring fenced Capital Grant funding of £1.1m secured by the Council.
- Adaptations to buildings and the purchase of equipment to increase short break opportunities for disabled children through a capital grant of £434k secured by the Council.
- Completion of pre Primary Expansion Programme school expansion schemes at Capel Manor Primary School and St Matthew's Edmonton Annex.
- Works to create a new nursery on the Rosemary Avenue site in September 2013 together with the design of a new Art and Music Block at Enfield County Lower School for completion in September 2014.

4.7 Housing Revenue Account

The Housing Major Capital Works schemes will be funded from the current year's Decent Homes and HRA allocations totalling £43.7m.

The Decent Homes grant of £12.0m is being provided by the GLA in return for making 1,330 homes decent as per the delivery profile agreed with the GLA.

Progress in quarter three has been excellent against this target with 553 homes having been made decent during the period. The scope of the programme will continue this year to have greater emphasis on roof and window replacement, structural repairs and other external works programmes.

Estate Renewals – The estate renewal budget is £5.2m, this is being used to fund buyback and decant costs at both the Alma Towers and New Avenue sites. The Alma project is currently well underway and a developer has been appointed, the procurement process is currently on-going for the New Avenue and Small Sites project.

5. CAPITAL PROGRAMME 2013/14 to 2016/17

The detailed capital programme of £551m is set out in Appendix A. It should be noted that later years include indicative costs which will be revised once detailed scheme plans are finalised.

Table 3 Financing of Capital Expenditure

The following table sets out the current funding position for the 2013-17 Capital Programmes.

Table 3 Capital Financing	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	Total £'000
Total General Fund Expenditure	69,043	115,848	85,427	77,966	348,284
Funded From:					
Earmarked Resources	(47,737)	(47,366)	(46,527)	(58,684)	(200,314)
Disposals Programme		(4,000)	(4,000)	(4,000)	(12,000)
Unapplied Capital Receipts	(900)	(520)			(1,420)
General Fund Capital Reserve	(700)	(1,000)			(1,700)
Estimated Usable RTB Disposals	(200)	(200)	(200)	(200)	(800)
Increase in Capital Financing Requirement	19,506	62,762	34,700	15,082	132,050

Capital Financing	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	Total £'000
Total HRA Expenditure	43,720	72,129	46,818	39,900	202,567
Funded From:					
Earmarked Resources including HRA balances	(43,720)	(72,129)	(34,368)	(24,200)	(174,417)
Increase in Capital Financing Requirement	0	0	12,450	15,700	28,150

Earmarked Resources refer to specific government grants or other contributions from external parties and the use of specific reserves within the Council's available resources; this funding is specific to certain schemes or certain types of capital investment e.g. provision for additional school places. There is a high level of certainty over these funding streams.

Disposals refer to the estimated proceeds from the sale of assets (net of disposal costs) that have so far been approved for disposal over the life of the programme. Given the uncertainties that can arise in connection with the sale of assets, there are risks that the planned sales will not be achieved within the projected timescales or ultimately not realise the projected capital receipts.

The funding strategy set out in Table 3 utilises all other currently available unapplied capital receipts brought forward from 2012/13 and the balance in the General Fund Capital Reserve.

Capital expenditure that cannot be funded immediately from grants, capital receipts or direct revenue/reserve contributions must be funded from the annual set aside from the revenue budget (the Minimum Revenue Provision- MRP). The MRP is determined according to statutory regulation based on the Capital Financing Requirement. There are equivalent statutory arrangements for the funding of HRA capital expenditure which do not involve an HRA Minimum Revenue Provision.

6. REVENUE IMPLICATIONS

The revenue implications of the Capital Programme are set out below:

Table 4 – Revenue Implications

	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	Full Year Effect £'000
General Fund					
Additional MRP		780	3,291	4,679	5,282
Interest on Borrowing ¹	390	2,035	3,985	4,980	5,282
Total GF Revenue Cost	390	2,816	7,275	9,659	10,564
Housing Revenue Account					
Additional MRP (N/A)					
Interest on borrowing	0	0	249	812	1,126
Total HRA Revenue Cost	0	0	249	812	1,126

¹ Interest Rate has been calculated at 4%. Previously reports assumed 3.5%.

Local Government is currently facing reduced resources due to the continued reductions in public sector costs. At the same time there are increases in demand for our key services and the continued affordability of the Capital Programme should be viewed in this context.

Over recent few years the Council has reduced its short term investments primarily to fund the Capital Programme. This has been a sensible approach agreed with our external treasury advisors given the relative interest earned from investments in comparison to borrowing costs. The Council is now in a position where it will need to actually borrow to finance capital investment that is not funded from other resources such as grants, contributions and capital receipts. The Council has headroom in its current borrowing position to allow this to happen given that actual borrowing including the effect of the current Capital Programme is within the Council's Capital Financing Requirement but will continue to review its borrowing position on a regular basis when assessing the affordability of future capital projects.

It should be noted that several of the later year scheme estimates are indicative (as noted by Council when agreeing the programme) and will be revised as part of the on-going annual reviews of the overall capital programme. Also new projects are being added as changes in service requirements are identified and subject to resources available. Later years' on-going block programmes are included based on funding in line with existing arrangements, however, where this involves Government funding there is the risk that resources will be cut in later years due to the Government's austerity measures. Other projects planned in later years are assumed to be funded either by grants, external contributions or new capital receipts and therefore not require additional borrowing. These funding requirements will be revised as schemes are developed and the programme amended if needed so that the capital expenditure remains affordable within the Medium Term Financial Plan. The budget process will continue to review the Capital Programme alongside revenue pressures in order to ensure the Council's key priorities are delivered in best way given the financial constraints the Council currently faces.

7. CAPITAL PRUDENTIAL INDICATORS

Legislation requires each authority to have regard to the CIPFA Prudential Code for Capital Finance. This means that authorities are responsible for determining whether decisions on capital investment are affordable, prudent and sustainable. Adhering to CIPFA's Prudential Code is the means by which local authorities demonstrate that they have satisfied this obligation. The Secretary of State's reserve power could be used if an authority fails to adhere to the Prudential Code. Similarly the Secretary of State has the power, on national economic grounds, to set limits in relation to borrowing by local authorities as a whole.

Members' involvement in the process is essential for good governance of the strategic decisions around capital investment and to ensure compliance with the requirements of the Prudential Code. The Council must be able to demonstrate that capital expenditure plans are affordable, external borrowing is prudent and sustainable, and that treasury decisions are taken in accordance with good practice.

When considering its programme for capital investment the Council is required, under the Prudential Code, to agree and monitor a number of mandatory prudential indicators. The Council must take account of the following matters when setting and revising the prudential indicators:

- **Affordability:** e.g. the implications for Council Tax and housing rents;
- **Prudence and sustainability:** e.g. implications for external borrowing;
- **Value for Money:** e.g. through the use of option appraisals;
- **Stewardship of Assets:** e.g. asset management planning;
- **Service objectives:** e.g. whether the proposals meet the Authority's strategic objectives;
- **Practicality:** e.g. achievement of the forward plan.

The forecast indicators set out in this report are those reported in the 2014/15 Budget report to Council on 26th February 2014. These will be monitored and reported on at each quarters monitoring report for 2014-15 and any changes to the 2013-14 position will form part of the Outturn report.

Table 5 - Capital Expenditure Indicator General Fund and HRA

Capital Programme	2013/14 £'000	2014/15 £'000	2015/16 £'000	2016/17 £'000	Total £'000
General Fund Latest Forecast	69,043	115,848	85,427	77,966	348,284
General Fund Indicator	68,777	129,329	93,886	56,675	348,667
HRA Latest Forecast	43,720	72,129	46,818	39,900	202,567
HRA Indicator	43,720	72,129	46,818	39,900	202,567
Total Latest Forecast	112,763	187,977	132,245	117,866	550,851
Total Indicator	112,497	201,458	140,704	96,575	551,234

The Capital Financing Requirement measures the extent to which the Council's capital expenditure has not yet been funded; it represents the authority's underlying need to borrow to meet its capital commitments. The Council's actual borrowing must not exceed this amount; actual borrowing is determined by the availability of internal funds such as maturing investments and cash backed reserves and balances that can provide cash resources to meet capital expenditure. As stated above, the Council cannot sustain its Capital Programme from these internal sources any longer and new borrowing arrangements will need to be put in place to support the Capital Programme.

The latest forecast of the Capital Financing Requirement for the relevant years is set out in Table 6. The authority's forecast funding requirement is within the Prudential Indicators set at Council on 26th February 2014 as part of the 2014/15 Budget Report.

Table 6 – Current forecast of Capital Financing Requirement

Estimated Requirements	31 st March 2014 £'000	31 st March 2015 £'000	31 st March 2016 £'000	31 st March 2017 £'000
General Fund				
Latest Forecast	267,706	319,442	341,020	341,964
Indicator	267,706	319,442	341,020	341,964
HRA				
Latest Forecast	157,728	157,728	170,178	185,878
Indicator	157,728	157,728	170,178	185,878
Total				
Latest Forecast	425,434	477,171	511,198	527,842
Indicator	425,434	477,171	511,198	527,842

Prudential Borrowing Indicators

- a) Authorised limit: The Council is prohibited from borrowing more than its Authorised Limit. The indicator should be set at a level that while not desired could be affordable but may not be sustainable. The Council's authorised borrowing limit for 2013/14 is £500m; this excludes long term liabilities under PFI Contracts and Finance Leases. The highest level of borrowing during the period was £304m (including borrowing less than a year). This is an increase of £15m from the previous quarter reflecting that a number of loans have been taken out in anticipation of maturing loans in quarter 4.
- b) Operational boundary: The Operational Boundary is based on the most likely level of borrowing for the year. The Council's Operational Boundary for 2013/14 is £450m. Occasional breaches of the Operational Boundary are unlikely to be significant however a sustained or regular trend above the Operational Boundary would be significant. During the past quarter the Council's gross borrowing was within the Operational Boundary. The additional borrowing required to fund the Capital Programme as set out in this report can be contained within this threshold.
- c) Net borrowing (i.e. long term borrowing less investments): In the medium term, net borrowing should only be used for a capital purpose. Specifically net external borrowing in 2013/14 should not exceed the estimated Capital Financing Requirement at 31st March 2014. This limit has not been exceeded.

7. COMMENTS OF THE DIRECTOR OF FINANCE RESOURCES & CUSTOMER SERVICES AND OTHER DEPARTMENTS

7.1 Financial Implications

As the Section 151 Officer, the Director of Finance, Resources & Customer Services is required to keep under review the financial position of the Authority. The quarterly capital monitoring is part of this review process. If required, measures will be put in place to address risks identified through the monitoring process and to contain expenditure within approved budgets.

7.2 Legal Implications

The Council has a statutory duty to arrange for the proper administration of its financial affairs and a fiduciary duty to taxpayers with regards to its use of and accounting for public monies. This report assists in the discharge of those duties.

7.3 Property Implications

All of the property implications are included within the main report.

8. KEY RISKS

All of the key risks relating to the second quarter are included within the main report.

9. IMPACT ON COUNCIL PRIORITIES

9.1 Fairness for All

The Capital Programme is designed to address the values set out within the Council's priorities. All projects are considered in the context of these priorities.

9.2 Growth and Sustainability

The Capital Programme is designed to address the values set out within the Council's priorities. All projects are considered in the context of these priorities.

9.3 Strong Communities

The Capital Programme is designed to address the values set out within the Council's priorities. All projects are considered in the context of these priorities.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

The report provides clear evidence of sound financial management, efficient use of resources.

11. HEALTH AND SAFETY IMPLICATIONS

Not applicable to this Report.

12. PUBLIC HEALTH IMPLICATIONS

None specific to this Report

Appendix A - Capital Programme 2013-2017

Department/Scheme	2013/14 Current Projection £000	2014/15 Current Projection £000	2015/16 Current Projection £000	2016/17 Current Projection £000	Total Current Projection £000
ENVIRONMENT					
Transport for London funding:					
- 2013/14 Corridors, Neighbourhoods & Supporting Measures	2,157	0	0	0	2,157
- 2013/14 Principal Road Renewal	1,394	0	0	0	1,394
- 2013/14 Local Transport Funding	100	0	0	0	100
- 2013/14 Major Schemes	200	5,484	0	0	5,684
- 2013/14 Bus Stop Accessibility	490	0	0	0	490
- 2012/13 Highways & Streetscene	2,933	2,085	0	0	5,018
- 2013/14 Highways & Streetscene	8,366	8,450	8,450	8,450	33,716
Environmental Protection	302	0	0	0	302
Community Safety	704	785	0	0	1,489
Waste & Recycling	30	170	150	220	570
Parks	524	3,110	1,000	0	4,634
Vehicle Replacement Programme	183	1,273	1,611	1,862	4,929
Depot	1,312	0	0	0	1,312
Parking	174	0	0	0	174
Building Improvement Programme	2,170	1,517	1,500	1,500	6,687
Sustainability	1,738	0	0	0	1,738
Disability Access Programme	206	302	200	200	908
ENVIRONMENT TOTAL EXPENDITURE	22,983	23,176	12,911	12,232	71,302
CORPORATE SCHEMES					
SAP Server Virtualised Server	93	0	0	0	93
Joint Service Centre	2,700	3,198	0	0	5,898
Civic Centre	0	806	2,770	2,770	6,346
Self Pay Kiosks Cashier	12	0	0	0	12
Residents Priority Fund	1,739	0	0	0	1,739
FINANCE, RESOURCES & CUSTOMER SERVICES/CEX TOTAL EXPENDITURE	4,544	4,004	2,770	2,770	14,088
HEALTH, HOUSING AND ADULT SOCIAL CARE					
Housing					
Disabled Facilities Grant (£1.156m grant funded)	1,556	2,900	2,000	2,000	8,456
Sub Regional Housing Grants	258	0	0	0	258
Housing Assistance Grants	120	1,507	818	818	3,263
Affordable Housing	1,286	3,679	2,100	2,100	9,165
Adult Social Care					
Welfare Adaptations	50	100	100	100	350
Residential and Social Care Provision - Elizabeth House	180	300	4,100	2,280	6,860
CareFirst Integration	60	125	0	0	185
Fireproof lift at Park Ave (MH clients)	0	0	0	0	0
Replace New Options Day Centre for LD Clients	1,048	1,276	0	0	2,324
Park Avenue Resource Centre	0	270	772	0	1,042
HEALTH, HOUSING AND ADULT SOCIAL CARE TOTAL EXPENDITURE	4,558	10,157	9,890	7,298	31,903
REGENERATION LEISURE & CULTURE					

Department/Scheme	2013/14 Current Projection £000	2014/15 Current Projection £000	2015/16 Current Projection £000	2016/17 Current Projection £000	Total Current Projection £000
Regeneration:					
Ponders End	761	1,749	935	0	3,445
Electric Quarter	1,402	3,580	2,700	3,150	10,832
New Southgate	300	773	1,850	750	3,673
Meridian Water	1,136	2,955	8,471	5,500	18,062
Edmonton Projects	450	853	1,700	1,500	4,503
Shires Estate - REACT Dysons Road	0	80	0	0	80
Market gardening	20	280	1,250	950	2,500
Enfield Town	0	0	1,675	1,675	3,350
Angel Edmonton	0	0	150	150	300
Edmonton Green Regeneration	54	0	0	0	54
Regeneration - conservation / design	466	257	650	0	1,373
Other heritage regeneration projects including acquisitions	0	0	1,100	1,100	2,200
Industrial Estates Regeneration	0	84	0	0	84
Libraries	87	0	0	0	87
Leisure	542	0	0	0	542
Palmers Green Library Refurbishment	0	4,455	0	0	4,455
Culture	322	0	0	0	322
REGENERATION LEISURE & CULTURE TOTAL EXPENDITURE	5,026	27,653	33,481	14,775	80,935
SCHOOLS & CHILDREN'S SERVICES					
Schools Access Initiatives	0	212	200	200	612
Target Capital - Special Needs	1,408	2,800	3,500	0	7,708
Devolved Schools Capital	3,887	6,000	6,000	6,000	21,887
Childrens Centres	258	849	0	0	1,107
Targeted Capital - School Meals Programme	97	98	0	0	195
Schools Condition Funding	132	3,581	4,200	4,200	12,113
City Learning Centres	19	0	0	0	19
Basic Need - Primary School Places	5,838	2,032	0	0	7,870
Additional Primary Placements September 2012	701	1,267	69	0	2,037
Primary Expansion Plan Phase 1	15,951	17,699	0	1,658	35,308
Primary Expansion Plan Phase 2 - Grange School	836	3,600	0	0	4,436
Primary Expansion Plan Phase 2 - Garfield School	434	4,393	3,520	0	8,347
Primary Expansion Plan Phase 2	466	6,749	8,386	28,333	43,934
Primary Schools	420	0	0	0	420
Secondary Schools	620	225	0	0	845
Fire Precaution Works	437	958	500	500	2,395
Non School Schemes	428	395	0	0	823
SCHOOLS & CHILDREN'S SERVICES TOTAL EXPENDITURE	31,932	50,858	26,375	40,891	150,056
GRAND TOTAL GENERAL FUND PROGRAMME	69,043	115,848	85,427	77,966	348,284

Department/Scheme	2013/14 Current Projection £000	2014/15 Current Projection £000	2015/16 Current Projection £000	2016/17 Current Projection £000	Total Current Projection £000
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HOUSING REVENUE ACCOUNT					
Decent Homes	23,421	23,418	0	0	46,839
General Work	14,530	23,304	35,941	33,250	107,025
Community Halls	68	0	0	0	68
Grants to vacate	500	500	500	500	2,000
Estate Renewals	5,201	24,907	10,377	6,150	46,635
HOUSING REVENUE ACCOUNT	43,720	72,129	46,818	39,900	202,567
GRAND TOTAL CAPITAL PROGRAMME	112,763	187,977	132,245	117,86	550,851

MUNICIPAL YEAR 2013/2014 REPORT NO. 204**MEETING TITLE AND DATE:**Cabinet: 12th March 2014**REPORT OF:**

Chief Executive

Contact officer and telephone number:

Alison Trew 020 8379 3186

E mail: alison.trew@enfield.gov.uk**Agenda – Part: 1****Item: 7****Subject: Quarterly Corporate Performance Report****Wards: All****Key Decision No: 3864****Cabinet Member consulted:****Cllr A. Georgiou****1. EXECUTIVE SUMMARY**

Prior to the 2010 General Election and the subsequent abolition of the National Indicator Set and Local Area Agreements, Cabinet received regular monitoring reports on key performance measures relating to nationally set targets and local priorities. In 2011/12 updates on performance were included as part of the monthly Cabinet Revenue Monitoring Reports.

In the current difficult financial circumstances, there is value in demonstrating to Members and residents that, in many areas, Council performance is being maintained and/or improved.

This is the latest quarterly report on the Corporate Performance Scorecard that reflects Council priorities and local resources, demand etc. The report attached at Appendix 1 shows the latest available performance data at the end of the third quarter of 2013/14.

2. RECOMMENDATIONS

That Cabinet notes progress made towards delivering the identified key priority indicators for Enfield.

3. BACKGROUND

- 3.1 Prior to the 2010 General Election and the subsequent abolition of the National Indicator Set and Local Area Agreements, Cabinet received regular monitoring reports on key performance measures relating to nationally set targets and local priorities. In 2011/12 updates on performance were included as part of the monthly Cabinet Revenue Monitoring Reports.
- 3.2 In the current difficult financial circumstances, there is value in demonstrating to Members and residents that, in many areas, Council performance is being maintained and/or improved. It is also important to understand why performance is deteriorating and whether there are further interventions that the Council can make to ameliorate the situation, or, if it is out of the Council's control, how the Council can make a case to central Government and other public bodies.
- 3.3 Therefore the Corporate Performance Scorecard has been updated and targets set that reflect Council priorities and local resources, demand etc. The indicators are grouped under the Council's three strategic aims, Freedom for All, Growth and Sustainability and Strong Communities. The scorecard also includes a number of financial health measures.
- 3.4 The report attached at Appendix 1 shows the latest available performance data at the end of the third quarter of 2013/14.

4. ALTERNATIVE OPTIONS CONSIDERED

Not to report regularly on the Council's performance. This would make it difficult to assess progress made on achieving the Council's main priorities and to demonstrate the value for money being provided by Council services

5. REASONS FOR RECOMMENDATIONS

To update Cabinet on the progress made against all key priority performance indicators for the Council

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

The cost of producing the quarterly reports, will be met from existing resources.

6.2 Legal Implications

There is no statutory duty to report regularly to Cabinet on the Council's performance, however under the Local Government Act 1999 a best value authority has a statutory duty to secure continuous improvement in the way in which its functions are exercised having

regard to a combination of economy, efficiency and effectiveness. Regular reports on the Council's performance assist in demonstrating best value.

6.3 Property Implications

None

7. KEY RISKS

Robust performance management helps identify areas of risk in service delivery and ensure that Council resources are used effectively and that the Council's good reputation is maintained.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The scorecard includes indicators that measure the Council's progress in reducing inequalities across the Borough

8.2 Growth and Sustainability

The scorecard includes indicators that aim to support business growth, increase numbers of people in employment, protect and sustain Enfield environment and support Enfield voluntary and community sector.

8.3 Strong Communities

The scorecard includes indicators that assess how the Council's actions are contributing to strengthening communities, improving communications, reducing crime and improving health

9. EQUALITIES IMPACT IMPLICATIONS

Corporate advice has been sought in regard to equalities and an agreement has been reached that an equalities impact assessment/analysis is not relevant or proportionate for the corporate performance report

10. PERFORMANCE MANAGEMENT IMPLICATIONS

Robust performance management ensures that the Council has accurate data and can ensure that service delivery is meeting local needs and priorities

11. PUBLIC HEALTH IMPLICATIONS

The scorecard includes a number of health and wellbeing indicators that aim to address the key health inequalities in Enfield. From 2013/14, when the health reforms come into effect, further public health indicators will be added to the scorecard.

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Cabinet Review - Financial Indicators 2013/14 Q3 ((Protect))



Generated on: 24 February 2014

Area of Review	Key Highlights	Risk Rating - Dec'13
Income & Expenditure Position - Year end forecast variances	Year-end forecast variances of £0.388m overspend have been identified to date in relation to General Fund net controllable expenditure. Budget variances identified to date will need to be managed closely to ensure timely appropriate action can be taken.	
Income & Expenditure Position - Budget Profiling	Improved focus on budget profiling across all departmental budgets will continue to be applied in order to better reflect predicted net spending patterns throughout the year. This will change to green when we are satisfied that the profiles for 13-14 are correct with managers working with accountancy teams to fine tune this work.	
Income & Expenditure Position - HRA	The Council Housing services are on track to deliver all performance expectations and forecast a £1.3m underspend	
Balance Sheet - Cash Investment	The current profile of cash investments continues to be in accordance with the Council's approved strategy for prioritising security of funds over rate of return.	
Balance Sheet - General Fund balances year end projections	The year-end projections for General Fund balances are in line with the Council's Medium Term Financial Strategy target levels.	
Cash Flow - Cash balances and Cashflow Forecast	The Council's cash balances and cashflow forecast for the year (including borrowing) will ensure sufficient funds are available to cover planned capital and revenue commitments when they fall due.	
Cash Flow - Interest Receipts Forecasts	Interest receipts forecast for the year are on target with budget.	

Cabinet Review - 2013-14 Q3 Priority Indicators

(1) Fairness for All

(a) Housing and Homelessness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Number of households living in temporary accommodation	2097	Dec'12	2188	2109	December 2013	There has been a significant increase in the numbers of households presenting themselves as homeless, the Council has a statutory duty to house these people Nov 13: 3,189/3,390=94% Nov 13: 25,279/25,390=99.56% Dec 13: 47,072,344.38/46,666,722.87 = 100.86% Dec 13: 1,832,248.09/65,127,590.25=2.81%
Private Sector Housing: Empty Homes Brought Back into Use	37	Dec'12	36	36	December 2013	
Overall satisfaction with repairs service provided by Enfield Homes	96%	Nov'12	94%	96%	November 2013	
Contractor monitoring by Enfield Homes of responsive repairs completed YTD by agreed target date		new 13/14	99.56%	98.85%	November 2013	
Rent collected by Enfield Homes as a proportion of rent due (excluding rent arrears)	100.14%	Dec'12	100.87%	99.00%	December 2013	
Rent arrears of current tenants, as managed by Enfield Homes	2.89%	Dec'12	2.81%	3.75%	December 2013	

(b) Educational Attainment

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Achievement at level 4 or above in Reading, Writing and Maths at Key Stage 2 - New 2012-13	74%	11/12	76.0%	75.0%	2012/13	Final Published Data. Enfield is better than the England average of 75%.
Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths	55.5%	11/12	63.2%	63.0%	2012/13	Final Data published January 2014: Enfield are above the National average of 60.8% of pupils achieving 5+a*-c grades inc English and Maths GCSEs. This is a much improved performance on last years figure of 55.5%.
Percentage of Persistent Absence in secondary schools (New 15% Threshold)	6.7%	11/12	6.4%	6.5%	2012/13	Enfield is better than the England average of 6.5% and shows a improvement on last years performance. Persistent Absentees are defined as having an overall absence rate of around 15% cent or more. This equates to 46 or more sessions of absence (authorised and unauthorised) during the year.
Percentage of Persistent Absence in Primary school.(New 15% Threshold)	3.6%	11/12	3.9%	3.6%	2012/13	Primary Persistent absence has gone up a small amount since last year and is higher than the England average of 3.6%. Data published at end of January. Analysis is currently being undertaken to understand the drop in performance from last year. Persistent Absentees are defined as having an overall absence rate of around 15 per cent or more. This equates to 46 or more sessions of absence (authorised and unauthorised) during the year.

(c) Adult Social Care

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Number of clients reviewed in the year (of clients receiving any service)	62.8%	Jan'13	60.7%	69.0%	January 2014	ANNUAL TARGET 2013/14 = 82%. Performance is currently at 60.7%. To make the end of year target, performance should be at 68.3% by this point in the year. At this point in 12/13, 62.8% of clients had been reviewed. Please note that from October 2013 onwards S256 and Full Cost Clients have not been included.
Number of adult learning disabled clients known to CASSRs in paid employment	140	Jan'13	147	150	January 2014	ANNUAL TARGET 2013/14 = 150. This indicator relates to clients aged 18-64 only and measures the number of clients in employment out of all clients known to HHASC with a learning difficulty. We are currently below target as 147 clients are recorded in employment.
Percentage of All Social Care Clients receiving Self Directed Support	72.87%	Jan'13	77.41%	81.52%	January 2014	At the end of this period, 5285 clients (77.41%) had received self directed support to date this financial year. This is below the target of 81.52% for this proportion of the year. 98.1% of clients have a personal budget where services can be provided via a personal budget. As of 18/02/2014 a further 29 DP's were in the process of being loaded. These consisted of: Enablement - 18, Access - 2, CMS - 3, Review Team - 2 and LD - 4.
Delayed transfers of care	4.89	Dec'12	6.58	5.00	December 2013	ANNUAL TARGET 2013/14 = 5 people delayed per 100,000 pop for Delayed Transfers which equates to a rolling average of approx 15.6. THIS IS A MEASURE OF NHS AND COUNCIL PERFORMANCE. Performance has improved this month as delayed transfers of care dropped from 18 to 11 this month. Performance of 6.58 is outside the target. Of the 11 patients delayed this month, 1 was attributable to Social Care (this was an out of borough case).
Timeliness of social care assessment (all adults)	89.5%	Jan'13	87.4%	90.0%	January 2014	ANNUAL TARGET FOR 2013/14 = 90%. Performance this month has continued to improve. Performance is now 87.4% and is derived from 1784 assessments completed within 4 weeks out of the total 2041 assessments completed so far this year. Though below target, year end performance is projected to be 89%.. Outturn in 2012/13 was 89.5%.
Carers receiving needs assessment or review and a specific carer's service, or advice and information	36.39%	Jan'13	41.24%	40.00%	January 2014	ANNUAL TARGET 2013/14 = 48%. This percentage figure represents 2527 carers receiving a carers service or information and advice.
No of Adults receiving secondary mental health services in employment	66	Jan'13	101	85	January 2014	ANNUAL TARGET 2013/14 = 6% target agreed by CCG for BEHMHT. This target is 6% of all clients accessing secondary mental health services in paid employment. The outturn in 2012/13 was 4% (which was 75 people). To achieve this target approx 85 people will need to be in paid employment. For November 2013 and for all future months this indicator now includes all Secondary MH Service users aged 18-69 irrespective of their review date. For January 2013 and all future months the data set provided by BEH MHT has been changed to show all Service users with Enfield Postcodes rather than those receiving services from LBE. 101 clients receiving Secondary Mental Health services were in paid employment at the end of this period. This equates to 6.39%.

(d) Safeguarding Children

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
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Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
The number of Looked after children who were adopted or where an Special Guardianship Order (SGO) was granted during the year as a percentage of the number of children Looked after (excluding UAS) who had been Looked after for 6 months or more	9.45%	Q3 12/13	8.23%	7.5%	Q3 2013/14	Since April 2013, there have been 12 Adoptions and 8 Special Guardianship Orders granted. This is an incremental target: Q1 = 2.5%, Q2 = 5%, Q3 = 7.5% and Q4 = 10%.
% of children who had been looked after continuously for at least 12 months (excluding Secure Remands) and were of school age, who missed a total of at least 25 days of schooling for any reason during the previous school year	3.1%	Q3 2012/13	3.2%	5%	Q3 2013/14	4 children were recorded as having 25 days or more absence out of a total of 124 children of school age who had been looked after for a year or more as at the end of December.
Average time (in weeks) between Child entering care to moving in with adoptive parents		New 13/14	96		Q2 2013/14	There are currently 10 children in the cohort, with an average time of 90 weeks between the Child entering care to moving in with adoptive parents. 1 child in this cohort was in care for over 6 years with a plan of long term fostering, before this was changed to Adoption. This is a positive outcome for this child however due to the small nature of the cohort, long delays in any one case can have a disproportionate effect on the timescales for the whole cohort. For future reporting we will note a figure without the exceptional circumstances of the above 1 child in the calculation, to show performance within the current cohort. This is a new indicator for 2013-14 no target set at this present time.
Average time (in weeks) to match a Child to adoptive parents once court decision that adoption is best option.		New 13/14	33		Q3 2013/14	There are currently 10 children in the cohort, with an average time of 33 weeks to match the Child to adoptive parents, once the court's decision is that adoption is best option. This indicator also has a small cohort of which one child required CAMHS input for a year to prepare for adoption. The time taken from Court Decision to matching in this one instance was 90 weeks which is a reflection of the complexity of the case. Despite this, a success match was found. This is a new indicator for 2013-14 no target set at this present time.
Stability of placements of looked after children: number of moves. (The % of children looked after at 31 March with three or more placements during the year)	11.5%	Dec'12	14.3%	11.0%	December 2013	Enfield has significantly fewer Looked After Children than the vast majority of our 52 comparator boroughs. 3.7 per 1000 compared with an average of 6.8 per 1000. This indicates that only children and young people with the most complex needs become looked after making it more challenging to achieve stability. Increasing numbers of young people are needing to be moved to break gang related activity or as a protective strategy against child sexual exploitation. Strategies to reduce the number of moves include stability meetings to stabilise and maintain placements and a recently extended CAMHS In Step programme supporting placements in difficulty. Mandatory training for foster carers and a significant increase in the number and range of training opportunities available will give carers the skills and knowledge to maintain the more challenging placements. Placements continue to be actively overseen by the Senior Management Team for appropriateness and stability through the placement panel process. This represents 43 out of 301 LAC children who have had 3 or more placements in the previous year.

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Stability of placements of looked after children: length of placement	65.6%	Dec'12	56.7%	66.0%	December 2013
Percentage of children becoming the subject of Child Protection Plan for a second or subsequent time - in the past two years	5.1%	Dec'12	2.9%	8.0%	December 2013
Percentage of child protection cases which were reviewed within required timescales	98.8%	Dec'12	100.0%	100.0%	December 2013
Care leavers (19-21 years old) in education, employment or training	82%	Q3 12/13	79.3%	70.0%	Q3 2013/14

Notes
<p>51 out of 90 children looked after for more than 2.5 years had been in their current placement for over 2 years. A number of young people have turned 16 years and so are no longer included in this cohort despite remaining in stable placements.</p> <p>The children failing to achieve this level of stability reflect the increasing complexity of local needs.</p> <p>Stability Meetings are held to maintain placements and Disruption Meetings are held whenever a placement breaks down. This assists in identifying why the placement broke down and helps to inform the requirements of the next placement.</p> <p>A recent analysis has been completed which shows that well over half the moves captured were related to children and young people moving onto planned permanence placements. The analysis cited extremely challenging behaviour issues as main cause of placement disruption in the remainder.</p>
<p>This indicator counts children who had a previous child protection plan in the past two years. Of the 242 children who became subject to a Child Protection plan during the past 12 months, 30 had previously been on a Child Protection plan and 7 had been on a Child protection plan in the past two years. The percentage decrease this month is due to an increase in the base cohort rather than a significant decrease in repeat plans.</p>
<p>The percentage of child protection cases which were reviewed within the required timescale is 100%. There were 123 reviews in the denominator.</p>
<p>46/58 care leavers are in Education Employment and Training. Performance has increased this quarter. This indicator is based on a small cohort and small changes therefore have a significant impact on performance.</p>

(e) Sport and Culture

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Sports Development Sessions - Young People Attendances	92,573	Q3 2012/13	33,833	68,409	2013/14
Sports Development Sessions - Adult Attendances	24,391	Q3 12/13	24,352	21,688	2013/14

Notes
<p>Incomplete data received from our lead partner as healthy weight and age seems to be a sensitive topic for participants to disclose information about their children. We are working to collate the data needed but have not been able to produce it in time of monitoring return and are doing it retrospectively. These will be in place for next reporting period.</p> <p>The winter weather means that uptake of individuals on courses appear lower but this is expected to change during the spring and summer term. There will be a big drive to encourage participation from our target groups from February 2014.</p> <p>Also this years target set was based on the success of 2012 related activities which skews this years target as a non-Olympic year. However, we are seeking figures for outstanding Enfield Festival activities for partners - this should contribute to achieving the high target by March 2014.</p> <p>Please also refer to the Performance Indicator measuring Young Peoples attendance at Leisure Centres in which the target has been overachieved. This service is provided on behalf of the Council by Fusion Lifestyle. Promotion of our sports sessions continue to be promoted at the Leisure Centres and vice versa to enable a partnership approach.</p> <p>The overachievement in Adult figures will continue to grow into Q4 we hope that this offsets figures for young people.</p>
<p>Overachievement of targets due to more adult and family based activities included investment from NHS London for our Active with Ease Project. Also the success of the Night Hike and Fun Run have contributed to these figures and the signposting of adults to our main programme.</p>

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
London Youth Games - Enfield Ranking	3rd	11/12	6		2012/13	Comprises events from November 2012 to July 2013. Fencing won Gold in this year's event.
Leisure Centre - Young People attendances	551,900	Q3 12/13	630,372	582,468	Q3 2013/14	
Number of all Library visits Actual and Electronic	2,171,131	Q3 12/13	2,390,003	2,250,000	Q3 2013/14	We continue to exceed the target for visits to branch libraries and online library resources. Online resources are being promoted to customers and staff trained in accessing them. We continue to hold events in libraries for all categories of customer and constantly strive to make them a welcome space for everyone to visit.
Number of Arts activities for Children and Young people	5,279	Q3 12/13	6,075	5,550	Q3 2013/14	Forty Hall & Estate - 3809 Millfield House & Theatre - 2116 Dugdale Centre - 143 Festivals & Events - 7
Engagement in the Arts (People taking part in all arts at local level)	147,046	Q3 12/13	184,066	140,000	Q3 2013/14	Total - 184066 Forty Hall & Estate - 69011 (28284 visitors 40727 online visitors) Mill Theatre & House - 69211 Dugdale Centre - 22277 Festivals & Events - 23567
CYP Participation in Positive Activities (To measure and drive improved performance around the participation of young people in positive activities.)	72,617	Q3 12/13	84,861	80,000	Q3 2013/14	Total - 84861 Forty Hall & Estate - 6697 Salisbury House - 864 Millfield Theatre & House 49353 Dugdale Centre - 16387 Festivals & Events - 11560

(f) Income Collection, Debt Recovery and Benefit Processing

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
% of Council Tax collected (in year collection) Combined	83.06%	Dec'12	80.88%	79.75%	December 2013	In 2013/14 significant national benefit changes have affected Council Tax collection. However, the Council remains on track for its budgeted performance targets.
% of Business Rates collected (in year collection)	84.41%	Dec'12	85.31%	84.10%	December 2013	
% of Housing Benefit Overpayments recovered.	85.10%	Dec'12	93.90%	80.00%	December 2013	
Total Social Housing properties recovered from being sub let	21	Q3 12/13	37	39	2013/14	Target set for year = 56 properties.
Processing Times for New claims - Housing Benefit/Council Tax Support (average number of calendar days)	22.35	Dec'12	22.45	23	December 2013	After restructuring, the housing investigations team has been built up, achieved full strength in January, and has been working in partnership with Enfield Homes. The results shown here have been achieved by the Fraud team but are due to be combined with those from Enfield Homes for the Q4 performance to achieve the year end target.
Processing Times for Benefit Change in Circumstances (average number of calendar days)	7.92	Dec'12	7.92	8	December 2013	

(2) Growth & Sustainability

(a) Employment & Worklessness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Number of families engaged in Change and Challenge programme Showing Improvement under the criteria of Employment, Education and Crime/Anti Social Behaviour.		New 13/14	101	64	Q2 2013/14	In Q2 there have been a total of 101 Families in the Change and Challenge Programme showing improvement. 8 families with at least one member who has moved off benefits into continuous employment 25 families with at least one member achieving "progress to work" (on a back to work programme) 68 families who achieved both the Education and Crime/ASB criteria The Total number of Families to be identified over the 3 years is 775, so far we have identified 407 families.
16 to 19 year olds who are not in education, employment or training (NEET)	4.40%	Dec'12	4.25%	4.70%	December 2013	December shows NEETS at 4.27%. There are 458 NEET young People aged 16-19 in Enfield. Performance is very encouraging as we are exceeding the 4.7% NEET target. Six wards (Edmonton Green (5.0%), Enfield Lock (6.0%), Haselbury (5.3%) Ponders End (5.6%), Southbury (5.4%) and Turkey Street (5.3%) are currently above the 4.7% target. Enfield Lock (6.0%) is the highest ranked ward and Winchmore Hill (2.0%) is the lowest ranked ward for NEETS.
JobCentrePlus indicator monitored by LB Enfield: Employment rate in Enfield: Working age population (Source: labour market information - Office for National Statistics)	64%	Q2 12/13	66.4%	69.8%	Q2 2013/14	THIS IS A JOB CENTRE PLUS PERFORMANCE INDICATOR WHICH IS MONITORED BY ENFIELD COUNCIL 66.4% represents 132,000 people in employment (75,700 male and 56,300 female), against a working age population of 205,600. This is 1,300 more people in work than in previous period. Enfield ranks 24th out of 33 London Boroughs.

(b) Planning

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Percentage of all valid planning applications that are registered within 5 days of receipt	47.5%	Q3 12/13	78.9%	80.0%	2013/14	Recent performance has fallen due to an increase in planning applications being submitted and ongoing IT issues with the Planning Portal link to Swift APAS and with Swift APAS itself. These have been raised with SERCO but are also a product of the delay in implementing IDOX and the full migration to W7. Steps are being taken to minimise the effect of this.
Processing of planning applications: Major applications processed within 13 weeks	20%	Q3 12/13	68.89%	60.00%	2013/14	Legislative changes in validation of applications and subsequent updating of procedures was implemented, however this led to some delays in registration due to inaccurate processing. Staff training has been undertaken to address this.
Processing of planning applications: Minor applications processed within 8 weeks	55.2%	Q3 12/13	71.15%	70.00%	2013/14	
Processing of planning applications: Other applications processed within 8 weeks	69.9%	Q3 12/13	89.48%	80.00%	2013/14	

(c) Waste, Recycling & Cleanliness

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Residual household waste per household	307.9kg	Q2 12/13	308.60kg/hhd	303.00kg/hhd	Q2 2013/14
Percentage of household waste sent for reuse, recycling and composting	41.2%	Q2 12/13	41.17%	42.00%	2013/14
Percentage of inspected land that has an unacceptable level of litter	4%	12/3 to Nov'12	2%	4%	2013/14
Percentage of inspected land that has an unacceptable level of detritus	6.7%	12/3 to Nov'12	5.6%	6.0%	2013/14
Percentage of inspected land that has an unacceptable level of graffiti	2%	12/3 to Nov'12	.5%	2.0%	2013/14
Percentage of inspected land that has an unacceptable level of fly-posting	0.4%	12/3 to Nov'12	.2%	1.0%	2013/14

Notes
The main increase in residual tonnages appears to be for collected household waste i.e. estates and kerbside. The Recycling Centre and Street Cleansing tonnages have both gone down. Further weekly analysis was carried out but this did not show any spikes/ anomalies. Benchmarking shows that 20 of the 32 London boroughs (with Q2 data available) showed an increase in kg per household by an average of 4.83kg and therefore this suggests this is an increase throughout most of London.
The key cause of the recycling rate performance declining was the increase in residual waste, the tonnage recycled/composted had actually increased by almost 280 tonnes (2.1%) from the previous quarter. However, this was offset by the increase in residual by almost 600 tonnes - a 3.2% increase from the previous quarter. There was a very similar increase of approx. 600 tonnes between Qtrs 1 and 2 of 2012-13, which suggests that this is a 'seasonal' variation. The combined recycling and organic tonnages dropped almost 400 tonnes compared to 12/13 Qtr 2 and the major contributor to this was a drop in organic waste with commingled recycling remaining constant - which suggests a change in growing conditions compared to the previous year.

(d) Environmental Protection

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Reduce the sales rate of age restricted products	5%	Q3 12/13	16.7%	10.0%	Q3 2013/14

Notes
5 attempts fireworks, 2 attempts alcohol - no sales; 5 attempts knives, 2 sales Trading Standards notify in writing those premises where any test purchase was attempted but no sale was made. For those premises where test purchases are attempted and where a sale is made, the TS officer will pass the details onto the licensing enforcement team. Licensing enforcement will then undertake a compliance visit to assess if the premises license conditions are being met. The premises will get a letter from TS advising them that a sale was made and further test purchases will be attempted. The business is also provided details of guidance and training material which we have produced which is available on the website. Licensing enforcement will also direct businesses to this resource as part of their involvement too.

(3) Strong Communities

(a) Crime Rates

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
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Notes

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Total Offences (MOPAC 7)	9,991	Dec'12	9,826	9,114	December 2013
Burglary	2,813	Dec'12	2,529	2,390	December 2013
Criminal Damage	1,613	Dec'12	1,541	1,754	December 2013
Robbery	871	Dec'12	739	758	December 2013

Notes
<p>The new Mayor's Office for Policing and Crime announced last year that the Metropolitan Police would be measured against 7 neighbourhood crime targets, referred to as the MOPAC 7. An ambitious stretch target of -20% over the next four years was set for Burglary, Criminal Damage, Robbery, Theft from Motor Vehicles, Theft of Motor Vehicles, Theft from the Person and Violence with Injury.</p> <p>Whilst Enfield has noted a reduction in the 'MOPAC 7' to date, we are currently some way off meeting the stretch target as set by the Mayor's Office for Policing and Crime. The largest single contributors to this target are Burglary and Thefts from Motor Vehicles, which combined account for almost 60% of the MOPAC 7 crimes.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have reduced -1.6% compared to -11.8% across London (the target for end of 2013-14 is -10%)</p>
<p>The overall burglary figure includes burglary of domestic households (69% of total), commercial premises and businesses (20%) and domestic buildings such as sheds and garages (11%). Currently household burglary in Enfield is at its lowest level in several years, although there has been a rise in break-ins of domestic sheds and garages. We should expect to achieve a reduction on last year's figure, although we may not meet our stretch target for 2013-14 as set by the Mayor's Office for Policing and Crime.</p> <p>The partnership continues to implement alley gate schemes to reduce opportunities for rear entry burglary offending across the borough and other intensive initiatives are planned for seasonal increases over the winter months.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have reduced -7.7% compared to -6.8% across London (the target for end of 2013-14 is -10%)</p> <p>For more information on burglary in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/2</p>
<p>Criminal Damage has reduced by more than-20% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have reduced -7.9% compared to -9.8% across London (the target for end of 2013-14 is -10%)</p>
<p>Robbery has reduced by more than -15% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime. Rates of offending per 1,000 residents are now notably below the London average, and the proportion of offences involving young people are at their lowest levels in several years.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have reduced -18.8% compared to -17.9% across London (the target for end of 2013-14 is -10%)</p> <p>For more information on robbery in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/4</p>

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
Theft from Motor Vehicle	2,229	Dec'12	2,519	2,033	December 2013
Theft/Taking of Motor Vehicle	577	Dec'12	654	733	December 2013
Theft from the Person	455	Dec'12	478	320	December 2013
Violence with Injury	1,301	Dec'12	1,366	1,130	December 2013
Number of Domestic Crimes	1,211	Dec'12	1,350		December 2013
Number of Domestic Violence cases referred to MARAC	229	Q3 12/13	357		Q3 2013/14

Notes
<p>Thefts from motor vehicle offences in Enfield have risen over the past three years and at the current trajectory it is unlikely that we will see a reduction or meet our stretch target, as set by the Mayor's Office for Policing and Crime, for 2013-14.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have increased +10.1% compared to -5.7% across London (the target for end of 2013-14 is -10%)</p> <p>For more information on vehicle crime in Enfield and tips to keep safe please see the following link: http://www.enfield.gov.uk/info/200017/community_safety/1662/keeping_enfield_safe/3</p>
<p>Thefts of motor vehicles in Enfield have declined by almost -24% since 2011/12 and we are currently exceeding the stretch target which was set by the Mayor's Office for Policing and Crime.</p> <p>12-month rolling data (which is monitored by MPS) shows Enfield to have increased +10.4% compared to -9.2% across London (the target for end of 2013-14 is -10%)</p>
<p>Theft from the person offences are composed largely of pick-pocket type offences and snatch thefts (predominantly where mobile phones are snatched from victims in the street). Just fewer than 60% of all Theft from Person offences involve mobile phones being taken from victims. London wide there has been a +9.0% increase in this crime type since 2011/12, whilst Enfield has noted a rise of +27.2% in the same period.</p> <p>We are significantly off meeting the stretch target as set by the Mayor's Office for Policing and Crime.</p>
<p>Reported numbers of Violence with Injury have increased in Enfield, driven to some extent by our efforts to increase the number of Domestic Violence victims who report crimes to the police and local authority. 42% of Violence with Injury in Enfield is attributable to Domestic Violence. Just under 20% of the current increase in Violence with Injury offences has been caused by the increase in Domestic Violence offences.</p> <p>Nationally it is estimated that as much as 50% of all violence goes unreported to the police, particularly that which is domestic or familial, or that which occurs as part of the night time economy.</p> <p>Reported crime figures provide a snapshot, however, it is important to note that they are not conclusive. A considerable amount of violence that is not reported to police is dealt with by the London Ambulance Service and Accident & Emergency Departments. Locally we have worked to obtain this data in order to improve our knowledge on geographic locations of violence so that resources can be better coordinated.</p>
<p>There is no local target regarding the number of crimes of domestic violence. Domestic Violence is significantly under-reported nationally therefore we actively encourage victims to report offences to the police.</p>
<p>The Multi-Agency Risk Assessment Conference (MARAC) is a regular local meeting whereby information about high risk domestic violence victims is shared between local agencies. A co-ordinated plan is drawn up to support the victim.</p> <p>There is no specific target set with regards to the number of referrals.</p>

(b) Health & Well Being

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update
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Notes

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Partnership Successful Completion Rate (%) for all Drug users in treatment (over 18 years of age), excluding primary alcohol users:	13.3%	Nov 12	28.4%	18.7%	November 2013	The DAAT has been working with the PbR Providers and made changes to the reviewing process for successful treatment completions which has led to improved opportunity for performance management issues on that measure. Previously, the measure was adversely affected because of the co-working requirement between the ACRT and the PbR Treatment Providers; now PbR Treatment Providers are responsible for recording that performance and ACRT auditing this process.
Numbers in Effective Treatment - All Drug Users (over 18 years of age), excluding primary alcohol users	1,087	Sep 2012	1,047	1,068	September 2013	Performance has continued to increase this month from 1043 to 1047. Numbers in Effective Treatment are based upon the number of patients who are retained in treatment for 12 weeks or longer, or are discharged within 12 weeks as either drug free or occasional user, hence the 3-month lag in the published figures.
Obesity in primary school age children in Reception	13.3%	11/12	12.6%	12.0%	2012/13	The aim of the Healthy Weight strategy is to reduce Obesity in reception age to below 12% by 2015 and 11 % by 2021. Health Trainers carried out a pilot programme at North Middlesex Hospital with pregnant women who were either obese or overweight. It was a 5 day workshop held over 5 weeks. The aim was to provide information and advice to women who want to make a healthy behaviour change to improve their health and in the longer term their babies health.
Obesity in primary school age children in Year 6	24.4%	11/12	24.10%	23.00%	2012/13	The Aim of the Healthy Weight strategy is to reduce the Year 6 rate to below 21.4% by 2015 and below 20% by 2021. Local Healthy weight workshops have been held with key LA partners, NHS and Voluntary sector. As a result of the workshop Ideas and suggestions have been collated and contributed to a draft action plan. The Healthy weight action plan has been sent out for consultation. The steering groups are working towards delivering all of the actions with in the Healthy weight action plan. We have commissioned the Food Trusts Let's Get Cooking programme to train School staff, parents and /or parent support advisers in practical cooking. This has covered every primary school in the Upper Edmonton area where obesity and health inequality is at its highest.
4 week smoking quitters	600	Q2 12/13	576	600	Q2 2013/14	This indicator presents the number of people who successfully quit smoking amongst those who set a 4 weeks target date in the quarter. The Annual target for this indicator is 1572 quitters. Presently 576 smoking quitters who have successfully quit for 4 weeks are recorded on the database. The Cumulative target for Q2 was 600. Smoking Quit levels are historically higher in Q3 & Q4.
NHS Health Checks-offered (cumulative)	7.5%	Q3 12/13	14.9%	15%	Q3 2013/14	This figure is calculated against an eligible population denominator of 80665. This is an estimate number provided by the DoH of people on disease registers. As of Q3, 11982 health checks had been offered which equates to a figure of 14.5% of the eligible population. The end of year cumulative target is 20% and the Q3 target was 15%.
NHS Health Checks-received as % of Population	4.02%	Q3 12/13	6.02%	5.2%	Q3 2013/14	This figure is calculated against a denominator of 80665. This is an estimate number provided by the DoH of people on disease registers. At the end of Q3 there was a cumulative total of 4860 Screenings, equating to 6.0% of the eligible population. The end of year cumulative target is 6.93% and the Q3 target was 5.2%

(c) Enfield Council Website

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Page Views - Number of Public Web Page Views on Enfield Council website	5,791,977	Dec'12	6,927,861	6,570,000	2013/14	Page views are for the period from April to end December 2013.
Enfield website - total number of transactions carried out by members of the public using the Council website	47,408	Dec'12	81,078	72,000	2013/14	Transactions are for the period April - December 2013. Figures up 30% due to communications campaigns to promote web channel. Top transactions are Payments, followed by report &/ or request waste issues.

(d) Council Corporate Indicators

Indicator	Previous Year Data	Time Period	Current Value	Current Target	Last Update	Notes
Average Sick Days - Corporate Staff (rolling 4 quarters)	8.5	Q3 12/13	7.8	8.0	Q3 2013/14	Data represents sickness absence for the period from 01.01.2013 to 31.12.2013. Corporate: 26,908.61 days lost/3432.89 average FTE = 7.8 average days
Average Sick Days - School Personnel (rolling 4 quarters)	6.7	Q3 12/13	6.4		Q3 2013/14	Data represents sickness absence for the period from 1.01.2013 to 31.12.2013 Schools: 32,786.37 days lost/5,134.27 average FTE = 6.4 average days
Council's Property Disposals programme	£7,039,216	Q3 12/13	£5,160,000	£4,000,000	Q3 2013/14	Contracts have also been exchanged with Hollybrook Limited for the conversion of the former Southgate Town Hall and new (affordable) housing at the rear. Subject to approval of the planning application the capital receipt of £2.025M is due in late spring/early summer 2014. The Disposals team are also currently working up proposals for a number of sales by public auction in early 2014/15 following agreement to the Tranche 5 Cabinet report. At the same time plans are being put in place for the future sale of assets, (in the next financial year) and for more complex cases planning ahead into 2015/16.
% Electronic BACS transactions to suppliers	99.94%	Q3 12/13	99.99%	98.5%	Q3 2013/14	
Internal Audit Programme - % of reviews completed	20%	Q3 12/13	41%	48%	Q3 2013/14	Although the in-house team has suffered from the effects of ongoing vacancies, individual audits have been transferred to the outsourced partner to back fill. The audit programme is on track as profiling of audit delivery will result in a high proportion being completed during Q4.
I.T. incidents resolved within SLA High Priority (severity 1) resolved within 2 hours	99.38%	Q3 12/13	100%	95%	Q3 2013/14	
I.T. incidents resolved within SLA (severity 2) High 7 hrs fix	100%	Q3 12/13	100%	95%	Q3 2013/14	
% of invoices paid within 30 days for all Departments	97.06%	Dec'12	97.3%	95%	2013/14	96.99% represents average number of invoices paid within 30 days from April to Sept 2013 (50,230 invoices of 51,787 paid). In the same period, 77.6% of all invoices paid within 10 days

MUNICIPAL YEAR 2013/2014 REPORT NO. 205

MEETING TITLE AND DATE:

Cabinet – 12 March 2014

REPORT OF:

Director of Schools and Children's Services

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Agenda – Part: 1	Item: 8
Subject: Brimsdown Primary School Investment	
Wards: Enfield Highway	
Key Decision No: 3869	
Cabinet Member consulted: Cllr Ayfer Orhan	

1. EXECUTIVE SUMMARY

- 1.1 This report provides an update on the need to provide Primary pupil places in the North East of the borough as a result of two local academies' proposed increases to their Primary school provision and the subsequent effect on Council proposals for the expansion of Brimsdown Primary School.
- 1.2 As part of the proposed expansion of Brimsdown Primary School the opportunity was going to be taken to investigate the best way to improve the condition of existing buildings with a decision taken on rebuilding or renovating them as part of the required expansion works.
- 1.3 Without the need to expand the school the issue of the condition of the existing school buildings remains, particularly the need to improve the kitchen and dining facilities. As the replacement of the kitchen and dining facilities are required as a matter of urgency it is proposed that they are re-provided in such a way which will allow them to be incorporated into the current school buildings or to form part of the re-provision of a new build. A decision on the investment options will follow a detailed option appraisal to ensure the school's infrastructure can deliver 21st Century education services.
- 1.4 The report asks Cabinet to note the financial implications in terms of the change in requirement to expand the school and seeks approval to proceeding with the technical studies, design and works procurement of works to re-provide the kitchen and dining facilities. In addition to undertake a detailed options appraisal to evaluate the investment need to bring the remaining school building up to an acceptable standard either via investment into the current stock or the reprovision of the school for this activity.

2. RECOMMENDATIONS

It is recommended that Cabinet Members approve:

- 2.1 The updated strategy to provide school places in the North East of the borough and to note that it no longer requires a Council funded school expansion in the short to medium term.
- 2.2 That Brimsdown Primary school's kitchen and dining facilities are re-provided at an estimated cost of up to £3m including contingency, from within the PEP2 project costs already included in the Council's Capital Programme. It is proposed that these facilities are provided in such a way which will facilitate either an improvement of the current building stock or the re-provision of the school on site.
- 2.3 That a detailed options appraisal is undertaken on the site to assess the benefits and costs of either upgrade the current building stock to enable the school to deliver the curriculum into the 21st Century or to re-provide the school within the school site.
- 2.4 Delegated authority to the Director of Schools and Children's Services and the Cabinet Member for Children and Young People (via Portfolio Decision) to take decisions on:
 - Entering into contractual arrangements and placing orders for required construction works.
- 2.5 Delegated authority to the Director of Schools and Children's Services on the:
 - Appointment of appropriate technical services such as architects, surveyors and contract managers;
 - Submission of planning applications; and
 - The appropriate procurement routes for individual schemes.

3. BACKGROUND

3.1 Pupil Places

3.1.1 In the report (School Expansion Programme Phase 2 2013/14 – 2017/18) submitted to Cabinet on the 19th June 2013 Cabinet agreed:

- The updated strategy to provide the additional school places required between 2013/2014 and 2017/18;
- The establishment of the school expansion programme to run from 2013/14 to 2017/18 including a provisional budget of up to £44.318m to deliver 1,680 extra Council funded Primary school reception places, including the cost of rebuilding and re-configuring existing schools between 2013/14 and 2017/18, subject to availability of funding,

agreement of detailed scheme costs, and clear demonstration of value for money.

- 3.1.2 Given the pressure on places in recent years, an independent review was conducted between March and May 2013 by Openbox Consulting, a company that has supported a number of local authorities with pupil place modelling. Openbox reviewed Council and Government data separately to the annual release of population projections from the Greater London Authority, that is used in pupil place projections, and the planning areas used by the Council. For the North East area of the borough, the review originally identified a need for four additional reception classes by 2014 with a further two classes by 2017.
- 3.1.3 In June 2012 the pupil place projections and knowledge of existing and other planned expansions in the area led to the Council identifying a need to expand one Local Authority maintained primary schools in the North East area. Based on a range of criteria including available space, Brimsdown Primary school was chosen as the most suitable for further detailed work on the potential to expand. An informal approach was made to the head teacher and Governing Body to assess their willingness to agree to a potential expansion of the school. Following agreement of the school, the Council included Brimsdown Primary school within the PEP2 programme.
- 3.1.4 Clearly the need for pupil places and how they are to be delivered is something that is subject to continual change, it is dependent on the decisions of other education organisations in terms of their own expansion proposals. The Council is required to continually review projected demand for places and the provision of places in the borough. Following the decision of two free schools / academies to expand their primary provision, the assessment of need for the North East area has been updated. The result is that the Council does not need to expand a school in the North east area within the next five years.
- 3.1.5 Based on the revised picture of the supply and demand for pupil places in the area, it is recommended that the proposed expansion of Brimsdown primary school does not proceed and that Cabinet notes the effect on the identified future capital budget requirement, re-profiling the current budget to take account of the change to expenditure in the coming years 2014/15 and 2015/16.

3.2 **Building Condition**

- 3.2.1 This school is set in a large plot of land and the original construction was in the 1930's, since then the school has seen a number of new additions. As a result of the differing eras of construction the school finds itself under a number of differing construction regulations standards and materials used in the construction of.
- 3.2.2 The original building is solid brick construction under a pitched concrete tile roof. The later additions are cavity brick walls under flat felt roofs. Guttering is

both metal and PVC. RWP's and soil are both metal and PVC. Windows are 'Crittall' in the original, alloy PVC coating and PVC.

- 3.2.3 The school uses three outbuildings, one as a kitchen, dining hall (both built 70 years ago) and the other two as teaching areas. The dining hall was due to be demolished and replaced but as a result of the financial climate, this has been suspended.
- 3.2.4 The existing Dining Halls and Kitchen are housed in HORSAs (Hut Operation for the Raising of the School [leaving] Age) huts, these were cheap prefabricated kit buildings that were part of a national Government initiative. They are reinforced concrete framed and had asbestos cement sheet roofs. These buildings are reaching the end of their serviceable life; the reinforcement is rusting from water penetration and the concrete is spalling, the buildings tend to have no insulation, single glazed windows and as a result are incredibly expensive to heat. The Kitchen and Dining Halls at Brimsdown are in a poor state of repair and essential maintenance work is likely to cost £200,000+, this does not offer good value for money given the poor condition of the building and the form of construction. It should be noted there is one further school (Eldon) which still operates its own school meals service from HORSAs accommodation. However the Brimsdown facility although is in very much worse condition.
- 3.2.5 There have been two reports published by Architectural Services detailing five options that relate to the re-provision of dining & kitchen facilities at the school. The costs range from approximately £1m (re-provision of facilities on existing footprint) to £3m. It should be noted that the re-provision on the current footprint is not recommended for safety reasons as this option would continue to require pupils to cross the internal road on the site. The only option which would deliver the necessary flexibility to enable the new kitchen and dining facility to support either the current building stock or a re-provided school design is the £3m option, see para 3.2.8.
- 3.2.6 The internal decoration of the school is good but as already stated the age difference in the build eras means different standards of finish. A staged redecoration programme should be implemented to fit the budget available on a yearly rota. Although the internal decoration of the school is considered good the ad-hoc expansion of the school has resulted in logistical difficulties in terms of the management of the school for example the current location of the girls and boys toilets in the school means that large numbers of pupils have to traverse across the length of the school to use the toilets. As identified there are still a large number of 'Crittall' windows which are at the end of their useful life and are not energy efficient. In addition the current boiler room is coming to the end of its useful life and is in need of replacement.
- 3.2.7 The grounds, fencing and tarmac car park and pathways are in good order.
- 3.2.8 Based on the current architectural reports on the school buildings, it is recommended that an options appraisal is undertaken on the site to assess the benefits and costs of either upgrading the current building stock to enable

the school to deliver the curriculum into the 21st Century or to re-provide the school within the school site. It is proposed that the options appraisal be completed for a report to be brought back to Cabinet in the autumn. It is also recommended that approval is given to the re-provision of the kitchen and dining facilities on the site. It is proposed that these facilities are provided in such a way which will facilitate either of the two options (improvements to current building stock or the re-provision of the school on site).

4. ALTERNATIVE OPTIONS CONSIDERED

The Council has considered re-provision and expansion of the school as part of the PEP2 programme however, due to the provision of additional primary school places via two local academies there is no longer a need. It is not an option to do nothing to the current kitchen and dining facilities the current buildings are no longer fit for purpose and require replacement.

5. REASONS FOR RECOMMENDATIONS

The school buildings are in need of improvement with the kitchen and dining room block in urgent need of replacement with the potential of imminent failure.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

6.1.1 The approved SCS Capital Programme currently includes a provision of £44.318m for the Primary Expansion Programme – Phase 2. This includes an initial estimate allocation for the provision of places in the NE of the borough of £13m for the rebuild of the Brimsdown Primary school. As this proposal is no longer required an opportunity has arisen to reduce the overall cost of the PEP2 budget by £13m, however as this report indicates there is an urgent need to address the poor condition of the kitchen and dining facilities at a cost of up to £3m. Approval is therefore being sought to allocate up to £3m of the £13m for this proposal. A more detailed report will be submitted in due course once the scope and cost of the proposed works are quantified for delegated approval by the Cabinet Member for Children & Young People.

6.1.2 It should be noted that the PEP2 budget is currently funded by capital grants of £31.3m and an unsupported borrowing of £13.018m so any reduction could be used to reduce the annual unsupported borrowing revenue cost, which is £80k per £1m. However, as the PEP2 schemes are not yet fully specified or costed a permanent reduction in the budget available is not yet recommended. This will need to be considered when the remaining PEP2 schemes are fully quantified,

and costed with the aim of reducing the unsupported borrowing requirement where possible.

6.2 Legal Implications

- 6.2.1 Section 14 of the Education Act 1996 requires that Enfield ensures that sufficient school places are available within its area for children of compulsory school age. Case law upon this statutory duty confirms that compliance with the duty requires an education authority to actively plan to remedy any shortfall. Under s.1 of the Localism Act 2011 the Council is empowered to do anything that an individual generally may do subject to the restrictions contained in s.2 of the Localism Act and other statutory prohibitions. Under s.111 of the Local Government Act 1972 the Council has the power to do anything which is calculated to facilitate, is conducive to, or incidental to the discharge of its functions and under s.120 of the Local Government Act 1972 the Council has the power to acquire land by agreement for the purposes of improvement or development of their area
- 6.2.2 In addition, regard must be had to the Council's Constitution, in particular Contract Procedure Rules and EU law for the procurement of any goods, works or services relating to the works/services to the schools. Any such procurements will need to have contracts in a form approved by Assistant Director of Legal Services. Any use of EU frameworks will need to be reviewed and agreed by Assistant Director of Legal Services.
- 6.2.3 The Council has committed to reducing its energy consumption via the Carbon Reduction Commitment and investment in its portfolio will assist to meet the Council's obligations. Where planning permission is required for any of the works envisaged, an application should be made and approved with any pre-commencement conditions having first been discharged.

6.3 Property Implications

- 6.3.1 The condition of the internal and external areas of school is as set out within this report.
- 6.3.2 An updated condition report should be commissioned before the options appraisal is started so as to inform the validity of the figures of any report produced.
- 6.3.3 The design and build of the new kitchen and dining facilities should be implemented so that it does not cause a hindrance or redesign to any new or modified school on site in the future. It should link to the new school seamlessly.
- 6.3.4 Future proof systems engineering should be envisaged at this stage to avoid high costs later in the development life cycle. These should

be carried through the options appraisal and be weighted high accordingly to any evaluation criteria.

- 6.3.5 Any future evaluation of the school options should include consultation with all relevant stakeholders and departments.
- 6.3.6 The use of modular construction will assist with speeding up the construction process, but requires significant investment upfront in the design process. Additionally it has the potential to lower costs as compared with the traditional build routes. The modular construction also significantly improves a buildings environmental performance and overall sustainability.
- 6.3.7 To meet statutory requirements it is vital to ensure that the Council's financial accounts do not include buildings (or parts of buildings) that have been demolished. To ensure we have high quality records and meet our statutory obligations Education Asset Managers will complete a demolition notification form and return to Property Services.
- 6.3.8 An inventory list of any material procured and produced will need to be kept. In the event of failure, appropriate arrangements will need to be made for these supplies to be retained and secured for the Council until a decision is made on how best to dispose of them.
- 6.3.9 Property Services will need to be aware and sent the new data being generated for the expansion of these schools. These include floor plans with room data for the purposes of the Asset Management System, Atrium.
- 6.3.10 Once planning permission is gained Building Regulations will need to be adhered to as part of the enabling and construction works.

7. KEY RISKS

Failure to replace the current facilities could lead to the failure of the current building which would mean the school was unable to deliver appropriate school meal services.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

This proposal will result in improved facilities at the school allowing pupils the best life opportunity via an improved educational establishment

8.2 Growth and Sustainability

The current facilities are very old and are not energy efficient the new facilities will ensure lower running costs for the school and the reduction in energy usage will mean reduced greenhouse gases.

8.3 Strong Communities

Our schools remain a key hub for local communities any investment in these facilities will aid community engagement and strengthen the local community.

9. EQUALITIES IMPACT IMPLICATIONS

The provision of the new facilities will ensure equality of provision across the borough in relation to meeting legislative requirements for the provision of free school meals to all infant aged pupils.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

The new facility will allow the school and therefore the Council to meet legislation in relation the provision of free school meals to infant aged pupils.

11. HEALTH AND SAFETY IMPLICATIONS

The re-provision of the kitchen and dining facilities at the school will improve health and safety by illuminating the need for pupils to cross the internal road within the site in addition a new purpose built facility will improve health and safety for staff and pupils in terms of the new building against the current out of date facility.

12. PUBLIC HEALTH IMPLICATIONS

A new facility will encourage more pupils to use the school meals service promoting a healthier life style.

Background Papers

None

MUNICIPAL YEAR 2013/2014 REPORT NO. 206**MEETING TITLE AND DATE:**

Cabinet – 12 March 2014

JOINT REPORT OF:

Ray James, Director of Health, Housing and Adult Social Care and James Rolfe, Director of Finance, Resources and Customer Services

Contact officer and telephone number:

Geoff Richards 020 8379 2179 Email: geoffrey.richards@enfield.gov.uk**Agenda - Part: 1****Item: 9**

Subject: Small Housing Sites – Appropriation of land for planning purposes

Wards: Town, Chase & Turkey Street

Key Decision No: KD 3780

**Cabinet Members consulted:
Cllr Oykenor and Cllr Stafford**

1. EXECUTIVE SUMMARY

- 1.1 On 18th July 2012 Cabinet approved the Small Housing Sites regeneration project and delegated authority to the Cabinet members for Housing and Finance & Property to both appoint and enter into a Development Agreement with the selected developer.
- 1.2 The Development Agreement to be entered into by the Council with the preferred developer includes a number of conditions that must be fulfilled by both the Council and the selected developer in order to allow the development of Small Housing Sites to proceed.
- 1.3 One of these conditions is for the Council to use its powers to appropriate the land for planning purposes.
- 1.4 Appropriating land for planning purposes is a necessary stage of any redevelopment project and similar reports have been approved for both the Ladderswood and Highmead projects.
- 1.5 This report seeks approval for the Council to use its powers to appropriate the land required for the Small Housing Sites development for planning purposes.

2. RECOMMENDATIONS

- 2.1 It is recommended that in accordance with section 122 of the Local Government Act 1972 the sites required for the completion of the Small Housing Sites development (set out at Appendix 1 and shown outlined in red on the plans set out at Appendix 2 to this report) should be appropriated from their present holding purpose to planning purposes and in particular the purposes of section 237 of the Town and Country Planning Act 1990.

3. BACKGROUND

- 3.1 The Small Housing Sites is one of the Councils priority regeneration schemes. Cabinet approved a recommendation to clear, remediate and redevelop the portfolio of Small Housing Sites July 2012 (Key decision reference: 3517). The decision was made after considering the results of a financial options appraisal of the sites, by independent consultants Drivers Jonas Deloitte March 2012.
- 3.2 The project will see six former sheltered housing blocks, previously comprising 109 small residential units that were no longer fit for purpose, and a former garage site replaced by exemplar developments providing 94 new homes.
- 3.3 Detailed planning applications were submitted by HTA August 2013 and approved at 26th November 2013 Planning Committee, subject to conditions and signing of the section 106 Agreement.
- 3.4 The Council is making good process to appoint a developer to construct the 94 new homes across the seven sites. The Development Agreement between LB Enfield and the chosen development partner will include a number of agreed conditions that both the Council and the developer must fulfil to help enable completion of the development. One of these conditions is for the Council to use its powers to appropriate the land for planning purposes pursuant to section 122 of the 1972 Act.
- 3.5 It is recommended that the land required for the completion of the Small Housing Sites development should be appropriated for planning purposes, pursuant to section 122 of the 1972 Act.
- 3.6 Local authorities may appropriate land in their ownership for planning purposes. If land is appropriated for planning purposes then the power under section 237 of the 1990 Act to override easements and other rights, for example, rights of light and restrictive covenants can be used when developing that land. That power may be used either by the local authority or by a person deriving title to the land in question from the

local authority, e.g. a private developer who has entered into an agreement to develop the land.

- 3.7 Any rights overridden by section 237 are automatically translated into a right to claim compensation for resulting loss. This means that the holders of the original rights no longer have the ability to seek an injunction against the development for infringement of their rights. In the absence of converting the third party rights to compensatory claims the appointed developer would not commence construction works until the risk of an injunction had been resolved (by approving this report).

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Regarding procurement of land for planning purposes none; see reasons for recommendations below.

5. REASONS FOR RECOMMENDATIONS

- 5.1 All the bidders request that any Development Agreement entered into with the Council includes a requirement, as a condition precedent, for the Council to use its powers to appropriate the land for planning purposes. Failure to appropriate the land for planning purposes would delay the project and could even put the development at risk.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 The costs associated with appropriating the land required for the Small Sites development for planning purposes will be covered by the Development Partner. The developer will indemnify the Council from all costs incurred in appropriating the land for planning purposes

6.2 Legal Implications

- 6.2.1 Under section 122 of the Local Government Act 1972 the Council may appropriate land from one purpose to another if that land is no longer required for the purposes for which it is held. In this instance the land is currently held for housing purposes, but it is now required for development for planning purposes as authorised by a planning consent.
- 6.2.2 Section 237 of the 1990 Act allows works to be carried out on land appropriated for planning purposes as long as those works are in accordance with planning permission, even though those works may interfere with an interest or right affecting the land or involve a breach of a restriction on the use of the land. Appropriation of land for planning purposes under the 1990 Act in order to facilitate a redevelopment scheme is a usual and advisable procedure so that those with interests

protected by easements and other legal rights may be dealt with fairly but without compromising the deliverability of the scheme.

6.2.3 Compensation is payable where loss is suffered as a result of interference with any such rights. It is noted that any such claims that may arise in this case will be met by the scheme.

6.2.4 The Council's Property Procedure Rules set out the process to be followed where an appropriation is proposed. A report needs to be made to the Directors of the services involved and they will need to approve the proposal in consultation, as necessary, with the relevant Portfolio holders. There are no specific financial requirements.

6.3 Property Implications

6.3.1 All the land involved is owned by the Council as it must be in order to be appropriated. The Development Agreement as described above requires the chosen developer to enter into an indemnity agreement to indemnify the Council for all costs and compensation that might arise from the appropriation process. Therefore there are no further property or cost implications.

7. KEY RISKS

If the recommendation is not adopted the project would be delayed and could even be put at risk.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

The Small Housing Sites Project contributes to this aim by tackling inequality and access to social housing by providing new homes, a mix of tenure and employment opportunities across the area.

8.2 Growth and Sustainability

The Small Housing Sites scheme contributes to this priority by building strong and sustainable futures for our residents. The scheme attracts investment from the private sector, prioritises environmental sustainability including improving the energy efficiency of the residential buildings and promotes recycling and sustainable transport.

8.3 Strong Communities

Direct involvement in the process has allowed local people to shape their area and fostered a greater sense of community cohesion.

9. EQUALITIES IMPACT IMPLICATIONS

9.1 The overall scheme has been subject to an EIA.

10. PERFORMANCE MANAGEMENT IMPLICATIONS

10.1 Not applicable.

11. HEALTH AND SAFETY IMPLICATIONS

11.1 Not applicable.

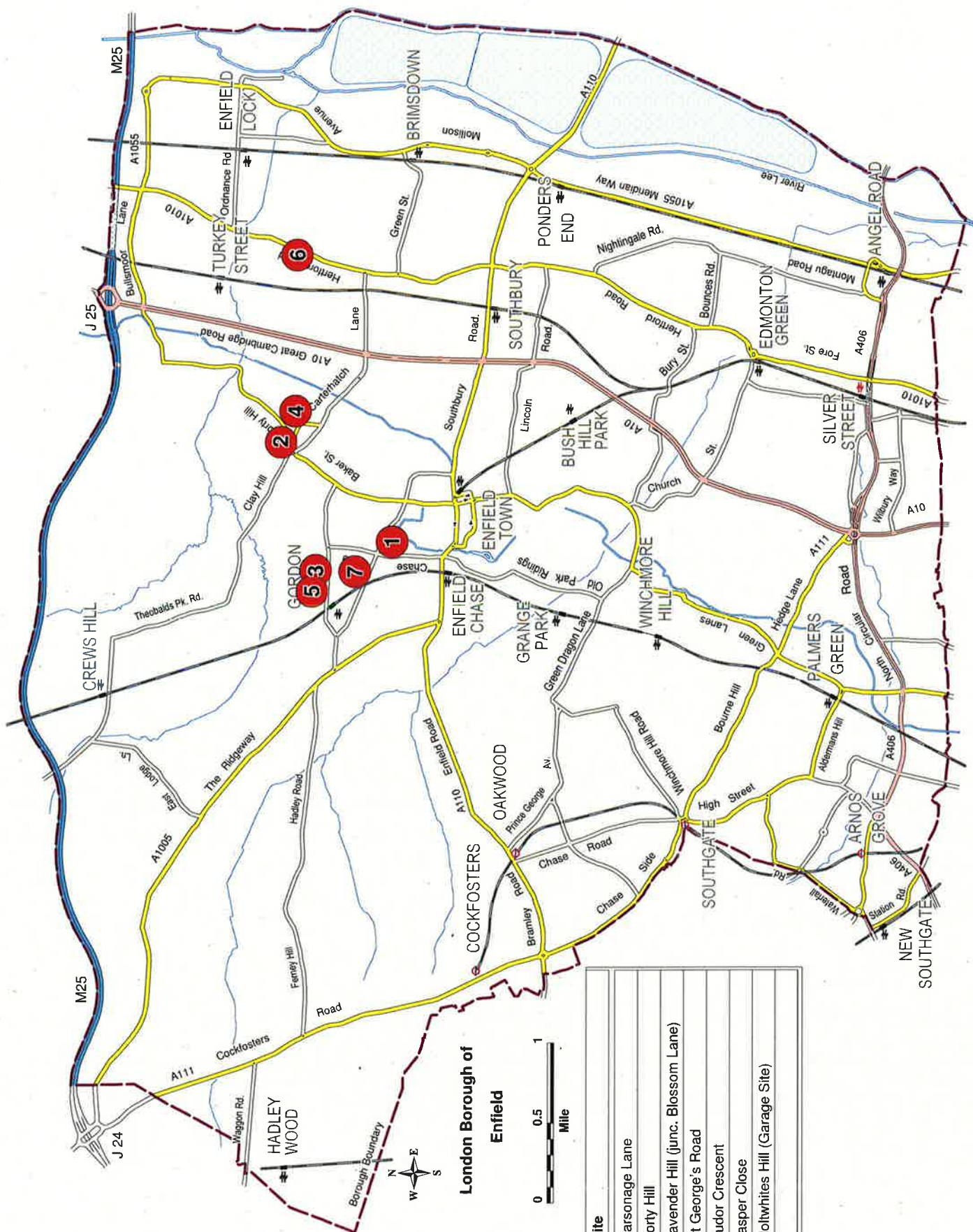
12. HR IMPLICATIONS

12.1 Not applicable.

13. PUBLIC HEALTH IMPLICATIONS

13.1 Not applicable.

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ID	Site
1	Parsonage Lane
2	Forty Hill
3	Lavender Hill (junc. Blossom Lane)
4	St George's Road
5	Tudor Crescent
6	Jasper Close
7	Holtwhites Hill (Garage Site)



Proposed Site Location Plan
ESS(02) AL 009
 drawing number

client / job name
LONDON BOROUGH OF ENFIELD
Enfield Small Housing Sites

job reference
ECH-ESS

scale
1:500 @ A3

revision
B

drawing number
40m 30m 20m 10m 0m

drawn
ALE

50m

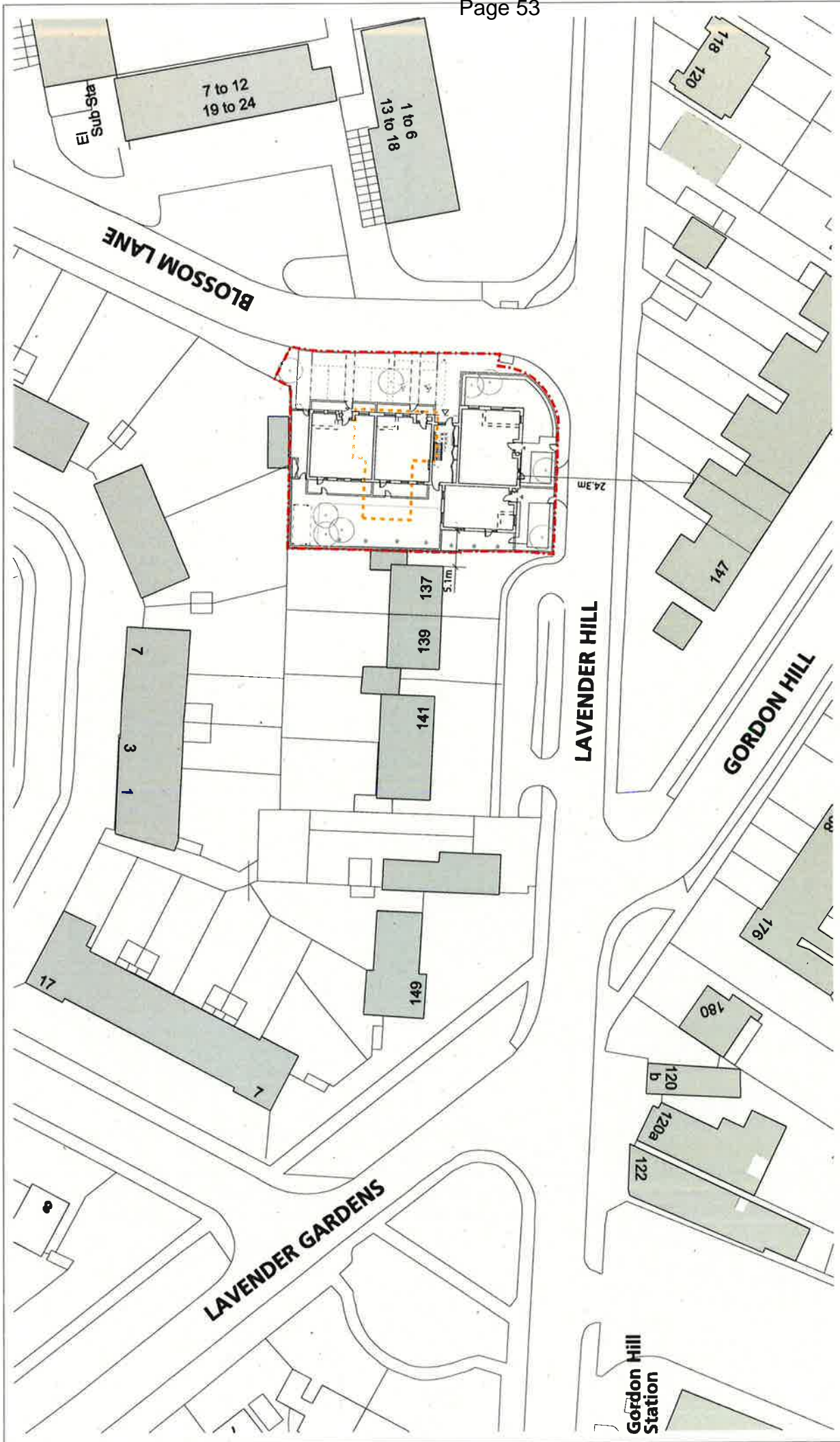
FOR PLANNING

106-110 Kentish Town Road London UK NW1 9PX
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--- Planning site boundary --- Existing footprint of building proposed for demolition

revision	date	drawn	description
A	02.08.13	ALE	Issued for client review
A	27.08.13	ALE	Issued for Planning
B	14.10.13	ALE	Revised following meeting with LPA



Site Plan as Proposed **ESS(03) AL 009**

drawing title **Lavender Hill Proposed Plans** drawing number

client / job name
LONDON BOROUGH OF ENFIELD
Enfield Small Housing Sites

job reference
ECH-ESS

scale
1:500 @ A3

revision
B

drawn
CCO

50m
 40m
 30m
 20m
 10m
 0m

FOR PLANNING

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Demolished building footprint (completed Dec 2012)

revision	date	drawn	description
A	02.08.13	CCO	issued for client sign off
B	27.08.13	ALE	issued for Planning
	23.10.13	ALE	Revised following meeting with LPA

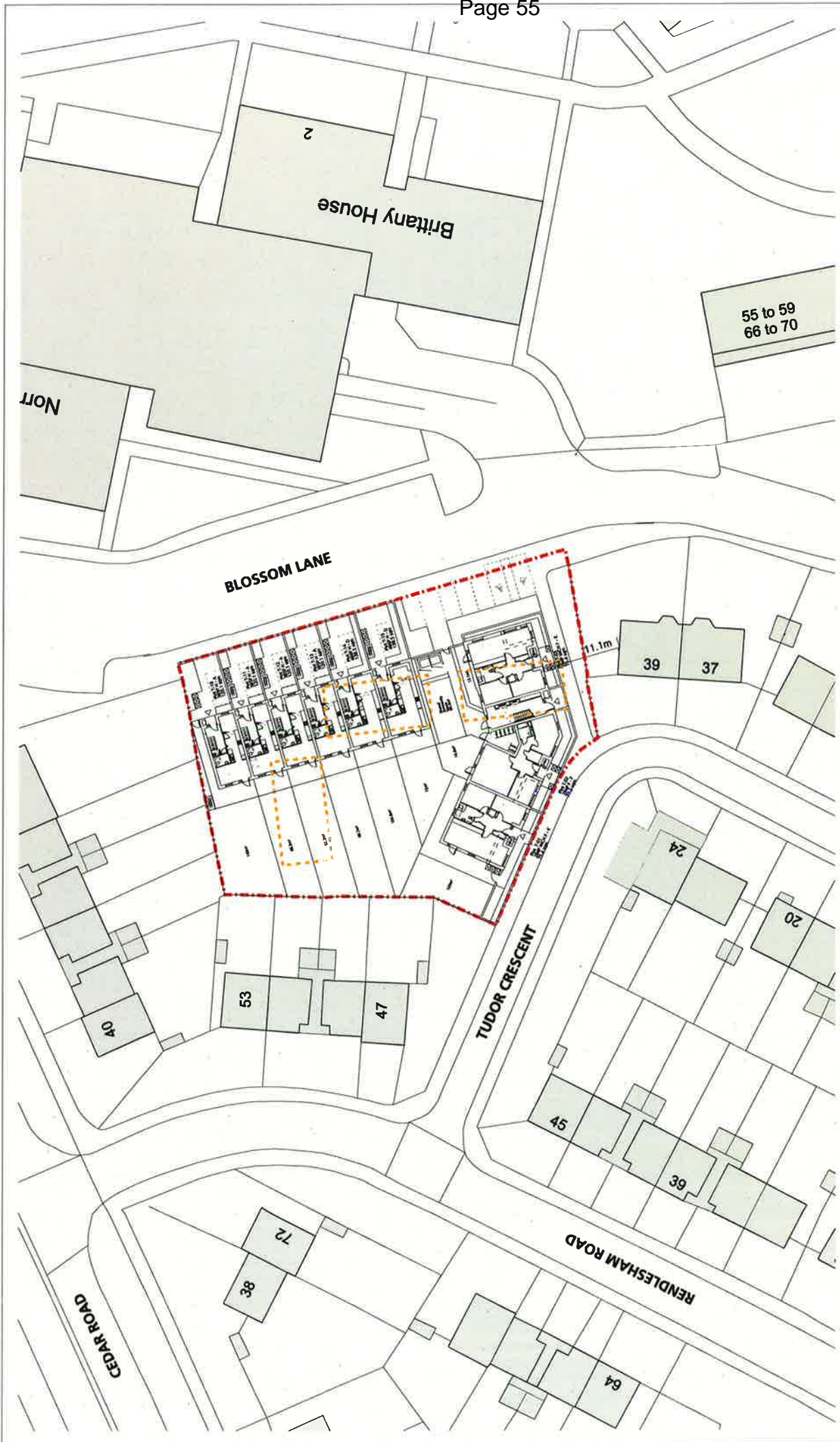


Proposed Site Location Plan
 drawing title **St George's Road Proposed Plan**
 client / job name **LONDON BOROUGH OF ENFIELD**
 job reference **ECH-ESS**
 scale **1:500 @ A3**
 drawing number **ESS(04) AL 009**
 revision **B**
 drawn **ALE**
 50m
 40m
 30m
 20m
 10m
 0m
FOR PLANNING
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revision	date	drawn	description
-	19.06.13	ALE	Initial Issue
A	08.08.13	ALE	Issued for client review
B	27.08.13	ALE	Issued for Planning

--- Planning site boundary --- Footprint of demolished building



Proposed Site Location Plan
 drawing title **Tudor Crescent Site Location Plan**

client / job name
LONDON BOROUGH OF ENFIELD
Enfield Small Housing Sites

job reference
ECH-ESS

scale
1:500 @ A3

revision
A

drawing number
ESS(05) AL 009

drawn
CCO

job reference
 0m 10m 20m 30m 40m 50m

FOR PLANNING

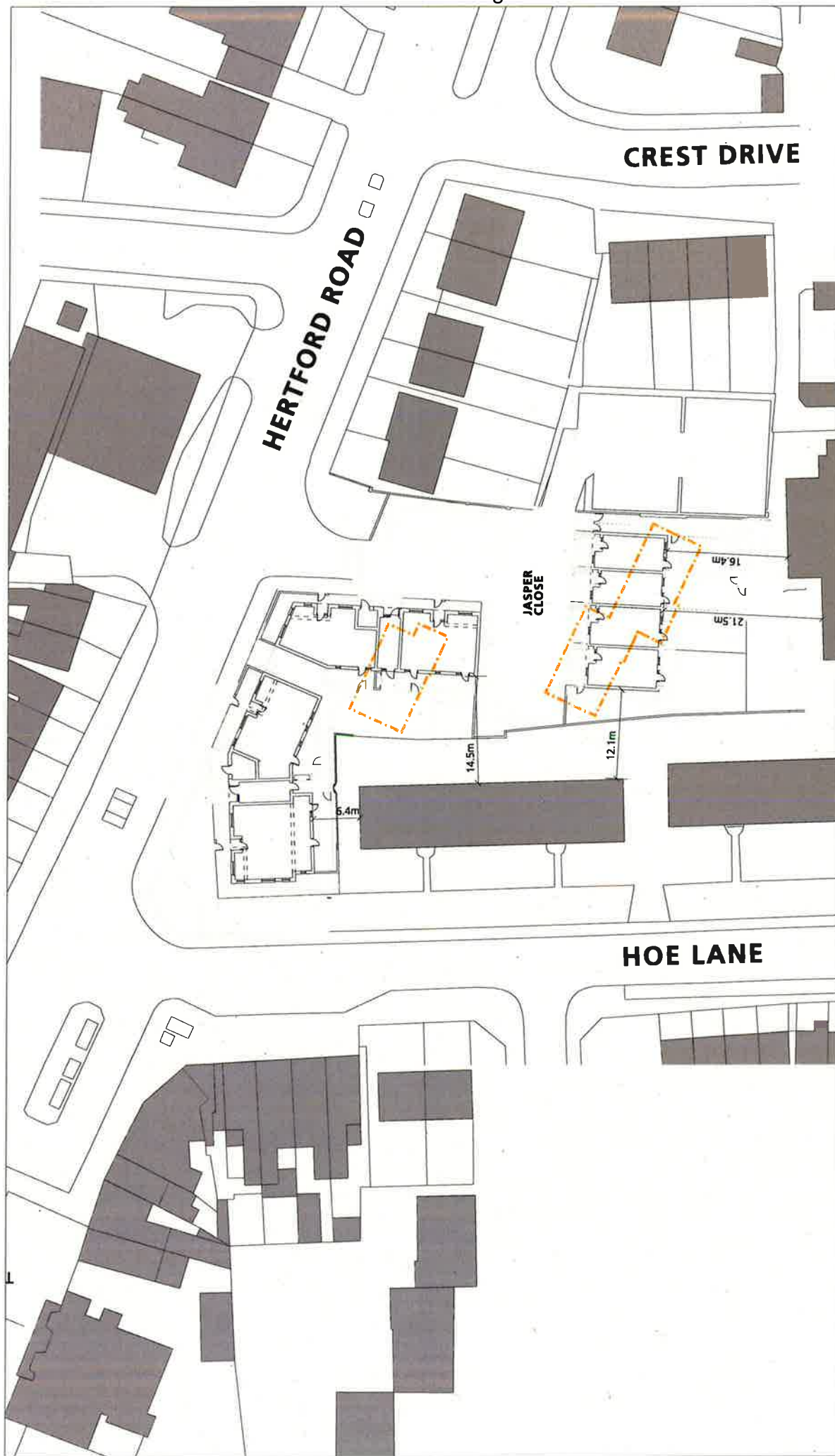
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Demolished building footprint (completed Mar 2013)

revision	date	drawn	description
-	27.08.13	ALE	Issued for Planning
A	10.09.13	JCR	Title Block Amended





ESS(06) AL 009

Site Plan As Proposed
drawing title **Jasper Close Proposed Plans**

job reference **ECH-ESS**
drawing number

client / job name
LONDON BOROUGH OF ENFIELD
Enfield Small Housing Sites

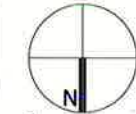
scale **1:500 @ A3**

revision **E**

drawn **ALE**

FOR PLANNING

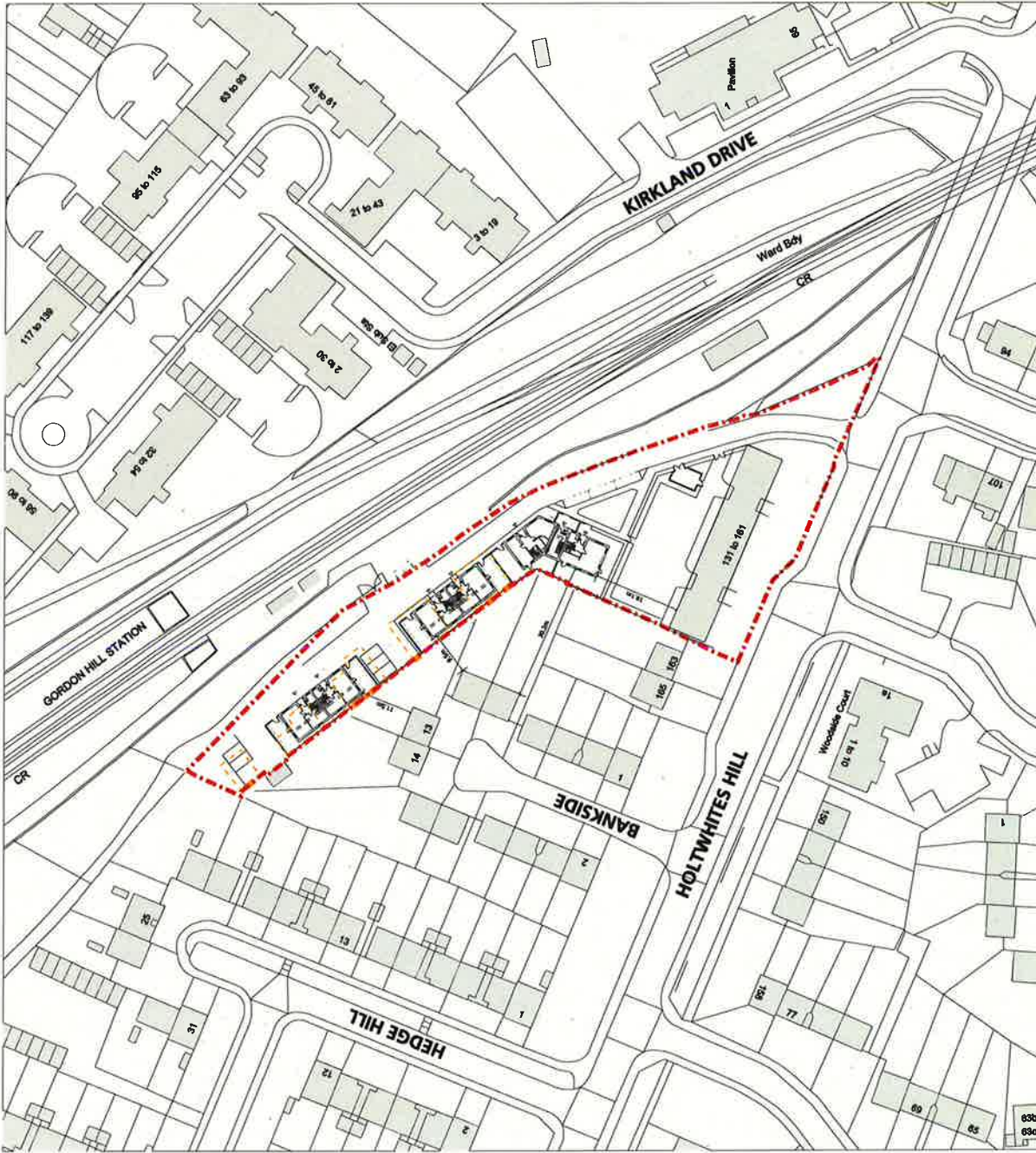
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--- Planning site boundary --- Demolished building footprint (completed Dec 2012)

revision	date	drawn	description
-	19.06.13	ALE	Initial issue
A	02.08.13	JCR	Comments further to planning and client comments issued for client sign off
B	08.08.13	ALE	Red line boundary shown
C	27.08.13	ALE	Issued for Planning
D	22.10.13	ALE	Revised following meeting with LPA
E	01.11.13	ALE	Block A footprint revised



ESS(08) AL 009
drawing number

B
revision

1:1000 @ A3
scale

ECH-ESS
job reference

drawn
drawn

ALE
ALE

FOR PLANNING

Proposed Site Location Plan
drawing title

Holtwhites Hill Plans

LONDON BOROUGH OF ENFIELD
client / job name

Enfield Small Housing Sites

h1o

106-110 Kenish Town Road London UK NW1 9PX
P (020) 7485 8555 F (020) 7485 1232 info@hta.co.uk

13.08.13 ALE Initial issue
27.08.13 ALE Issued for planning
23.10.13 ALE Revised following meeting with LPA

Demolished building footprint

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MUNICIPAL YEAR 2013/2014 REPORT NO. **207**

MEETING TITLE AND DATE:

Cabinet 12 March 2014

REPORT OF:Director of Finance, Resources and
Customer Services**Agenda – Part: 1****Item: 10****Subject: Assets of Community Value****Wards: All****Key Decision No: 3850****Cabinet Member consulted:**

Cllr Andrew Stafford

Contact officer and telephone number:

Detlev Münster: 020 8379 3171 / detlev.munster@enfield.gov.uk**1. EXECUTIVE SUMMARY**

The Localism Act 2011 introduced procedures for the Community Right to Challenge and the Community Right to Bid which places a duty on local authorities to maintain lists of assets of community value.

There is now a duty on a local authority to consider applications from certain groups who wish to nominate assets (both public and private) as Assets of Community Value. The local authority must maintain a list of Assets of Community value which will be known as the "List of assets of community value". There is also the requirement for Local Authority's to maintain a list of unsuccessful nominations.

Strategic Property Services has been delegated overall responsibility for overseeing the Right to Bid process.

This report sets out the recommended process to ensure that the Council complies with its responsibilities as set out in the Localism Act 2011.

2. RECOMMENDATIONS

- 2.1** That Cabinet note the new duty under the Localism Act 2011 to implement the Community Right to Bid.
- 2.2** That Cabinet agrees the management approach for the implementation of the Community Right to Bid.
- 2.3** That Cabinet agree the evaluation criteria for assessing nominated assets of community value.
- 2.4** Any additional Costs to be contained within existing services and contingency budgets in 2014/15.

3. BACKGROUND

- 3.1** The concept of “Assets of Community Value” and the associated “Community Right to Bid” (CRTB) were introduced by the Localism Act 2011, which was enacted in November 2011. The CRTB came into force on 21st September 2012 under The Assets of Community Value (England) Regulations 2012.
- 3.2** The new right gives voluntary and community organisations with a local connection and parish councils (but not individuals) the opportunity to nominate an asset which they consider to be of local importance to be included on a list of 'Assets of Community Value' (ACV) and the Council must consider all nominations made in the appropriate form from appropriate organisations.
- 3.2** Land or buildings will have community value if the authority considers that the actual current main use of the property furthers the social wellbeing or social interests of the local community and it is realistic to think that such a use can continue (though it need not be in the same way). In addition the asset may also be of community value if there has been in the recent past an actual main use which furthered the social wellbeing or social interests of the locality and it is realistic to think that such a use could occur within the next five years.
- 3.3** The authority may set criteria for assessing social wellbeing and social Interests, and the latter may include cultural, recreational and sporting interests.
- 3.4** If nominated land or buildings meet the community value criteria, they must be accepted for listing. There are requirements to give notices, with reasons, for decisions in the Localism Act. Lists of successful and unsuccessful nominations must be kept and made available for inspection. Listing is a local land charge and listing as an ACV is for 5 years.
- 3.5** Residential property and land connected to it are excluded. However, if only part of a building is used as a residence, it is possible for the remainder to be listed.
- 3.6** The owner of a listed property may ask for a review. The Regulations require the review decision is to be made by an officer who has had no previous involvement in the consideration of the nomination.
- 3.7** If the owner of a listed property wishes to dispose of it, the Council must be informed and a moratorium period commences. There is a duty on the Council to notify the community interest group that nominated the asset that the owner wishes to dispose of the asset. A community interest group may ask to be treated as a potential bidder within six weeks of the date of notification of potential disposal. If the community group expresses an interest in purchasing the asset, the

owner may not dispose of their asset during a full period of six months, unless it is to the community interest group. There is no obligation on the owner to agree to dispose of the asset to the community interest group and the disposal can be at a market rate. Disposal also includes long-term leases of 25 years or more.

- 3.8** There are a number of types of disposal which are exempt from the moratorium requirements. These include disposals as a gift or to family members, disposals by personal representatives of a deceased owner, disposals as part of business transfers and sales ordered by a court.
- 3.9** The owner has a right to claim compensation from the authority for loss and expenses which they believe they have incurred through the asset being listed or previously listed. This includes any loss arising from delay in entering into an agreement to sell which is wholly caused by the moratorium.
- 3.10** Internal reviews of compensation decisions again have to be conducted by an uninvolved officer. Further appeals against listing and compensation decisions may be made within 28 days by writing to the First Tier Tribunal (General Regulatory Chamber)

4. PROCESS

- 4.1 The Listing of ACVs** – it is proposed that the processing of ACV nominations come under the remit of Strategic Property Services. The nominated ACV Coordinator will initially check nominations and, if deemed to be valid, pass them to the ACV Nominations Evaluation Panel for a decision to be made as to whether or not they should be accepted. Prior to this Members will be informed of any nominations received in their respective wards.
Depending on the panel's decision, the nomination will be registered on the Council's 'successful' or 'unsuccessful' nominations register as applicable. This process must be completed within 8 weeks. The draft assessment criteria checklist is attached as APPENDIX 1.
- 4.2 Appealing Against an ACV Listing** – The owner of a successfully listed ACV can appeal against the decision. Where this happens the unsuccessful nomination will be referred to the ACV Nominations Appeal Panel whose membership shall be different to the Evaluation Panel. This stage of the process must be completed within 8 weeks of the receipt of the request for appeal. If the owner is dissatisfied with the Council's Appeals Panel decision, a formal appeal can be made for consideration by a First Tier Tribunal (FTT). Only the owner of a nominated asset has the right of appeal.
- 4.3 Proposed Sale of an ACV** – The owner of a listed ACV is required to notify the Council if they wish to sell the asset. Where a notification of sale is received it is proposed that the ACV Coordinator will publicise *[on our website, in a local paper and in writing to the nominating*

organisation] the proposal to sell in order to allow community groups a chance to make a bid to purchase the asset. In the event that an expression of interest is received by the Council within the first moratorium period (6 weeks), the ACV Coordinator will pass the details on to the owner of the asset. Bids must be made within a 6 month 'moratorium' period. At the end of this period, if no bids have been received, the ACV Coordinator will advise the owner that they can dispose of the asset as they wish.

- 4.4 Compensation** – The legislation gives the owner of an asset the right to claim compensation from the Council if they believe they have incurred loss and expense in complying with either the initial 6 week nomination period or the 6 month moratorium period (or both). Compensation claims will initially be considered by the ACV Coordinator in consultation with the ACV panel. Appeals against decisions relating to compensation claims would be considered by the Director of Finance, Resources & Customer Services.
- 4.5 Process Maps** – process maps for Listing, Appeals, Sale and Compensation have been prepared and will be published on the Council's website if the proposed procedures are approved.
- 4.6 Governance** – In accordance with legislation, it is proposed to establish two panels: The first to evaluate any bids received; and the second to hear the owners appeal of a successfully listed ACV. The proposed make up of these panels are as follows, and it is our understanding that the panels should consist of officers:

ACV Evaluation Panel

1. ACV Coordinator & Chair (Strategic Property Services)
2. Head of Neighbourhood Regeneration
3. Head of Communities, Partnership and External Relations

This panel will also be advised by appropriate officers in the Council and will depend on the issues at hand.

The Panel's decisions will be forwarded to Corporate Management Board (CMB) for ratification prior to notification of the outcome.

ACV Appeal Panel

1. Head of Asset Management (Strategic Property Services)
2. Principal Lawyer (Legal Services)
3. Head of Scrutiny and Community Outreach

The Appeal Panel's decision will be forwarded to CMB for ratification prior to notification of the outcome. The administration of both panels will be undertaken by Strategic Property Services.

It is considered that the proposed membership of both panels will give both an independent and community focussed assessment on both nominations and any subsequent appeals.

5. SPECIFIC ISSUES

5.1 The Council will be liable to cover compensation claims of up to £20,000 per annum. Beyond this figure, the Government will reimburse the local authority for any payments made.

5.2 There is a risk that nominations might be made under a misjudgement of the perceived benefits resulting from a successful listing. Such cases may result in consequential losses for asset owners and may have a detrimental impact on local business. To reduce this risk, it is proposed that officers [who – should not be any member of the Panel] would hold preliminary discussions with community groups making nominations as part of the initial validation process.

5.3 Service costs are initially expected to be low and are expected to be absorbed within existing resources. In the event that ACV nomination increase resources will need to be reviewed.

6. ALTERNATIVE OPTIONS CONSIDERED

As this is a new area of legislation research has been undertaken to see what other authorities are doing. At present all appear to be managing the Right to Bid within their own authority.

When the process is tested by way of a nomination this will give an opportunity to review how the process is operated and whether the lead service should continue to do so.

7. REASONS FOR RECOMMENDATIONS

To ensure that the council fully complies with the requirements of the Localism Act 2011 and maintains a register of successful and unsuccessful nominations.

8. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

8.1 Financial Implications

There will be a resource impact on the Council in implementing the requirements of the scheme, but this will depend on the volume and type of nominations, notification of intention to sell affected property, and appeals by owners against decisions. Although it is expected that the scheme will be administered within existing staff resources, the

level of resources and funding will be reviewed and if necessary further funding sought in the light of experience of administering the scheme. The Council has received £7,855 government grant in 2013/14 to assist towards administering the scheme.

There will also be a potential cost to the Council in compensation payments of up to £20k in any one year (the Government meeting any costs in excess of this). The council would meet any potential impact below the £20k compensation threshold from within the existing contingency budget. This should be reviewed after the first year of operation.

There is a risk of the Community Right to Bid impacting upon the disposal of the Council's property assets, with delayed sales if Council properties for sale are registered as Assets of Community Value (see 8.3 below).

8.2 Legal Implications

- 8.2.1 Under s.87 of the Localism Act 2011 the Council has a duty to maintain a list of land in its area that is land of community value and a list of land for which unsuccessful nominations have been made.
- 8.2.2 The Assets of Community Value (England) Regulations 2012 (the 'Regulations') set out details in respect of the definition of organisations with a local connection sufficient to be entitled make an application for an Asset of Community Value and sets out further detail to be considered by the Council when considering whether the identified asset is an 'asset of community value'.
- 8.2.3 The Council has a duty to make a determination on a valid application within 8 weeks of the date of the valid nomination. In the event that an application is successful the Owner of the property may request a review of the decision within 8 weeks of the decision (s.92 of the Act).
- 8.2.4 The Regulations confirm that the review must be undertaken by 'an officer of appropriate seniority who did not take any part in making the decision to be reviewed'. This review process must include an oral hearing where that is requested by the Owner who may be accompanied by a representative (whether legally qualified or not). In the event of a request for review the review decision must be completed by the end of the period of 8 weeks from the date the review was requested. No review mechanism is available in the event that the nomination is unsuccessful.
- 8.2.5 The recommendations contained within this report will ensure that the Council has adopted procedures in place to meet its duties in respect of s.87 of the Localism Act 2011.

8.3 Property Implications

Although many property implications are contained within the main body of the report it must be noted that the Council's own properties may also be the subject of a nomination as an Asset of Community Value. However, this does not include residential properties and those managed by Enfield Homes.

The implications of an asset being successfully nominated and listed is that if the property were to be disposed of, the nominating organisation would need to be informed and a 6 month moratorium could be imposed which would restrict the sale of the property during this 6 month period. A key risk to be mindful of is that market conditions could change over the 6 month period and could affect the asset's value.

It is important to note that a successful listing does not entitle transfer or disposal of the asset to an eligible community group. The Council will need to still exercise its discretion in accordance with the Property Procedure Rules.

The Councils Property Procedure Rules sets guidance and method for disposal of council assets. In addition The Local Government Act 1972 s123 applies to all disposals. For Section 123 purposes, a disposal includes the grant of a lease of more than 7 years or an assignment of an existing lease which has more than 7 years to run.

To ensure transparency in all property transactions as a matter of general principle, disposals or lettings to any organisation, including charitable, voluntary or non-profit organisations, must be on the basis of market value.

9. KEY RISKS

In the event that the requirements of the Localism Act are not fully implemented as originally intended this may potentially result in a breach of legislation and/or inflict reputational damage.

It is important that full consideration is given to the potential conflict of interest of using Strategic Property Services as the division represents the Council's role of land owner when disposing of Council assets; therefore it would be difficult to separate the role of overseeing the right to bid with the sale of the property.

This potential risk has been mitigated by having procedures which are transparent and auditable with clear evaluation criteria. In addition whilst Strategic Property Services will be administering the process there will be a majority of panel members on both the Evaluation and Appeal Panels from other council service areas.

Risk	Impact	Comment
Time	H	Nominations have already been received so it is important that procedures are implemented as soon as possible.
Viability	L	The process is expected to be straightforward and mainly administrative in nature after the initial process is undertaken, with the exception of the actual decision made on whether the asset has community value. The risk of any challenge will be limited if the decision making is transparent, fair and reasonable and in line with the published detailed evaluation criteria.
Finance	H	Provision needs to be made for compensation claims of up to £20k. No specific budgetary provision has been made but any claims would initially be funded from contingency
Profile	H	High initial profile anticipated as this is an important element of localism, to be used as a tool for the community to retain assets that are of community and social wellbeing importance
Equality & Diversity	L	All areas of our community will be affected equally. There is a potential case to suggest that the scheme may impact detrimentally upon the human rights of the owners of affected properties but the compensation scheme will mitigate this
Economic	M	The successful listing on an asset imposes a moratorium on the asset owner should s/he wish to dispose the asset. This moratorium could potentially impose an economic/financial burden on the asset owner due to the potential delay associated with obtaining an economic receipt for the asset.

10. IMPACT ON COUNCIL PRIORITIES

10.1 Fairness for All

The ACV is open to all community groups meeting the criteria in the Act and Regulations and nominations will have to demonstrate compliance with the criteria.

10.2 Growth and Sustainability

Opportunities may arise to assist regeneration and enable any successful nomination to develop services and facilities to the community in a sustainable way.

10.3 Strong Communities

The acquisition of an asset of community value will enable communities to grow, aiding both communications resource provision to the wider community.

11 EQUALITIES IMPACT IMPLICATIONS

It is not possible at this stage to undertake an equality impact assessment or analysis as the ACV is site specific. When a nomination is received the deciding panel will consider whether equality issues have been addressed.

12 PERFORMANCE MANAGEMENT IMPLICATIONS

The full and transparent procedures will be regularly monitored within Strategic Property Services by the internal ACV Coordinator. It will be essential that the monitoring ensures that all applicable timescales are met and that decisions are notified to both the 'nominator' and property owner.

Each bid will have its own checklist of required actions and timescales. This will enable the whole process to not only be monitored but also readily available for audit requirements.

It also essential that both the ACV registers (successful & unsuccessful bids) are updated and published at the earliest opportunity and be fully available online and in hard format.

13 HEALTH AND SAFETY IMPLICATIONS

In the event that the Council is aware of any health and safety issues affecting a Council property this should be brought to the attention of the nominating group.

14 HR IMPLICATIONS

There are no HR implications at this stage but should the work prove to be more extensive and time consuming than currently envisaged staffing implications may need to be reviewed

15 PUBLIC HEALTH IMPLICATIONS

One of the main focusses of the Assets of Community Value is Social Wellbeing. Opportunities may arise for the community to successfully

nominate and acquire a facility which will be used to enhance the health and wellbeing of the community.

Background Papers – None

Appendices:

- Assets of Community Value Guidance Note
- Community Nomination Form
- Evaluation Criteria
- Community Right to Bid Flowchart 1
- Community Right to Bid Flowchart 2



London Borough of Enfield

Guidance notes for voluntary and community groups interested in nominating assets of community value

Introduction

The community right to bid (Assets of community value) is part of the Localism Act 2011 which came into force on 19th September 2012.

In all areas across the Borough there are buildings, land and amenities that communities may consider are an essential part of their community lifestyle. These facilities can be a shop, a pub a community centre or a library, for instance and do not need to be in public ownership. The closure or sale of these places may be considered to create a potentially lasting detrimental effect to the local communities.

Under the Localism Act, all voluntary and community organisations can nominate an asset to be included on a list of 'assets of community value'. The Council will manage the lists of successful and unsuccessful nominations and ensure that both lists are published on the website and available on request.

You may nominate assets by completing an online form or a downloadable form.

(Hard copies are available on request)

Eligibility of Nominating Organisation

Only voluntary and community organisations with a local connection and parish councils in England will have the right to make community nominations of assets to be included on the list. A 'local voluntary and community body' is defined as:

- (a) a body, other than a public or local authority, which may be incorporated or unincorporated, must not be run primarily for profit, and must have a primary purpose concerned with the local authority area, or the neighbourhood in which the asset is situated where this is in more than one authority's area. In

practical terms, this means your organisation must be one of the following: A body designated as a neighbourhood forum pursuant to section 61F of the Town and Country Planning Act 1990;

- (b) A parish council;
- (c) An unincorporated body –
 - (i) Whose members include at least 21 individuals, and
 - (ii) Which does not distribute any surplus it makes to its members;
- (d) A charity;
- (e) A company limited by guarantee which does not distribute any surplus it makes to its members;
- (f) An industrial and provident society which does not distribute any surplus it makes to its members (defined as a body registered or deemed to be registered under the Industrial and Provident societies Act 1965 which meets one of the conditions in section 1 of that Act) ; or
- (g) A community interest company

Demonstrating a Local Connection

You will need to provide evidence that your organisation has a connection to Enfield. This means:

A body other than a parish council has a local connection with land in a local authority's area if –

- (a) The body's activities are wholly or partly concerned –
 - with the local authority's area or
 - with a neighbouring authority's area;
- (b) any surplus it makes is wholly or partly applied –
 - For the benefit of the local authority's area, or
 - For the benefit of a neighbouring authority's area

- (c) A parish council has a local connection with land in another parish council's area if any part of the boundary of the first council's area is also part of the boundary of the other council's area. A parish council's area is within the local authority's area, but is not in any parish council's area if –
- the council's area is within the local authority's area or
 - any part of the boundary of the council's area is also part of the boundary of the local authority's area.

You can include further evidence as part of your submission in the attachment section of the form. We would like to see documentary evidence of your organisation's status.

About the Asset

A building or other land should be considered an asset of community value if:

- Its actual current use furthers the social wellbeing and interests of the local community, or a use in the recent past has done so; and
- That use is not an ancillary one; and
- For land in current community use it is realistic to think that there will continue to be a use which furthers social wellbeing and interests, or for land in community use in the recent past it is realistic to think that there will be community use within the next 5 years (in either case, whether or not that use is exactly the same as the present or past); and
- It does not fall within one of the exemptions e.g. residential premises and land held with them.

Steps following Submission

After receiving your application, we will make a decision on whether to accept your nomination within 8 weeks, using the criteria set out in the Localism Act 2011 (see Appendix 1). The process/next steps are outlined in Appendix 2 and Appendix 3.

We will contact you if we have any questions or queries with your nomination.

We are required to inform the owner of the land, any freeholders or leaseholders and the current occupants of the land of your nomination. They have the right to appeal against the listing.

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Asset of Community Value Community Nomination Form



Please refer to the guidance notes and evaluation criteria when completing this application form.

UPRN:
(office use only)

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Date:

Q1. Name of Community Interest Group ('the nominator') and Address

Telephone:

Email:

Q1(a) Please provide details of the status of your community interest group.

Only voluntary or community bodies can make nominations. Please explain why your organisation is a voluntary or community body and note any documents you have that can prove the status.

- Please attach evidence of your organisation's status

Q1(b) Please show how your community interest group has a local connection.

Only voluntary or community bodies can make nominations. Please explain why your organisation is a voluntary or community body and note any documents you have that can prove the status.

Q2. Borough Ward

Please list the Borough Ward the property is located in.

Q3. Address and Description of Nominated Property ('the Property')

Please:

- Provide physical address of the proposed nominated property
- Attach a plan for reference
- Attach photographs of the property
- Briefly describe the property (in terms of current appearance and use)

Q4. Background information on the Proposed Asset of Community Value:

Please include amongst other information:

- names of current occupier
- names of current last known address of all those with a Freehold or leasehold interest in the land

Q5. Nominator's reasons for thinking that the property is of Community Value.

Q6 Please select the category of use that the nominated property is under.					
Library		Pub		Open Space	
Community Hall		Village Shop		Other	
Allotment		Playing Field		?Proposed Use?	

Where the land is not currently in use for the proposed use please describe :

- i) When in the recent past it was used.
- ii) What was the use
- iii) Please complete Q7 – 9 inclusive

Q7. Describe how the property furthers the social well-being or social interest of the local community.

Q8. Describe the local community and the community groups that benefit from the property. [include details of levels of use; occupation levels; demographics]

If not currently used provide details of the groups it is proposed will benefit

Q9. Demonstrate how the use is likely to continue

--

Q10. Please supply any additional information relevant to the project application being submitted.

--

Q11. Attached documents and evidence.

Please list below all attached documents and evidence that are either sent electronically, or in hard copy form.

--

CERTIFICATE OF NOMINATION

I certify to the best of my knowledge, the entries on the application form attached are true, accurate and complete and that the nomination is in accordance with the legislation.

I confirm that I am authorised to sign this application form on behalf of the organisation named within this application form (where applicable).

Applicant's Name (Please Print):

Signed:

Date:

All completed applications to be sent to:-

Strategic Property Services, London Borough of Enfield, PO Box 51, Civic Centre, Silver Street, Enfield EN1 3XB.

Appendix 1

Asset of Community Value Evaluation Criteria



We set out below the decision-making steps that will be used to determine a nomination.

STEP A - APPLY NON-DISCRETIONARY CRITERIA - derived from the Act and regulations
<p>A1. Is the nominating organisation an eligible body to nominate?</p> <p>The types of organisations eligible for making a nomination are currently defined in Regulation 5 of the Assets of Community Value (England) Regulations 2012 as below:</p> <ul style="list-style-type: none"> (a) a body designated as a neighbourhood forum pursuant to section 61F of the Town and Country Planning Act 1990(b); (b) a parish council; (c) an unincorporated body — <ul style="list-style-type: none"> (i) whose members include at least 21 individuals, and (ii) which does not distribute any surplus it makes to its members; (d) a charity; (e) a company limited by guarantee which does not distribute any surplus it makes to its members; (f) an industrial and provident society which does not distribute any surplus it makes to its members; or (g) a community interest company
<p>A2. Does the nominating body have a local connection to the asset nominated?</p> <p>A local connection means that the body's activities are wholly or predominantly concerned with the Borough or a neighbouring authority's area and that any surplus it makes is wholly or partly applied for the benefit of the Borough or a neighbouring authority's area</p> <p>"Local Connection" is defined in detail in Regulation 4 of the Assets of Community Value (England) Regulations 2012.</p> <p>The Borough will validate eligibility of all applicants</p>
<p>A3. Does the nomination include the required information about the asset?</p> <p>This is set out in Regulation 6 of the Assets of Community Value (England) Regulations 2012 as follows:</p>

- (a) a description of the nominated land including its proposed boundaries;
- (b) a statement of all the information which the nominator has with regard to—
 - (i) the names of current occupants of the land, and
 - (ii) the names and current or last-known addresses of all those holding a freehold or leasehold estate in the land

A4. Is the nominated asset outside of one of the categories that cannot be assets of community value as set out in Schedule 1 of the assets of Community Value (England) Regulations 2012, as summarised below?:

1. A residence together with land connected with that residence
2. Land in respect of which a site licence is required under Part 1 of the Caravan Sites and Control of Development Act 1960
3. Operational land as defined in section 263 of the Town and Country Planning Act 1990.

IF “YES” TO ALL OF PART A MOVE TO STEP B

IF “NO” TO ONE OR MORE OF PART A, INFORM NOMINATOR THAT NOMINATION IS INELIGIBLE. PLACE ON LIST OF UNSUCCESSFUL NOMINATIONS.

STEP B - ESTABLISHING THE NON-ANCILLARY USE THAT THE APPLICATION IS BASED ON

B1. Is the current or recent usage which is the subject of the nomination an **actual and non-ancillary usage**?

NOTE 1: A working definition of “recent past” is “within the past three years”

NOTE 2: A working definition of “non-ancillary” is that the usage is not providing necessary support (e.g. cleaning) to the primary activities carried out in the asset, but is itself a primary, additional or complementary use.

If the current or recent usage that is the subject of the nomination is actual and non-ancillary, go to STEP C

If not, PLACE ON LIST OF UNSUCCESSFUL NOMINATIONS

STEP C – Determining whether the usage furthers social wellbeing or social interests

Criteria	Weighting
C1. Who benefits from the use?	25%
Does it meet the social interests of the community as a whole and not	

simply the users/customers of the specific service? Who will lose if the usage ceases?	
C2. Does the proposal support complement any aspect of the Council's Strategic Community Framework?	20%
C3. Why is the usage seen as having social value in the context of the community on whose behalf the application is being made?	30%
C4. How strongly does the local community feel about the usage as furthering their social interests?	25%
If the above meets a minimum scoring of 55%, go to Step D	
STEP D – Realism of future usage	
D. Is it realistic to think (for “current” uses) there will continue to be social use of the building or other land or (for “recent” uses) that it is realistic to think that there will be community use again within the next five years?	
D1. Has the building/land-take/space/legal requirement for this usage changed significantly since its initial use so that the asset is not fit for purpose?	
IF NO to D1 above, PLACE ON REGISTER OF ASSETS OF COMMUNITY VALUE	
IF YES to D1 above, go to D2	
D2. Could the asset be made fit for purpose practically and within reasonable resource requirements and within timescales?	
IF YES to D2 above, PLACE ON REGISTER OF ASSETS OF COMMUNITY VALUE	
IF NO to D2 above, PLACE ON LIST OF UNSUCCESSFUL NOMINATIONS	

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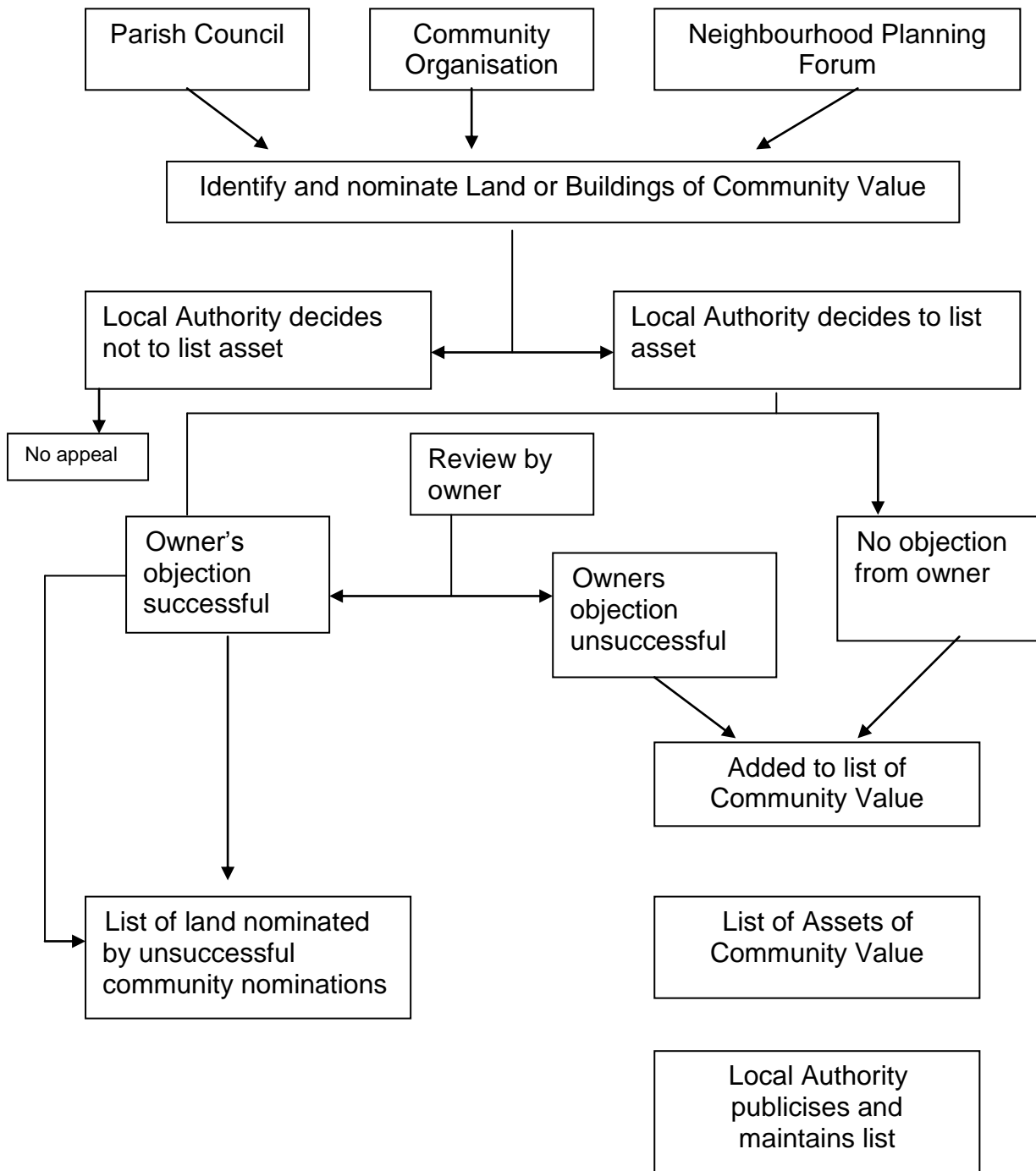
Appendix 2

Community Right to Bid Non statutory advice note for local authorities

Part 5 Chapter 3 of the Localism Act 2011 and the Assets of Community Regulations 2012

FLOWCHART 1

Local Authority asks owner for comment



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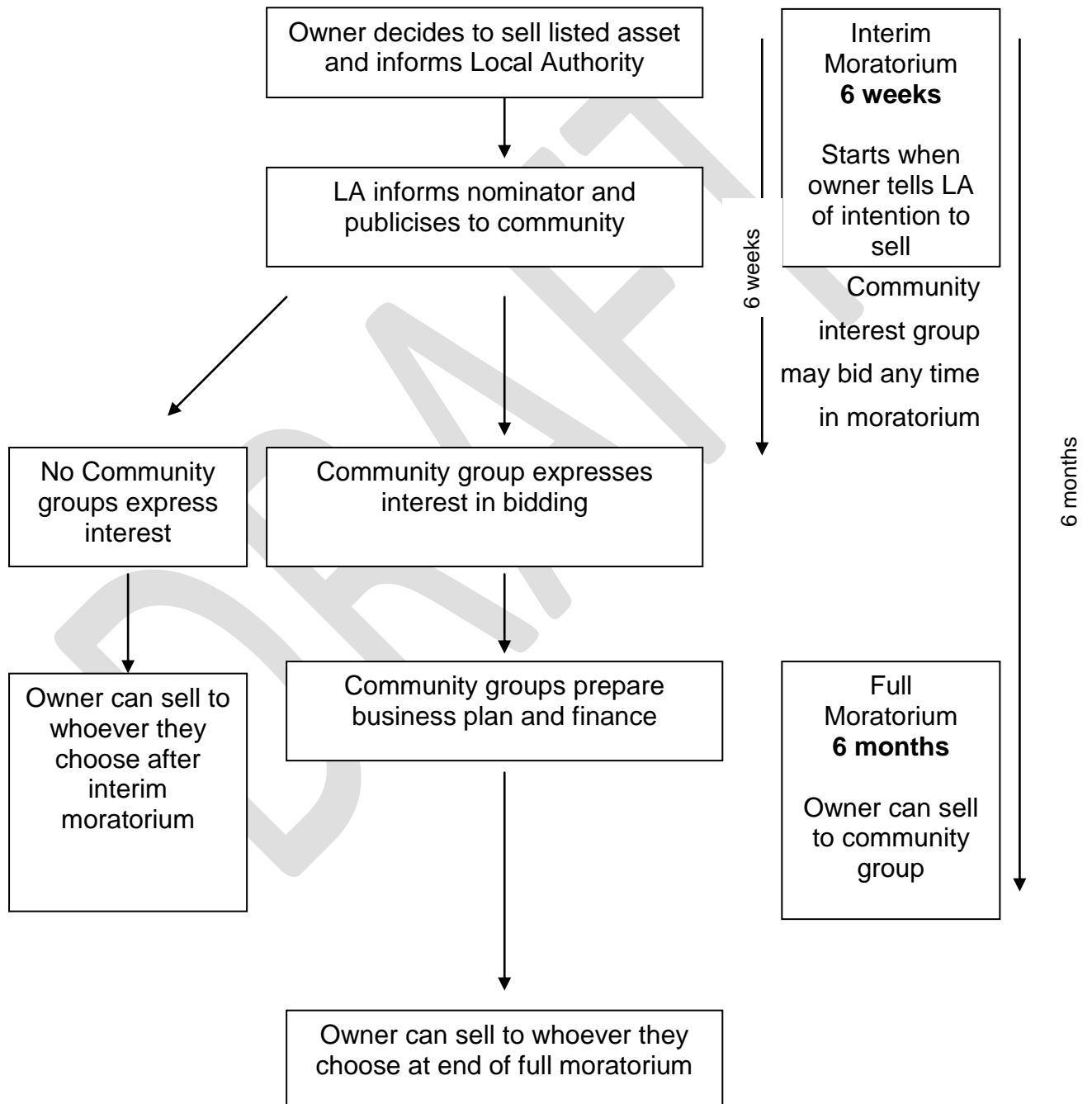
Appendix 3

Community Right to Bid

Non statutory advice note for local authorities

Part 5 Chapter 3 of the Localism Act 2011 and the Assets of Community Regulations 2012

FLOWCHART 2



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MUNICIPAL YEAR 2013/2014 REPORT NO.**208****MEETING TITLE AND DATE:**

Local Plan Cabinet Sub-Committee
– 27th February 2014
Cabinet – 12th March
2014
Council – 2nd April
2014

REPORT OF:

Director of Regeneration,
 Leisure and Culture

Agenda – Part: 1**Item: 11**

Subject: Proposed Submission North East Enfield Area Action Plan

Wards: Enfield Lock, Enfield Highway, Turkey Street, Southbury (part), Ponders End

Key Decision No: 3866

Contact officer and telephone number:

Joanne Woodward (Ext 3811) E-mail:

Joanne.Woodward@enfield.gov.uk

Cabinet Member consulted: Cllr Del Goddard

1. EXECUTIVE SUMMARY

- 1.1 The North East Enfield Area Action Plan (NEEAAP) will form part of Enfield's Local Plan and will specifically deliver the spatial vision and land use strategy for the area. The AAP area stretches from the M25 southwards to Ponders End. It is bounded by the Lee Valley Regional Park and its waterways in the east and the A10 Great Cambridge Road to the West.
- 1.2 This report seeks Cabinet approval of the Proposed Submission North East Enfield Area Action Plan and supporting documents (Baseline Report; Sustainability Appraisal (SA) Report; Habitats Regulation Assessment (HRA); Equality Impact Assessment (EqIA); Regulation 19 Consultation Statement; Policies Map;) and the subsequent consultation and submission, together with the necessary supporting documents to the Secretary of State for independent examination. (Note, reference copies of all documents available at the group offices and Members library)

2. RECOMMENDATIONS

That Cabinet recommend to Council:

- 2.1 The approval of the Proposed Submission Draft North East Enfield Area Action Plan and supporting documents for a statutory 6 week period of public consultation and submission to the Secretary of State for public examination.
- 2.2 The Director of Regeneration, Leisure and Culture or any other authorised Director, having consulted with the Cabinet Member for Business and Regeneration, be authorised to approve as an operational decision under the Council's Scheme of Delegation appropriate changes to the Submission version of the North East Enfield Area Action Plan and undertake any further consultation required, in the run up to and during the public examination process into the document, in response to representations received, requests from the Planning Inspector and any emerging evidence, guidance or legal advice. This will be subject to changes of a substantive nature being considered by the Local Plan Cabinet Sub-Committee.

3. BACKGROUND

- 3.1 Preparation of the North East Enfield Area Action Plan (NEEAAP) commenced in 2007 and a Preferred Options version of the AAP was consulted upon in May 2009. On the advice of the then Government Office for London, the preparation of the AAP was halted to enable the Council to progress its Core Strategy.
- 3.2 The NEEAAP has been a longstanding Council commitment as confirmed in the adopted Enfield Core Strategy 2010. The Core Strategy identifies the North East Enfield area as a strategic growth area and Ponders End as a Regeneration Priority Area.
- 3.3 The Council recommenced its work on the AAP in the spring of 2012 and in August of 2012 published an interim direction document for public consultation to help re-engage stakeholders and the community, known as the “Working Towards a Submission AAP” North East Enfield Area Action Plan.
- 3.4 The “Working Towards a Submission AAP” public consultation ran for a period of over 12 weeks and closed on the 8th November 2012. A launch event hosted in September 2012 by the North East Enfield Partnership (NEEP) provided a successful consultation strategy, followed by more targeted consultation workshops and meetings.
- 3.5 Over 100 responses were received and these have been considered and used to inform the Proposed Submission version. Alongside this, the NEEAAP has been prepared in consultation with all Council departments and a range of partners, service providers and adjoining authorities, In particular with housing, education, environment and property officers to ensure the Plan reflects corporate priorities and delivers community infrastructure to support new and existing communities. The continued involvement of the North East Enfield Area Partnership is also critical to this.

Proposed Submission North East Enfield Area Action Plan

- 3.6 The NEEAAP is an area specific document that responds to the challenges as well as opportunities being presented in the North East of the borough. Once adopted, the NEEAAP will form part of Enfield’s Local Plan and will sit alongside the adopted Core Strategy, emerging Development Management Document and other Area Action Plans being prepared. New development proposals coming forward with the NEEAAP area will be expected to accord with the policies and proposals contained within the document, the adopted Core Strategy, the Council’s emerging Development Management Document and the Mayor’s adopted London Plan.
- 3.7 The AAP will provide a comprehensive planning framework and identifies opportunity sites for redevelopment and key infrastructure in North East Enfield, covering the wards of Enfield Lock, Enfield Highway, Ponders End, Southbury and Turkey Street. It will be used to direct local investment, particularly redevelopment proposals and inform key infrastructure discussions and guide the estate renewal projects such as the Alma. The AAP has been structured under the following:

3.8 **THE OPPORTUNITY-** this section largely draws on the interim document, although it has been updated with work the consultant team have done on socio-economics, transport, property and urban design;

3.9 **POLICY FRAMEWORK AND PROPOSALS** - the North East Enfield area is very large, much bigger than the Council's other AAPs and represents about one sixth of the Borough. Overall, the approach has been to focus on those areas where the Council can secure significant change – for example, not trying to improve all pedestrian / cycle routes but focussing on creating some really high quality routes in the most useful locations. This chapter is sub divided under the following:

- **Development Sites:** Have been looked at as 'mini development briefs' and have been quite specific about spatial planning principles. Sites considered include South Street area, Ponders End Waterfront and sites part of the Electric Quarter - High Street, Ponders End;
- **Key Character Areas:** The document has identified those areas that either already have a strong character (e.g. Enfield Lock Conservation Area) or those where there is real potential for change (e.g. the area around Brimsdown Station) and they are used by a broad section of the population (e.g. for shopping, for travel, for leisure). The aim is to focus the creation of a strong, positive image/identity in these key areas;
- **Movement:** An effective transport network is key to ensuring that the North East Enfield area performs well in the future. The need to improve transport, movement and connectivity (especially within the NEE area as well as to the sub region) is a major issue which is reflected within the document. This chapter discusses issues relating to travelling to work and also examines the accessibility of social facilities, such as day-care centres in order to reduce social isolation. The big infrastructure projects of NGAP and 3-4 Tracking are important to the area, however, there are simple things we can do to improve access; walking and cycling are key, as is improving bus services. The AAP places a strong emphasis on these. More detailed work on the railway crossings following closures resulting from 3-4 tracking is integrated into this document;
- **Housing:** The key policy themes address all relevant aspects in depth, such as housing supply, affordability, dwelling mix and design. The assessment undertaken to date indicates that there is likely to be a shortfall of available housing sites required to deliver the Core Strategy scope of 1,000 units in NEE up to 2025. Therefore, the AAP will assess likely development against the Core Strategy estimate for NEE and point towards a Core Strategy review to deal with borough wide housing numbers in the context of the London Plan's revised targets that are due to be published later in 2014.

In responding to earlier consultation responses, there is a need to provide more family housing (to create stable communities that will, in turn, support shops and community facilities) and there has been some questioning of the level of affordable housing that should be required in the NEE area as it already has a high proportion. Policies are suggested to support this and include a flexible approach to the split of social rented and intermediate housing in order to support the delivery of new affordable homes and policy to prioritise intermediate housing over family units;

- **Employment and Retail Parks:** A key part the identity of North East Enfield is its large areas of thriving industrial estates. However, other types of employment are also important to the local economy, such as the town centres, offices along Southbury Road, and the retail parks on the Great Cambridge Road. Policies relate to improving existing employment areas and ensuring retail parks perform a distinct function that complement the function of the town centres;
- **Community Facilities and Services:** This section sets out the requirements for new community facilities and services. It also refers to opportunities (but not requirements) elsewhere in the AAP for improving existing facilities;
- **Green Network and Food Growing:** There are limited opportunities to provide new open space within the NEE area. The policies in the chapter focus on improving existing space and include reference to food growing and re-introducing market gardening in particular, as this has been previously highlighted in meetings as an important consideration.
- **Sustainable Energy:** This chapter looks primarily at supporting the Lee Valley Heat Network that promotes initiatives of Combined Heat and Power;

3.10 **DELIVERY AND IMPLEMENTATION** - The aim is to be as specific as possible in identifying the range of projects.

Sustainability Appraisal

- 3.11 The purpose of Sustainability Appraisal is to promote sustainable development through the integration of social, environmental and economic considerations into development plan documents.
- 3.12 A Sustainability Appraisal incorporates a Strategic Environmental Assessment involving the systematic identification and evaluation of the environmental impacts of a strategic action (e.g. a plan or programme) and is a requirement under European and English law.
- 3.13 The Sustainability Appraisal undertaken for the North East Enfield Area Action Plan concludes that the policies within the document promote social, economic and environmental sustainability.

Equality Impact Assessment

- 3.14 The purpose of an EqIA is to improve the effectiveness of the Council by making sure it does not discriminate and that it promotes equality of opportunity and access.
- 3.15 Local authorities have a legal responsibility to meet the Public Sector Duty of the Equality Act 2010. The duty recommends that authorities analyse and assess their policies and services, and set out how they will monitor any possible negative impact on equality.
- 3.16 The vision and spatial strategy of the NEEAAP recognises the diversity of communities within the area and the need to reduce inequalities. The Area Action Plan seeks to promote social inclusion and tackle deprivation. The policies within

the document will ensure equitable outcomes for all groups in the community through co-ordinated delivery new homes and supporting infrastructure.

Consultation Statement

- 3.17 The Regulation 19 Consultation Statement is a requirement of the Town and Country Planning (Local Planning) (England) Regulations 2012. The statement sets out the consultation process undertaken at the interim document stage; the main issues raised and how these have been addressed by the Proposed Submission NEEAAP.

Policies Map

- 3.18 The Policies Map shows designations and site allocations. It carries forward designations adopted alongside the Core Strategy in 2010 and illustrates further policies set out in the Proposed Submission NEEAAP. It shows the boundary of the action plan and identifies infrastructure proposals and opportunity sites for development.

Habitat Regulations Assessment (HRA)

- 3.19 The ultimate aim of HRA is to “maintain or restore, at favourable conservation status, natural habitats and species of wild fauna and flora of Community interest” (Habitats Directive, Article 2(2)). This aim relates to habitats and species, not the European sites themselves, although the sites have a significant role in delivering favourable conservation status. Within the study there is potential for such habitats to be materially affected by potential proposals of the AAP and as such a HRA has been carried out.

4. THE WAY FORWARD

Consult on the soundness of the Proposed Submission NEEAAP

- 4.1 The Council's publication under Regulation 191 is anticipated to run from late May to early July 2014, for a 6 week period, at which point a statement of conformity with the London Plan will be sought from the Mayor of London.
- 4.2 A Consultation Strategy is being developed by officers in collaboration with the North East Enfield Partnership (NEEP). On the back of the success of the last community event, the NEEP is to hold a Community event on the 31st May 2014 and this will provide the opportunity to launch the NEEAAP Proposed Submission publication process. Targeted consultation activities are to follow and will include meetings with local resident groups, schools, and businesses in the area.

Submission and Examination

- 4.3 Representations received from the publication stage will then be submitted with the final submission version of the NEEAAP, along with all supporting documents such as the final Sustainability Appraisal and EQIA. The examination process is subject to the Planning Inspectorate's timeframes and resources, however, officers anticipate this could be undertaken in late autumn of 2014. Once the

¹ Town and Country Planning (Local Planning) (England) Regulations 2012

public examination process is concluded, a report will be presented to Full Council to formally adopt the North East Enfield Area Action Plan.

- 4.4 From the Proposed Submission Stage going forward, greater weight will be afforded to the NEEAAP as it progresses through the plan-making process. Once adopted, policies within the document will be used alongside policies contained in the London Plan and Core Strategy to determine planning applications in the area.

5. ALTERNATIVE OPTIONS CONSIDERED

- 5.1 None as the absence of a plan would leave a gap in the policy framework which would make it more difficult to co-ordinate regeneration efforts and restrain inappropriate development.
- 5.2 Having an adopted and comprehensive planning framework for the area provides a basis for setting the area specific planning policies by which decisions on development can be guided. This is essential to support the Council's regeneration programme, particularly in light of on-going as well as future investment opportunities.
- 5.3 Local authorities have a legal responsibility to meet the Public Sector Duty of the Equality Act 2010 and are obligated to carry out an Equality Impact Assessment to assess equality impacts. The publication and submission of the Sustainability Appraisal, Consultation Statement and Policies map are a requirement of the Town and Country Planning (Local Planning) (England) Regulations 2012. The production and publication of the Sustainability Appraisal is also a requirement under the Environmental Assessment of Plans and Programmes Regulations 2004 and Planning and Compulsory Purchase Act 2004.
- 5.4 The need for Habitat Regulations Assessment is set out within Article 6 of the EC Habitats Directive 1992, and interpreted into British law by Regulation 48 of the Conservation (Natural Habitats &c) Regulations 1994 (as amended in 2007).

6. REASONS FOR RECOMMENDATIONS

- 6.1 See paragraph 5.2 and 5.3 above.

7. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

a. Financial Implications

- 7.1 The provision of cost of the preparation, consultation and examination of the North East Enfield AAP has been made in the Local Plan reserve.
- 7.2 The report does not in itself commit the Council to additional expenditure. Any future proposals with cost implications would need to be subject to separate reports and full financial appraisal.

b. Legal Implications

- 7.3 The Planning and Compulsory Purchase Act 2004 (the Act) as amended and the Town and Country Planning (Local Planning) (England) Regulations 2012 (the Regulations) require local authorities to prepare the local plan, which consists of the Local Development Documents (LDDs).
- 7.4 The proposed NEEAAP is an LDD in accordance with Regulation 5(1) (a) of the Regulations.
- 7.5 The LDDs must conform with the National Planning Policy Framework (NPPF), the London Plan and the Council's own policies.
- 7.6 The form and content of the NEEAAP must confirm with the requirements of Part 4 of the Regulations.
- 7.7 The recommendations are in accordance with the Council's powers and duties.

c. Property Implications

- 7.8 There are no specific property implications at this stage. As site and policy proposals emerge the implications on the Council's land and property assets will be considered in conjunction with Enfield Council's Property Services team.

8. KEY RISKS

- 8.1 Failure to produce a robust set of area specific policies through the preparation of the NEEAAP document would result in a gap in policy which could lead to poor quality development and that fails to respond comprehensively to local priorities.

9. IMPACT ON COUNCIL PRIORITIES

- 9.1 The NEEAAP will be fundamental in achieving sustainable development in the North East of the borough. Policies throughout the document seek to achieve fairness for all, sustainable growth within the context of providing the appropriate level of supporting infrastructure, and the development of strong and sustainable communities.

10. EQUALITIES IMPACT IMPLICATIONS

- 10.1 Previous draft versions of NEEAAP have been subject to an initial Equalities Impact Assessment (EqIA). The initial EqIA will ensure that consultation promotes equal opportunities. A final EqIA (including an assessment of policies) is being undertaken as supporting documentation.

11. PERFORMANCE MANAGEMENT IMPLICATIONS

- 11.1 The NEEAAP and supporting documents will provide clear policies for the assessing development and regeneration opportunities within the area and will bring performance management improvements to the delivery of the Council's five year housing supply targets, including the appropriate mix of private and affordable housing. The NEEAAP will provide clarity to the planning application process and potentially lead to less debate and time savings at the appeal stage.

12. PUBLIC HEALTH IMPLICATIONS

- 12.1 The NEEAAP contains policies covering a wide range of topics, all of which may have implications for public health, such as housing, community facilities, environmental improvements and green infrastructure. Strategic Objective 5 of the adopted Core Strategy (2010) promotes Education, Health and Wellbeing; the NEEAAP will provide more detailed policies on how to achieve these policy objectives in the assessment of individual planning applications as well as within the wider context of the area's regeneration.

Background Papers

None.

MUNICIPAL YEAR 2013/2014 REPORT NO. 209

MEETING TITLE AND DATE:
Cabinet 12 March 2014

REPORT OF:
Director of Regeneration
Leisure and Culture

Contact officer and telephone number:

Jane Berger 0208 379 4232

E mail: Jane.Berger@enfield.gov.uk

Agenda – Part: 1	Item: 12
Subject: Market Gardening – Community Interest Company for Enfield Veg Co.	
Cabinet Members consulted: Cllr Goddard	

1. EXECUTIVE SUMMARY

- 1.1 Under previous Key Decision 3617, signed on 12 July 2013, it was agreed that the Council enter into a Grant Agreement with the Greater London Authority (GLA) in the amount of £600,000 to deliver the Market Gardening project.
- 1.2 Built into the GLA Agreement are a number of milestones which LBE is obliged to deliver, including the formation of an appropriate community focused corporate vehicle to run an organic vegetable box scheme LBE therefore propose to set up a Community Interest Company (CIC) (the Enfield Veg Co.).
- 1.3 Forming the CIC will meet a key commitment under the GLA Agreement.

2. RECOMMENDATIONS

- 2.1 That Cabinet agrees that Enfield Council be authorised to take all steps necessary to form a Community Interest Company (CIC) for the Enfield Veg Co.
- 2.2 That Cabinet delegate authority to the Director of Regeneration and Environment, acting in consultation with the Director of Finance, Resources and Customer Services, to agree appropriate Terms of Reference, Memorandum of Articles and Shareholders Agreements for the CIC, subject to the completion of a satisfactory business plan.

3. BACKGROUND

- 3.1 Previous Key Decision 3617, signed on 12 July 2013, agreed that the Council enter into a Grant Agreement with the Greater London Authority (GLA) in the amount of £600,000 to deliver the Market Gardening project.
- 3.2 Key Decision 3617 delegated authority to the Director of Regeneration and Leisure and Lead Member for Business and Regeneration to support delivery arrangements and procurement processes for the Market Gardening project.
- 3.3 The GLA agreement includes a schedule of milestones against which LBE will be obligated to deliver to draw down the funding. One of these milestones is to establish and launch a vegetable box scheme as a social enterprise, Community Interest Company (CIC) or other appropriate corporate vehicle.
- 3.4 A food growing project commenced this year at Forty Hall Farm operated by Capel Manor, also a milestone in the cooperative growing model, has been operating since May 2013. The project has created three acres of new food growing, providing a wide variety of very high quality organic vegetables.
- 3.5 Part of the produce from the farm will supply a vegetable box scheme, known as The Enfield Veg Company.
- 3.6 The concept of the vegetable box is that customers receive a bag of vegetables weekly for 50 weeks of the year, with the most seasonal vegetables available. There will be two sizes of bag, small (five types of vegetable) or medium (seven types of vegetable). The bags will be dropped at one of three pick up points near to the customer base, in order to economise on delivery costs and add to the scheme's sustainability credentials, by reducing unnecessary delivery kilometres.
- 3.7 Professional expertise for setting up the box scheme has been provided by Growing Communities, a highly experienced and successful box scheme which has been going for 20 years, and is considered to be the ideal business model.
- 3.8 Any costs arising from the setting up of the CIC will be met by the existing GLA funding allocation.
- 3.9 Although what is envisaged is of relatively modest proportions, a robust business plan for the Enfield Veg Co. is being prepared by consultants and viability established as part of the due diligence necessary before forming the company; amongst other things this will propose a suitable Board structure for the

Council's consideration. This is provided for in the proposed delegated authority set out in Recommendation 2.2.

3.10 Forming a CIC based on a food growing business model is consistent with milestones in the GLA Funding Agreement. In general terms, the CIC will operate in the following manner:

3.10.1 CICs are a type of limited company for organisations or people wishing to establish businesses which trade with social purpose (social enterprise), or to carry on other activities for the benefit of the community. A CIC cannot be used solely for the financial advantage of a group of people, for political purposes, or for the benefit of the employees, directors or members of a single organisation. A CIC must satisfy the community interest test at formation and continue to do so for as long as it remains a CIC. A CIC will satisfy the community interest test if it can show that a reasonable person might consider that its activities are being carried on for the benefit of the community. A company will not satisfy the test if its activities only benefit members of a particular body or if its activities are political. Not all of the activities carried on by a CIC need to have a direct benefit to the community to which it serves but everything a CIC does should somehow contribute to benefiting the community that it is set up to serve. For example, a sports club for employees of a business will only satisfy the community interest test if it provides a wider community benefit by making its facilities available to the local community

3.10.2 A CIC has to deliver to the Registrar of Companies an annual community interest company report with its annual accounts. This report should record the CIC's activities for that year including any details on assets transferred for less than market value, dividends paid and the remuneration of directors.

3.10.3 A CIC must be a limited company whether by shares or by guarantee. An unincorporated association cannot be a CIC.

3.10.4 CICs are formed under the [Companies Act 2006](#) (2006 Act) like any other limited company. It is proposed that Legal Services will instruct external lawyers to set up the CIC; funding is available for this.

3.10.5 The CIC Regulator has produced various forms of model memoranda and articles of association for CICs.

3.11 Proposed Company Structure

3.11.1 It is proposed that the company is initially established as soon as possible with the name Enfield Veg Co. an off-the-shelf name from Companies House.

3.11.2 It is recognised that the structure of the company may change and develop over time according to decisions made by the Company Management Board or by the Council, in line with the Scheme of Delegation. Initially it is proposed that the company is formed of Members, officers and two non-executive appointments. The Company Management Board will be guided by the company's Terms of Reference and Articles of Association. The Board positions will not be remunerated, with the exception of the non-executive director positions.

3.11.3 The Company Management Board will be responsible for the overall management of all aspects of the company. This will include making sure that the company upholds all legal requirements, such as submitting annual accounts and sending notifications of changes in personnel to Companies House. In addition the Company Management Board will oversee the management of the property asset portfolio, ensuring that any equipment is purchased in accordance with agreed criteria and regular reviews of the financial model are undertaken.

3.11.4 The company will have a Company Secretary whose duties would include maintaining the statutory registers including:
Register of Members
Register of Directors and Secretary
Register of Director's Interests
Register of Charges

3.11.5 Initially it is envisaged that the board membership could be as follows:

Two Cabinet Members
One Director, Company Managing Director
One Assistant Director, Company Secretary
2 Non-Executive Directors

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 The option to not incorporate the vegetable box scheme as a company was considered and but it was not in accordance with the Council's legal agreement with the GLA.
- 4.2 The methodology recommended for selecting the Community Interest Company used the toolkit published by Co-operatives UK for selecting the most suitable legal format. Co-operatives UK is the national trade body that campaigns for co-operation and works to promote, develop and unite co-operative enterprises and has a unique role as a trade association for co-operatives.
- 4.3 The toolkit suggested that a CIC (limited by guarantee) is the most suitable legal form for the Enfield Veg Co., based on membership, financial risk, initial funding costs, and funding distribution.

5. REASONS FOR RECOMMENDATIONS

- 5.1 It is recommended that Cabinet agree that the necessary steps to form a CIC, in accordance with the extant GLA Agreement, be taken in order to meet the terms of the agreement and establish a food-growing social enterprise.
- 5.2 The Enfield Veg Co. will be an exemplar social enterprise for other community groups and food growers who aspire to establish a business vehicle for growing projects.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 The £600,000 grant acceptance and agreement signed between the GLA and Enfield includes a schedule of milestones which LBE is obligated to deliver the creation of a social enterprise vegetable box scheme.
- 6.1.2 The grant agreement requires that a company be set up to enable the box scheme, a Community Interest Company (CIC) is proposed for this purpose.
- 6.1.3 The Community Interest Company will be appointing two directors from LBE to the board. As the CIC will be limited by guarantee, a member's personal liability will be limited to the guarantee amount, normally £1. It will

be a business with primarily social objectives whose surpluses are principally reinvested for that purpose in the business or in the community, rather than being driven by the need to maximise profit. This can be done by ensuring that all revenue from the box scheme is reinvested into the company, for the long term viability of the business.

- 6.1.4 External lawyers will be appointed to set up the CIC and is estimated to cost £5000, which will be funded from the GLA grant.

6.2 Legal Implications

- 6.2.1 Section 1 of the Localism Act 2011(the Act) includes a 'general power of competence'. It gives local authorities the legal capacity to do anything that an individual can do that is not specifically prohibited. This power can be for the benefit of the authority, its area or persons resident or present in its area. Further, Section 4(2) of the Act states that where, in exercise of the general power a local authority does things for a commercial purpose, it must do so through a company. A CIC falls within the meaning of a company within section 1(1) of the Companies Act 2006.
- 6.2.2 CICs must adhere to the principles of company law, and are subject to the Companies Act 2006, Companies (Audit, Investigations and Community Enterprise Act 2004, and the Communities Interest Company Regulations 2005.
- 6.2.3 Failure by LBE to set up a CIC or similar corporate vehicle would be a breach of its agreement with the GLA.
- 6.2.4 The GLA Agreement is predicated on the general state aid de minimis principle which does not reflect the agricultural nature of the market gardening project. The Council should consider seeking a variation to address this.
- 6.2.5 The legal documentation is to be in a form approved by the Assistant Director of Legal Services.

7. Key Risks

7.1 Risk: A key risk for the CIC is viability and the long term sustainability of the business.

Mitigation: Mitigation measures include:

7.1.1 Conservative figures for profit margins have been set;

7.1.2 A full time dedicated horticultural grower and apprentice to manage the scheme have been employed;

7.1.3 Prospective directors appointed will go through a robust recruitment process to ensure that they have the appropriate experience and expertise to guide the company;

7.1.4 There will be close monitoring of company performance to enable appropriate and timely management actions.

7.2 Risk: Inclement weather and subsequent crop failure is a risk to the business.

Mitigation: Mitigation measures include:

7.2.1 Planting out an additional 20% crops to take account of unforeseen loss;

7.2.2 The use of protective growing structures, which includes the provision of two robust poly tunnels will help ensure the success of less cold and frost hardy crops.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Fairness for All

8.1.1 Through the process of developing food growing at Forty Hall Farm to supply the box scheme, volunteers of all ages, including secondary school children, retirees, unemployed persons, and college students. They will have the chance to participate in a safe environment, improve basic life skills as well as horticultural and business skills.

8.1.2 The lessons from this growing model will be valuable in establishing additional growing spaces in other parts of the Borough. More residents will be able to participate in

food production and share the health, social and economic benefits that can be achieved.

8.2 Growth and Sustainability

8.2.1 A key driver for the overall Market Gardening project is the creation of new businesses and local jobs for local people. The Enfield Veg Company will be the first such small business enterprise, and will contribute to the Enfield's aim of reaching full economic potential through small business creation. The learning will be transferred to other parts of the borough and to other potential food-related social enterprises.

9. PUBLIC HEALTH IMPLICATIONS

9.1 The overall impact of the project including the delivery of a local, organic vegetable box scheme, will improve and impact upon the health and well-being of the public in Enfield. Through the delivery process, the scheme will encourage healthier lifestyles, be inclusive across a broad cross-section of the population in volunteering, improve the skills base of residents and reduce food miles.

Background Papers

None.

THE CABINET

List of Items for Future Cabinet Meetings (NOTE: The items listed below are subject to change.)

MUNICIPAL YEAR 2013/2014

9 APRIL 2014

- 1. February 2014 Revenue Monitoring Report** James Rolfe

This will set out the Council's revenue budget monitoring position based on information to the end of February 2014. **(Key decision – reference number 3765)**
- 2. Health, Housing and Adult Social Care: Surveillance Policy** Ray James

This will seek approval of a policy which sets out the scope and options for use of surveillance, both overt and covert in order to prevent and detect the abuse of "adults at risk". (Part 1) **(Key decision – reference number 3836)**
- 3. CCTV Staffing Contract Award** Ian Davis

This will seek approval to the award of the successful contractor for the CCTV monitoring services contract. (Parts 1 and 2) **(Key decision – reference number 3795)**
- 4. Fairness for All - Equality and Diversity Summary Annual Report 2013** Rob Leak/
James Rolfe

This will seek approval of the Equality and Diversity Summary Annual Report 2013. (Part 1) (Non key)
- 5. Management of Flood Risk to Protect Residents and Businesses in Enfield** Ian Davis

This will describe the extent and range of activities undertaken by Enfield Council and its partners to protect residents and businesses from flooding both locally and to those areas downstream that could potentially be affected by runoff from Enfield. **(Key decision – reference number 3885)**
- 6. Enfield's School Kitchens** Andrew Fraser

This will outline the preparation of Enfield's school kitchens for the introduction of free school meals for pupils under seven and the impact on capital investment. **(Key decision – reference number 3889)**

7. **Additional and Selective Licensing** Ray James

(Key decision – reference number 3886)

NEW MUNICIPAL YEAR 2014/2015

1. **Housing Revenue Account (HRA) Garages Sites Strategy** Ray James

This will set out the Council's proposals for managing its HRA Garage stock into the future – the work undertaken in the preparation of this strategy will cover an options appraisal of each of the 331 sites currently managed within the HRA. (Part 1) **(Key decision – reference number 3726)**

2. **Lee Valley Heat Network – Business Plan** Ian Davis

This will seek approval of the Business Plan for the Lee Valley Heat Network. **(Key decision – reference number 3706)**

3. **Procurement of Housing Repairs and Maintenance Contracts** Ray James

Details awaited. **(Key decision – reference number tbc)**

4. **Dujardin Mews – Appropriation for Planning Purposes** Ray James

This will seek approval to the required appropriation for Dujardin Mews. (Parts 1 and 2) **(Key decision – reference number 3734)**

5. **Alma Housing Management Strategy** Ray James

This will explain the future housing management arrangement for the new Alma Estate and Dujardin Mews. **(Key decision – reference number 3806)**

6. **Award of Contract for Extracare Service at Skinners Court** Ray James

This will seek approval of the award of contract. (Parts 1 and 2) **(Key decision – reference number 3824)**

7. **London Borough of Enfield Key Decision Threshold Review** James Rolfe

This will recommend an amendment to the financial threshold criteria for a key decision in Enfield. (Part 1) (Non key)

8. New Avenue Estate Renewal Scheme Ray James

This will seek approval to appoint the preferred bidder at the final tender stage to develop the New Avenue Estate. (Parts 1 and 2) **(Key decision – reference number 3793)**

9. Housing Development Strategy Ray James

This will seek approval to the Council's Housing Development Strategy. **(Key decision – reference number 3369)**

10. Special Purpose Vehicle for New Build Council Homes Ray James

This will seek approval to set up a Special Purpose Vehicle to enable the financing and development of new council homes. (Part 1) **(Key decision – reference number 3890)**

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CABINET - 12.2.2014**MINUTES OF THE MEETING OF THE CABINET
HELD ON WEDNESDAY, 12 FEBRUARY 2014****COUNCILLORS**

PRESENT Doug Taylor (Leader of the Council), Achilleas Georgiou (Deputy Leader), Chris Bond (Cabinet Member for Environment), Bambos Charalambous (Cabinet Member for Culture, Leisure, Youth and Localism), Del Goddard (Cabinet Member for Business and Regeneration), Donald McGowan (Cabinet Member for Adult Services, Care and Health), Ayfer Orhan (Cabinet Member for Children & Young People), Ahmet Oykener (Cabinet Member for Housing) and Andrew Stafford (Cabinet Member for Finance and Property)

ABSENT Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health)

OFFICERS: Rob Leak (Chief Executive), Andrew Fraser (Director of Schools & Children's Services), Ray James (Director of Health, Housing and Adult Social Care), James Rolfe (Director of Finance, Resources and Customer Services), Neil Rousell (Director of Regeneration, Leisure & Culture), Asmat Hussain (Assistant Director Legal), Bob Griffiths (Assistant Director - Planning, Highways & Transportation), Mike Weston (Head of IT Technical Design), Tim Kidd (Head of Supplier Relationship Management), Hayley Coates (Special Projects Business Manager), Andrew Golder (Press and New Media Manager) and Rhodri Morgan (Senior Lawyer) Jacqui Hurst (Secretary)

Also Attending: Councillor Robert Hayward

1

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Christine Hamilton (Cabinet Member for Community Wellbeing and Public Health) and Ian Davis (Director – Environment).

2

DECLARATION OF INTERESTS

There were no declarations of interest registered in respect of any items on the agenda.

CABINET - 12.2.2014

3

URGENT ITEMS

NOTED, that the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information and Meetings) (England) Regulations 2012 with the exception of Report Nos. 182 and 187 – Future Arrangements for ICT Delivery. These requirements state that agendas and reports should be circulated at least 5 clear days in advance of meetings.

AGREED that Report Nos. 182 and 187 – Future Arrangements for ICT Delivery, as stated above, be considered at this Cabinet meeting (Minute Nos. 10 and 22 below refer).

4

DEPUTATIONS AND PETITIONS

NOTED that no requests for deputations (with or without petitions) had been received for presentation to this Cabinet meeting.

5

ITEMS TO BE REFERRED TO THE COUNCIL

AGREED that the following items be referred to full Council:

1. Report Nos. 178 and 186 – Budget 2014/15 and Medium Term Financial Plan 2014-15 to 2017/18 (General Fund)
2. Report No.179 – Housing Revenue Account (HRA) Estimates 2014/15 and Rent Setting (HRA and Temporary Accommodation)
3. Reports Nos. 183 and 189 – Investment in Private Rented Sector (Note: Council report to seek approval to add the required borrowing to the capital works programme)

6

BUDGET 2014-15 AND MEDIUM TERM FINANCIAL PLAN 2014-15 TO 2017/18 (GENERAL FUND)

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.178) setting out the Budget 2014/15 and Medium Term Financial Plan 2014/15 to 2017/18 (General Fund).

NOTED

1. That Report No.186 also referred as detailed in Minute No.21 below;
2. The significant level of savings that had been achieved by the Council in the previous four years and the proposals for the next four years as set out in the Medium Term Financial Plan. It was anticipated that

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further savings of approximately £60m would be required. The financial outlook was uncertain despite initial signs of some economic growth.

3. That it was proposed that there be no increase in the level of Council Tax for 2014/15 as set out in the report.
4. The extensive consultation undertaken which had included Scrutiny Panels and Area Forums as referred to in section 4 and Appendix 1 of the report.
5. The budget pressures set out in section 7 of the report.
6. The recommended capital programme 2013/14 – 2017/18 as detailed in section 9 and Appendix 5 of the report.
7. The Medium Term Financial Plan as set out in section 10 of the report. In particular Members' attention was drawn to paragraph 10.10 of the report. The Council was determined to deliver cashable savings that kept Council tax low whilst at the same time maintaining or improving the quality of priority services wherever possible. However, it also recognised that efficiency savings were not inexhaustible and continuing reductions to public sector funding made cuts to services inevitable.
8. Appendix 8(a) of the report providing a Statement of the Section 151 Officer on the robustness of budget estimates and adequacy of the reserves. The external auditor's review of the Council's arrangements had concluded that all areas were assessed as "green" with no cause for concern and that the Council had adequate arrangements in place for achieving financial resilience.
9. Councillor Charalambous proposed an amendment to recommendation 2.10 of the report. It was noted that not all Wards had spent their complete funding allocations from the Enfield Residents' Priority Fund for 2013/14. Councillor Charalambous requested that the funds be carried over the next financial year rather than returned to general balances as proposed in the report. The recommendation to Council be amended to reflect this change, as detailed in decision 10 below.
10. Councillor Orhan expressed concern regarding grant damping, as set out in section 5.6 of the report, and the detrimental effect on the Council's budget. Enfield was calculated as needing over £134m in 2013/14 but the damping system reduced this to £123m resulting in £11.6m of Enfield's calculated funding being damped away to finance other authorities. The Council continued to raise this issue with the Government at every opportunity.

Alternative Options Considered: The Council had an extensive budget planning and consultation process during which a wide range of options were considered in detail before recommendations were made. Issues raised and

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discussed had greatly contributed to this report including information from the Budget Consultation set out elsewhere in the report.

As part of its planning for both 2014/15 and future years the Council had considered future levels of council tax. Savings had been identified to enable the Council tax freeze to be delivered in 2014/15.

RECOMMENDED TO COUNCIL

1. That the attention of Members be drawn to the comments in paragraph 2.13 of the report regarding S106 of the Local Government Finance Act 1992 which required any Member who was two months or more in arrears on their Council Tax to declare their position and to not vote on any issue that could affect the calculation of the budget or Council Tax.
2. With regard to the revenue budget for 2014/15 it was recommended that Council:
 - (i) Set the council tax requirement for Enfield at £97.598m in 2014/15;
 - (ii) Subject to final pupil count data, approve expenditure of £293.796m in 2014/15 for the schools' budget, funded from the Dedicated Schools' Grant;
 - (iii) Set the Council Tax at Band D for Enfield's services for 2014/15 at £1,100.34 (paragraph 8.1 of the report), there being no increase over the 2013/14 Council Tax;
 - (iv) Approve the statutory calculations and resolutions set out in Appendix 9 of the report.
3. With regard to the Prudential Code and the Capital Programme it is recommended to Council:
 - (i) To note the information regarding the requirements of the Prudential Code (section 9 of the report);
 - (ii) Agree the proposals for allocating resources to capital projects for 2014/15 and 2015/16 and also notes the indicative 2016/17 and 2017/18 capital programme as set out in Section 9 and Appendix 5 of the report. It is also recommended that Council agrees that these will be reviewed in the light of circumstances at the time.
 - (iii) Agree the Prudential Indicators, the Treasury Management Strategy, the Minimum Revenue Provision statement and the criteria for investments, set out in section 9 and Appendix 4 of the report.
4. With regard to the Medium Term Financial Plan it is recommended that Council notes the forecast for the medium term as set out in section 10 of the report and adopts the key principles set out in paragraph 10.13 of the report.

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5. With regard to the robustness of the 2014/15 budget and the adequacy of the Council's earmarked reserves and balances it is recommended that Council:
 - (i) Notes the risks and uncertainties inherent in the 2014/15 budget and the Medium Term Financial Plan (sections 10 and 11 of the report).
 - (ii) Notes the advice of the Director of Finance, Resources and Customer Services regarding the recommended levels of contingencies, balances and earmarked reserves (section 12 of the report) and has regard to the Director's statement (section 13 of the report) when making final decisions on the 2014/15 budget;
 - (iii) Agrees the recommended levels of central contingency and general balances (section 12 of the report).
6. That the Cabinet Members for Children and Young People and Finance and Property take the decision on the schools budget for 2014/15 taking into account the comments of the Schools Forum on 5 March 2014 and any relevant decisions which the Forum make under the DfE regulations in section 5.9 of the report.
7. That Council agrees the Fees and Charges for Environmental Services for 2013/14 (Section 10.16 and Appendix 10 of the report).
8. That Council agrees the Fees and Charges for Adult Social Care Services for 2013/14 (Section 10.17 and Appendix 11 of the report).
9. That the current Members' Allowances Scheme be re-approved and that the automatic increase in allowances by the average earnings as at March be not implemented for the 2014/15 financial year (Section 10.18 of the report referred). But it be acknowledged that following the elections in May 2014, the Administration might wish to review allowances within the overall budgetary figure and in accordance with the recommendations of the Independent Remuneration Panel.
10. That any uncommitted underspend in the Enfield Residents Priority Fund for 2013/14 be carried forward to the next financial year and, noted the proposals for the continuation of the ERPF (as detailed in section 7.2 of the report).
11. That the New Homes Bonus be allocated to support regeneration and homelessness initiatives in accordance with paragraph 5.7 of the report.
12. That Council agree to amend the Discretionary Rate Relief Policy to incorporate the Government's Retail Relief Scheme as set out in section 6.2 of the report.

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Reason: To set the Council's Budget Requirement and level of Council Tax for 2014/15 within the timescales set out in legislation. To agree the Treasury Management Prudential Indicators and the Capital Programme for 2014/15.

(Key decision – reference number 3764)

7

HOUSING REVENUE ACCOUNT ESTIMATES 2014/15 AND RENT SETTING (HRA AND TEMPORARY ACCOMMODATION)

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.179) presenting for approval the revenue estimates of the Housing Revenue Account (HRA) for 2014/15 and the updated position on the HRA 30 year business plan.

NOTED

1. The proposal to increase rents in line with national social rent policy which would result in an average increase of 4.6% for Enfield tenants, as set out in section 5 of the report. This would equate to an average increase of £4.43 per week.
2. The comparative rent increase levels of 7 other London Boroughs, Enfield was in the middle of the range of increases. The average London rent increase was 4.9%.
3. The proposed service charges for 2014/15; the sheltered housing cleaning charge; leaseholder service charges; and, heating charges as detailed in sections 6, 7, 8 and 9 of the report.
4. That the updated HRA business plan was detailed in Appendix 9 to the report. The business plan represented a balanced budget with the proposed rent increases.
5. The temporary accommodation rents set out in Appendix 6 of the report. The rents had not changed from 2013/14.
6. The Enfield Homes Management Fee outlined in section 14 of the report.
7. The capital programme for 2014/15 as set out in section 15 of the report. The capital programme for 2014/15 was £63.3m. The Decent Homes funding levels were also noted.

Alternative Options Considered: Two alternatives had been considered; these were not increasing rents in line with the national social rent policy as recommended by the Government and increasing rents above this guideline. These two options were both discounted. If rents were not increased this would mean significant loss of income and would undermine the business

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plan in future years. The HRA self-financing settlement was based on the assumption that rents were increased in line with national social rent policy. If rents were increased above this policy this would put additional unnecessary financial pressures on tenants.

RECOMMENDED TO COUNCIL that

1. The detailed revenue estimates of the Housing Revenue Account for 2014/15 be approved.
2. The rents be increased in line with national social rent policy. This would result in an average increase of 4.6% for Enfield tenants.
3. All void properties be re-let at target rent.
4. The level of service charges as set out in Paragraph 6.1 for those properties receiving the services be agreed for 2014/15.
5. The proposals for increases in other income as detailed in Appendices 2 and 11 of the report be agreed for 2014/15.
6. The Temporary Accommodation rents as set out in Appendix 6 be agreed for 2014/15 and that authority for any increase be delegated to the Cabinet Member for Housing and Director of Health, Housing and Adult Social Care and the Cabinet Member for Finance and Property and Director of Finance, Resources and Customer Services.
7. The total HRA capital programme of £63.3m be agreed for 2014/15.
8. Authority should be delegated to the Cabinet Member for Housing and Director of Health, Housing and Adult Social Care to approve tenders for Decent Homes and General Works.

Reason: In view of the implications of the alternatives mentioned in paragraph 19, it was recommended to increase rents in line with national social rent policy and Government guidance on self-financing.

(Key decision – reference number 3855)

8**REVENUE MONITORING REPORT 2013/14: DECEMBER 2013**

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.180) setting out the Council's revenue budget monitoring position based on information to the end of December 2013. The report forecast an outturn position of £0.388m overspend for 2013/14.

NOTED the continuing budget pressures faced by Schools and Children's Services, as detailed in section 5.6 of the report, particularly in relation to the issues of no recourse to public funds; unaccompanied asylum seekers; and, former unaccompanied asylum seeking children now 18+. The issues had been discussed in full at the previous Cabinet meeting and Members took this opportunity to reiterate their concerns. Councillor Taylor had written to the previous Immigration Minister and was awaiting a response. In addition, the issue would be raised again with the Borough's MPs. The requirement for sufficient Government funding to address these needs; and, for the families' status to be dealt with as quickly as possible, were reiterated. Appropriate

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representations would continue to be made. Cabinet noted that without these pressures that should be funded by Central Government, then Schools and Children's Services would be managing within budget.

Alternative Options Considered: Not applicable to this report.

DECISION: The Cabinet

1. Noted the £0.388m overspend revenue outturn projection.
2. Agreed to direct departments reporting pressures to formulate and implement action plans to ensure that they remain within budget in 2013/14.

Reason: To ensure that Cabinet were aware of the projected budgetary position for the Authority for the current year including all major budget pressures and underspends which had contributed to the present monthly position and that were likely to affect the Council's finances over the period of the Medium Term Financial Plan.

(Key decision – reference number 3762)

9

REORGANISATION OF THE REGENERATION, LEISURE AND CULTURE DEPARTMENT

Councillor Del Goddard (Cabinet Member for Business and Regeneration) introduced the report of the Chief Executive (No.181) proposing a reorganisation of the Regeneration, Leisure and Culture Department.

NOTED

1. That Neil Rousell (Director of Regeneration, Leisure and Culture) would be retiring at the end of March 2014. Councillor Goddard, on behalf of the Cabinet, extended his thanks and best wishes to Neil for his retirement following nearly 38 years as an employee of the Council.
2. That economic, social and physical regeneration remained a priority for the Council as reflected in the decisions below.

Alternative Options Considered: Retain current structure. However, this would be counter to the Council's organisation design principles and would place budget pressures elsewhere within the system.

DECISION: The Cabinet agreed

1. That the post of Director of Regeneration, Leisure and Culture be deleted with effect from 1 April 2014.

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2. To note the transfer of the Assistant Director, Policy, Performance and Economic Regeneration and their responsibilities to the Environment Department and the Assistant Director Leisure, Libraries and Culture and their responsibilities to the Finance, Resources and Customer Services Department with effect from 1 April 2014.
3. The post of Director of Environment be renamed Director of Regeneration and Environment to reflect the realignment of functions and illustrate that economic, social and physical regeneration remains a priority for the Council.

Reason: The deletion of the Director of Regeneration, Leisure and Culture post and redistribution of responsibilities would help the Council meet its savings targets, while simultaneously maintaining the delivery of value for money services and a more holistic approach to the regeneration agenda.

(Non key)

10

FUTURE ARRANGEMENTS FOR ICT DELIVERY

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.182) setting out proposals for future ICT delivery.

NOTED

1. That Report No.187 also referred as detailed in Minute No.22 below.
2. The proposal to award an extension of the contract for four years to Serco until September 2019 for the reasons set out in full in the report. Members attention was drawn to the corporate and social responsibility aspects of the new contract as set out in section 1.3.7 of the report.
3. That staff surveys were undertaken on ICT performance and that the overall satisfaction levels were good and had been increasing year on year. There would be on-going performance monitoring. Councillor Orhan praised the service received by Members.
4. The significant amount of work which had been undertaken over a period of 18 months.
5. Councillor Goddard noted that three new IT apprenticeships would be created a year, up to 15 positions over the contract period. Members asked whether the apprentices would remain in employment at the end of their apprenticeship and asked that this issue be considered within the terms of the contract.

Alternative Options Considered: NOTED the options which had been reviewed and discounted as set out in section 4 of the report.

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DECISION: The Cabinet agreed to

1. Award extension for full four years to Serco until September 2019.
2. Agree changes in operational scope and delivery, commencing October 2014.
3. Approve delegated authority to the Cabinet Member for Finance and Property and Director of Finance, Resources and Customer Services, for procurement and award of transition assurance partner and subsequent internal transition costs.
4. Note the following proposed key milestones:
 - Transition activity to the new operating model would begin in April 2014
 - New pricing schedule commences October 2014
 - Full operation of the delivery model in place by January 2015

Reason: To secure the core operational ICT support for the next 5 years with Serco (section 5 of the report refers).

(Key decision – reference number 3708)

11

ENFIELD COUNCIL GROUNDS MAINTENANCE AND HOUSING GROUNDS MAINTENANCE CONTRACT

Councillors Ahmet Oykenar (Cabinet Member for Housing) and Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment and Director of Health, Housing and Adult Social Care (No.183) detailing the evaluation exercise for the Enfield Council, and Housing Grounds Maintenance Contracts, which were tendered through London Tenders Portal in November 2013.

NOTED

1. That Report No.188 also referred as detailed in Minute No.23 below.
2. That this represented an excellent example of Enfield Homes and the Council working together and it was hoped that there would be further opportunities to do so.
3. The biodiversity and green waste aspects of the contract specifications.

Alternative Options Considered: None to be considered.

DECISION: The Cabinet agreed

1. To note and approve the award of the Enfield Council Grounds Maintenance Contract and Housing Grounds Maintenance Contract

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(G/MD369 and G/MD370 respectively) to the contractor listed in the part 2 report (Minute No.23 below refers), to commence on 1 April 2014 for a five-year term with five year extension or part thereof.

2. To note that the details of the evaluation exercise were contained in the part 2 report (Minute No.23 below refers).

Reason: To accept the tender that achieved the highest overall combined (financial and quality) evaluation score, in accordance with the tender requirements and evaluation process.

(Key decision – reference numbers 3840/3841)

12

INVESTMENT IN PRIVATE RENTED SECTOR

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of the Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.184) setting out proposals for investment in the private rented sector.

NOTED

1. That Report Nos.189 and 189A also referred as detailed in Minute No.24 below.
2. Councillor Oykenar took this opportunity to express his thanks and appreciation to Hayley Coates for her hard work in moving this project forward.
3. The extensive discussions which had taken place and the reasons for the proposals as set out in the report. The demand for temporary accommodation was significant and there were increasing pressures on housing supply for residents of the borough. The financial implications of the proposals were noted. This represented an innovative proposal which was financially viable and represented value for money for the Council and its residents.
4. An amendment sheet was circulated at the meeting detailing a revision to paragraph 3.18 of the report regarding the initial company structure. Paragraph 3.18 to now read:

“Initially it is proposed that the board membership be as follows:

- 3 x Cabinet Members – one of whom will be the Chair. The Cabinet Members will be determined by Cabinet
- Director of Finance, Resources and Customer Services – who will also be Company Managing Director
- Assistant Director of Community Housing
- Assistant Director Corporate Governance – who will also be the Company Secretary
- 2 Non-Executive Directors (to be remunerated)”

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Initially the three Cabinet Members on the board membership would be as follows, as set out in decision 8 below: Cabinet Member for Finance and Property (Chair); Cabinet Member for Housing; and, Deputy Leader of the Council.

Alternative Options Considered: NOTED the alternative options which had been considered as set out in full in section 4 of the report.

DECISION: The Cabinet agreed

1. The principle of utilising appropriate investment to develop a portfolio of houses (through a wholly owned company), subject to properties meeting the agreed financial criteria.
2. To establish a company limited by shares, wholly owned by the Council in line with the proposed structure set out in sections 3.16 – 3.20, to own and manage the properties.
3. Delegate to the Director of Finance, Resources and Customer Services, Director of Health, Housing and Adult Social Care, Cabinet Member for Finance and Property and the Cabinet Member for Housing authority via a portfolio decision to finalise the timing, profile of acquisitions and the detail of the funding arrangements for each phase of the portfolio development, based on the most viable finance stream available, type and level of housing need at that time, and the Council's best interests, including but not limited to:
 - Approval of the terms of the investment
 - The terms of any guarantee to be provided to support the provisions of the investment
 - The term of any loan agreement between the Council and the Company
 - Such other matters as are regarded as necessary to enable the provision of the investment and acquisition of the properties and their subsequent lettings and on-going management.
4. To note that the investment model proposed was consistent with the viable options identified in the Framework of Investment in Key Decision No.3808, as detailed in paragraph 3.13 of the report.
5. To delegate to the Director of Finance, Resources and Customer Services, Director of Health, Housing and Adult Social Care, Cabinet Member for Finance and Property and the Cabinet Member for Housing approval via a portfolio decision to finalise the terms of reference and Company Memorandum and Articles of the local authority company proposed and other such matters necessary to (i) incorporate and register the company and (ii) facilitate the objectives identified in the report.

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6. To note that all investment and treasury management decisions about future phases of the portfolio would be subject to the Council's existing arrangements for governance and specialist advice.
7. That an annual review would be undertaken to review financial viability of the property portfolio.
8. The initial board membership would comprise the following 3 Cabinet Members:

Cabinet Member for Finance and Property (Chair)
Cabinet Member for Housing
Deputy Leader of the Council

RECOMMENDED TO COUNCIL to add this borrowing to the capital works programme.

Reason: There was a shortage of cost effective, value for money temporary accommodation in the borough, so rents were increasing, placing significant budgetary pressure on the Council. The reasons for the recommendations were set out in full in section 5 of the report.

(Key decision – reference number 3782)

**13
ISSUES ARISING FROM THE OVERVIEW AND SCRUTINY
PANEL/SCRUTINY PANELS**

NOTED that no issues had been raised for consideration at this meeting.

**14
CABINET AGENDA PLANNING - FUTURE ITEMS**

NOTED the provisional list of items scheduled for future Cabinet meetings.

**15
NOTICE OF KEY DECISION LIST**

NOTED that the Notice of Key Decision list was due to be published on 28 February 2014, this would be effective from 1 April 2014.

**16
MINUTES**

AGREED that the minutes of the previous meeting of the Cabinet held on 22 January 2014 be confirmed and signed by the Chairman as a correct record.

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17

MINUTES OF ENFIELD RESIDENTS' PRIORITY FUND CABINET SUB-COMMITTEE - 16 JANUARY 2014

NOTED the minutes of a meeting of the Enfield Residents' Priority Fund Cabinet Sub-Committee held on 16 January 2014.

18

ENFIELD STRATEGIC PARTNERSHIP FEEDBACK

There are no written updates to be received at this meeting.

19

DATE OF NEXT MEETING

NOTED that the next meeting of the Cabinet was scheduled to take place on Wednesday 12 March 2014 at 8.15pm.

Councillor Del Goddard (Cabinet Member for Business and Regeneration) extended his apologies for absence for this meeting.

Councillor Doug Taylor (Leader of the Council) took this opportunity to advise Members that the Council was closely monitoring any potential flood risk areas in the Borough. Members noted the flood risk alleviation works which had previously been undertaken by the Council in respect of Salmons Brook.

20

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED in accordance with Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the item of business listed on part 2 of the agenda on the grounds that it involves the likely disclosure of confidential information as defined in Paragraph 3 (information relating to the financial or business affairs of any particular person (including the authority holding that information) of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).

21

BUDGET 2014-15 AND MEDIUM TERM FINANCIAL PLAN 2014-18

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.186).

NOTED

1. That Report No.178 also referred as set out in Minute No.6 above.

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2. That the format of the schedules would be revised for Council in order to clarify those fees and charges for parks and outdoor facilities which were not shown in part two as they already appeared in the part one report. Explanatory text should be added as appropriate.

Alternative Options Considered: As detailed in Report No.178, Minute No.6 above refers.

RECOMMENDED TO COUNCIL that the Pest Control, Commercial Waste, Sports Pitches and Schools Health and Safety Fees and Charges for Environmental Services be agreed as set out in section 3.1 of the report.

Reason: As detailed in Report No.178, Minute No.6 above refers.
(Key decision – reference number 3764)

22

FUTURE ARRANGEMENTS FOR ICT DELIVERY

Councillor Andrew Stafford (Cabinet Member for Finance and Property) introduced the report of the Director of Finance, Resources and Customer Services (No.187).

NOTED

1. The contents of this report, in conjunction with Report No.182 as detailed in Minute No.10 above.
2. The terms of the contract and the savings to be achieved as set out in the report.
3. The assurances provided in respect of Serco and the significant work which had been undertaken in this regard. Members' attention was also drawn to the written ministerial statement appended to the part one report.

Alternative Options Considered: As detailed in Report No.182, Minute No.10 above refers.

Reason: As detailed in Report No.182, Minute No.10 above refers, and section 5 of this report.
(Key decision – reference number 3708)

23

ENFIELD COUNCIL GROUNDS MAINTENANCE AND HOUSING GROUNDS MAINTENANCE CONTRACT

Councillor Chris Bond (Cabinet Member for Environment) introduced the report of the Director – Environment and Director of Health, Housing and Adult Social Care (No.188).

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NOTED

1. That Report No.183 also referred as detailed in Minute No.11 above.
2. The tender evaluation details and savings to be achieved as set out in the report.

Alternative Options Considered: None.

Reason: As detailed in section 5 of the report.
(Key decision – reference numbers 3841/3842)

24

INVESTMENT IN PRIVATE RENTED SECTOR

Councillor Ahmet Oykenar (Cabinet Member for Housing) introduced the report of Director of Health, Housing and Adult Social Care and Director of Finance, Resources and Customer Services (No.189).

NOTED

1. That Report No.184 also referred as detailed in Minute No.12 above.
2. Report No.189A containing super part 2 information together with an amendment sheet, was circulated at the meeting and collected in again following consideration.
3. The detailed financial implications of the proposals as set out in the report. Attention was drawn to section 3.16 of the report, the format of which had been amended and circulated in an amendment sheet at the meeting as part of the super part 2 report. The project was financially viable for the reasons set out in the report. A number of exit strategies had been considered should the model not be appropriate in the future. The model had been reviewed by external financial and legal experts.
4. That this represented a significant initiative and was an excellent example of the Council working as “one team”.
5. In response to a query raised by Councillor Goddard, clarification was provided on the sequence of the figures set out in paragraph 1.3 of the super part 2 report.
6. A discussion took place on the assumed rent levels and clarification was provided by Ray James (Director of Health, Housing and Adult Social Care).
7. The pressures currently being faced by the Council as set out in full in the report. It was felt that the proposed way forward would be in the best interests of the borough’s residents and tenants.

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Alternative Options Considered: As detailed in Report No.184, Minute No.12 above refers and section 4 of the report.

DECISION: The Cabinet agreed

1. To note that this model offered the opportunity for the Council to realise savings and reduce pressure on temporary accommodation. For every family moved from Nightly Paid Accommodation to the proposed property portfolio there would be a temporary accommodation budget saving estimated at the figure detailed in the report (recommendation 2.1), per unit per annum based on current prices. For every 100 units purchased and used by the Council to discharge its statutory homeless duty, there would be temporary accommodation saving estimated at the figure detailed in the report (recommendation 2.1), per annum (assuming full year effect).
2. To develop a property portfolio in a phased approach, subject to individual properties meeting the agreed level of financial viability with a review of overall portfolio viability on at least an annual basis. The property portfolio would comprise up to the number of units detailed in recommendation 2.2 of the report, over a five year period with a maximum cost of the figure detailed in recommendation 2.2 of the report.
3. To agree the financial model and assumption for a percentage, as detailed in recommendation 2.3 of the report, per annum rental increase. Note the prudent assumptions of the percentage (as per recommendation 2.3 of the report) expenditure inflation and capital appreciation, as detailed in the report, and the fact that at the end of the lease term the company would have the benefit of retaining the asset.
4. To provide a start-up loan to the company so it could operate with a positive cash flow in the early years where costs were greater than the rental income to the value of the figure detailed in recommendation 2.4 of the report, so that the company had adequate cash to meet working capital commitments.
5. To delegate authority to the Cabinet Member for Finance and Property and the Director of Finance, Resources and Customer Services to access the sum detailed in recommendation 2.5 of the report, fixed rate annuity to begin the immediate purchase of suitable properties.
6. To note the key aspects of the financial model detailed in the report.

Reason: As detailed in Report No.184, Minute No.12 above refers and section 5 of the report.

(Key decision – reference number 3782)

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ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 6.2.2014

**MINUTES OF THE MEETING OF THE ENFIELD RESIDENTS PRIORITY FUND
CABINET SUB-COMMITTEE
HELD ON THURSDAY, 6 FEBRUARY 2014****COUNCILLORS**

PRESENT Christine Hamilton, Chris Bond, Achilleas Georgiou and Bambos Charalambous (Chair)

OFFICERS: Peter Doherty (ERPF Administrator), Jayne Middleton-Albooye (Principal Lawyer), Joanne Stacey (Performance and Information Manager), Alison Trew (Head of Corporate Policy and Performance), Russell Hart, David Coventry (Street Scence Section Manager) and Shanthy Gunesekera (Project Manager) Penelope Williams (Secretary)

Also Attending: Paul Sergeant and Mark Bush (Enfield Homes)

1**WELCOME AND APOLOGIES**

The Chair welcomed everyone to the meeting. There were no apologies for absence.

2**DECLARATION OF INTERESTS**

Councillor Charalambous declared a non-pecuniary interest in the following applications in Palmers Green Ward: (PAL030).

Councillor Bond declared a non-pecuniary interest in the following applications in Southbury Ward (SOUB027 and SOUB028).

Councillor Georgiou declared a non-pecuniary interest in the following applications in Bowes Ward (BOW049)

3**URGENT ITEMS**

NOTED the reports listed on the agenda had been circulated in accordance with the requirements of the Council's Constitution and the Local Authorities (Executive Arrangements) (Access to Information) (England) Amendment Regulations 2002.

There were no urgent items.

ENFIELD RESIDENTS PRIORITY FUND CABINET SUB-COMMITTEE - 6.2.2014

**4
PROJECT STATUS UPDATES**

The Committee received the following updates:

1. Enfield Homes Projects

Mark Bush (Estate Monitoring Officer) and Paul Sergeant from Enfield Homes updated the committee on the reasons behind the delays in implementing the projects Beale Close Community Safety (BOW0007), Ayleycroft Cycle Parking (SOUB001) and Ayleycroft Play Area (SOUB014).

NOTED

1. Work was due to start shortly on the Beale Close Community Safety and Ayleycroft Cycle Projects and would be completed on the Ayleycroft Play Area by the end of February 2014.
2. Details on the Kempe Hall Pocket Park (TST051) would be emailed through to officers. **Action: Peter Doherty**

2. Enhancing the Environment Project

Russell Hart, Head of Operational Waste and Park's Services and David Coventry, Street Scene Section Manager, presented an progress update on the Enriching Enfield Project. Copies of the slides are available on the website or from the Committee Secretary.

NOTED

1. The project will come to an end in March 2014.
2. Learning from the new ways of working will be adopted where appropriate.
3. Feedback from Area Forums had been very positive.
4. Educational messages had gone down well. Shopkeepers who had benefited from having a clean forecourt had started to keep the areas clear themselves.
5. There is some evidence of behavioural change. An area previously heavily fly tipped was no longer a fly tipping hot spot and littering was reduced..
6. Officers were working with enforcement officers to help ensure that trade waste did not build up.
7. Further information on the effectiveness of the private commercial waste collection firms operating in Enfield Town was requested.
8. The number of complaints had reduced.
9. Officers were thanked for their presentation.

3. Environment Department Projects

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Shanthi Gunesekera, Environment Programme Manager, updated members on progress on projects involving the Environment Department.

NOTED

1. Warwick Road Traffic Calming (BOW032) was complete.
2. New River Crossover Speed Table (BOW034) was on hold until summer 2014.
3. Warwick Road Traffic Survey (BOW037) was complete.
4. Grenoble Gardens Traffic Survey (BOW038) – The results were being analysed.
5. Warwick Road Traffic Calming (BOW039) - Discussion was taking place with Transport for London and Haringey.
6. Boundary Fields Gym (BOW045) – Boundary Fields Gym – The milestones are up to date and the project is on track to meet completion dates.
7. Forty Hall Park (CHAS021) – This is only part delivered by London Borough of Enfield, this part is on track for completion at the end of March 2014
8. Albany Pavilion Community Centre (ENFL014) – Some delays had occurred with resolving legal issues but this project should be complete by the end of May 2014, if the issues are resolved by the end of February.
9. Turkey Brook Clean Up (ENFL017) – The possibility of using the remaining funding to re-paint railings was being investigated.
10. Friends of Albany Park (ENFL024) – The method for undertaking the project had been agreed.
11. Grangeway Pedestrian Crossing/Refuge (GRA005) – A design has been produced and councillors approval is being sought for re-consultation.
12. Christmas Lighting in the Grangeway (GRA010) – The project is complete but charges have still to be invoiced.
13. Barrowell Green Allotments Water Tanks (HAS033) – The project has been completed.
14. Boxers Lake Refurbishment (HILA002) (HILA006) – The project has been completed.
15. Chatsworth Drive Alleygating (JUB027) – Gates will be painted and the rubbish cleared by the end of March 2014.
16. Sandhurst Road Footway Barrier (JUB031) – The project is complete and is being invoiced.
17. Jubilee Park Green Gym and Talk the Walk (JUB033) – A provisional project plan has been put together.
18. Landmark Clock for Palmers Green Triangle (PAL005) – The consultation has been completed and the planning application is in process.
19. Fairway - Vehicle Activated Sign (PAL012) – The project is complete and due to be invoiced.
20. Broomfield Community Initiative (the Palmers Greenery) – There had been a delay with the legal work but the project should be complete by

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- the end of June 2014 if legal issues are resolved by the end of February.
21. Crime Deterrent Signage (PAL023) – Work with the police is taking place. The project should be complete by the end of March 2014.
 22. Arnos Park Café (SGTG005)(SGTG018) – Delays have been due to design negotiations with Transport for London. The work should be complete by the end of June 2014 if issues are resolved by end of February.
 23. Jubilation of Michendon Park Gardens (SGT008) – Treeworks are now on target for completion by the end of March 2014.
 24. Bush Hill Park Green Gym (SOUB016) – Some snagging has been identified but the majority of the gym is now in operation.
 25. St Michael's Green Play Area (TOWN028) – The works are complete.
 26. Holmesdale Tunnel Open Space (TST037) – The MUGA is operational and Environment are waiting for dry weather to complete the tarmacking works.
 27. Hermitage Lane Collapsible Bollards (UPED041) – Occupational health assessments have been received which means that the location of the bollards will need to be altered but this will be progressed.
 28. Wilbury Open Space Regeneration (UPED046) a provisional plan has been developed and milestones will be in place before the next meeting.

4. Other Projects

The Committee received a paper from Joanne Stacey updating them on progress with the remaining 2011/12 projects. Copies of the paper are available on the Council Website or from the Committee Secretary.

NOTED

1. The Handyperson Project (BUSH007) is near to completion.
2. The Burning Flame Event (EDM017) has been planned for 27 March 2014.
3. Beanstalk Reading Scheme (JUB006). Volunteers have been recruited and an extra school included.
4. Boxing Mentoring (LOED015). The remaining money has been set aside to cover heating costs.
5. The Landmark Clock (PAL0005) is progressing well.
6. Councillor Bond would chase up the St Mark's Church Heating Project (SOUB010).
7. Transport for London have responded on the consultation for the Arnos Park Café Project (SGTG005) and have provided some alternative design options.
8. The British Legion Project (TOWN003) is almost complete apart from one last claim.

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APPLICATIONS TO THE FUND

Councillor Bambos Charalambous introduced the report of the Chief Executive (No. 192) presenting the applications that had been formally submitted up to 22 January 2014 for the Enfield Residents' Priority Fund 2013-14.

Joanne Stacey, Performance and Information Manager, presented the report to members.

NOTED

1. The summary of the applications received as detailed in Appendix A to the report:
2. Members considered each of the applications in detail, as follows:

2.1 Russell Road Green Space (BOW049)

A project for Bowes ward to create a new green space in Russell Road. Members noted that the application met the social and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and environment.

The application was deferred to enable more information from residents about what is required and the arrangements for maintenance.

2.2 Bury Lodge Park (BUSH020)

A project for Bush Hill Park Ward to carry out improvements in Bury Lodge Park including the provision of a chess and draughts set noticeboards and other activities. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

The application was approved.

2.3 Town Park Improvements (GRA011)

A project for Grange Ward to install outdoor table tennis tables and carry out landscaping improvements in Town Park. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, strong communities, crime and environment.

The application for the table tennis tables was approved but consideration of the application for the landscape improvements was deferred for more information.

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2.4 Community Café Albany Park (HIWAY036)

A project for Highway Ward to purchase café equipment for the Albany Park Café. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Members noted that an additional £5,000 had been raised from other sources.

The application was approved.

2.5 Further Steps English for Speakers of Other Languages (ESOL) Classes (HIWAY037)

A project for Highway Ward to provide ESOL classes for Turkish Speakers. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and education, skills and training.

Members noted that an earlier project had received good feedback.

The application was approved.

2.6 Music for Change (M4C) (LOED054)

A project for Lower Edmonton Ward to provide music classes for young people. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

Members noted that this was a variation on a previous application which had received good feedback.

The application was approved.

2.7 Palmers Green Triangle Flower Beds (PAL030)

A project for Palmers Green Ward to provide planting for flower beds in Palmers Green Triangle. Members noted that the application met the social, economic and environmental wellbeing objectives and the following criteria: strong communities and employment.

The application was deferred to enable further discussion on the proposals.

2.8 Learn to Sew (SOUB027)

A project for Southbury Ward to provide sewing classes. Members noted that the application met the economic and environmental wellbeing objectives and

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the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and environment.

The application was approved.

2.9 Queen Elizabeth II Stadium Public Access (SOUB028)

A project for Southbury Ward to provide free public access to the Queen Elizabeth Stadium facilities. Members noted that the application met the economic and environmental wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities, education, skills and training and environment.

The application was approved.

2.10 Gifts for Friends (SGT024)

A project for Southgate Ward to provide employment for residents with learning difficulties. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was approved.

2.11 Chase Green Noticeboard (TOWN031)

A project for Town Ward to provide a community noticeboard on Chase Green. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

Members noted that this was a contribution to the cost of the project.

The application was approved.

2.12 Aldersbrook Park Regeneration (TOWN032)

A project for Town Ward to regenerate Aldersbrook Park and provide play equipment. Members noted that the application met the social and economic wellbeing objectives and the following criteria: fairness for all, growth and sustainability, strong communities and crime.

The application was approved.

Alternative Options Considered

That the projects were not considered and funding was not allocated, this would not be recommended as this will not support community engagement and will not allow residents the opportunity to further improve the local area in which they live and work.

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DECISION

1. The Cabinet Sub Committee, following detailed consideration of the applications and the criteria, agreed that the following applications were suitable for funding from the Enfield Residents Priority Fund:

The following applications were approved:

WARD	PROJECT TITLE	AMOUNT
Bush Hill Park (BUSH020)	Bury Lodge Park Improvements	£6,563
Grange (GRA011)	Town Park Improvements – Outdoor Table Tennis Tables	£5,000
Highway (HIWAY36)	Albany Park Community Café Equipment	£5,000
Highway (HIWAY37)	Further Steps ESOL Classes	£3,113
Lower Edmonton (LOE054)	Music for Change	£2,950
Southbury (SOUB027)	Learn to Sew	£9,860
Southbury (SOUB028)	QE2 Stadium Public Access	£3,900
Southgate (SGT024)	Gifts for Friends	£2,000
Town (TOWN031)	Chase Green Noticeboard	£600
Town (TOWN032)	Aldersbrook Park Regeneration	£7,500

2. The following applications were deferred, for consideration at a future meeting of the Sub Committee, to enable more information to be provided, before a decision was made:
- Bowes (BOW049) Russell Road Green Space was deferred to enable more information from residents about what is required and the arrangements for maintenance.
 - Palmers Green (PAL030) Palmers Green Triangle Flower Beds was deferred to enable further discussion on the proposals.

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3. It was agreed that these projects be given up to 31 March 2015 to spend the approved resources, and the contracts be amended to reflect this.

Reason: The projects submitted had been proposed and developed by the local people of Enfield, to help improve the social, economic or environmental wellbeing by tackling local need and deprivation. The projects all support the Council's vision of making Enfield a better place to live and work, delivering fairness for all, growth and sustainability and strong communities.

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MINUTES OF THE MEETING HELD ON 16 JANUARY 2014

1. Minutes of the Meeting held on 16 January 2014

The minutes of the meeting held on 16 January 2014 were agreed as a correct record.

2. Matters Arising

2.1 Councillors had sought legal advice on the interpretation of the Funding Agreement. The legal advice stated that all grant monies have to be spent within the grant period, the grant period being set out in the Funding agreement. The "Term" (the section referred to by the Committee for clarification) is simply the period that either party can enforce the terms of the agreement. Some minor amendments will be made to the Funding Agreement and circulated for information.

Action: Jayne Middleton-Albooye

AGREED that a resolution to extend the contracts on remaining 2013/14 projects to March 2015 be passed.

2.2 A decision on what was to be agreed on unspent funds would be considered at the next meeting of the Committee.

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DATES OF FUTURE MEETINGS

Members noted the dates agreed for future meetings of the Committee:

- Tuesday 4 March 2014
- Thursday 3 April 2014

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